



Student Technology Fee Committee (STFC) Special Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: 2023-10-25 14:44:30

Date Due: 2023-11-10 12:00:00

Date Submitted:

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: Replace computer in SNO 139

Request Description: A request to replace the computer in the presentation practice room in SNO 139

ALLOCATION REQUEST INFORMATION

Department Name: Library and Equity and Inclusion

Request Code: 23S0411

Contact Names: Tim Bostelle, Cumorah Branham

UW Tacoma Affiliation: Staff

UWT Email Address: tbostell@uw.edu

Phone Number: 6924650

Title of Request: Replace computer in SNO 139

Type of Request: One Time

Department Head Approval: Department Head: Annie Downey

Special Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

Snoqualmie room 139 is a group study room, meeting room, and presentation practice room which has a 7 year old computer, connected to an overhead projector. This room is used by students and RSOs to meet, share presentations, and do other work. The computer in that room is very old and very slow and needs to be replaced so that students can use the room to best efficiency.

2. Benefit to Students: Discuss how students have (for returning applicants) or will (for new applicants) benefit from this technology. How will additional funding of the technology benefit students?

Students can use the room and the computer to share presentations and for meetings.

3. Access: Describe who will be using or will have access to the resources being proposed. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

UW Tacoma students will mostly be using this computer. The room is open Monday to Friday from 0900-1700. Some times the Office of Equity and Inclusion uses this room for events and meetings but otherwise it is open.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

As soon as funding is secured the computer will be purchased and installed by Library IT staff. This should be done in less than a month.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The Library provides a full time Head of Library IT and one full time Sr. Computer Specialist. In addition, the Library provides 40 hours per week of IT student employment for support of all student technology in the Library, TLC, and OE&I. Office of Equity and Inclusion also has four full-time staff and hourly employees who manage the space and assist students.

Funding Request Items

| Item | QTY | Cost Per Item | Shipping Fee | Tax Per Item | Subtotal |
|----------------|-----|---------------|--------------|--------------|----------|
| OVERALL TOTAL: | | | | | \$0.00 |