

**Academic Policy & Curriculum Committee Minutes**

October 11th, 2023, SCI 209 12:40-2:00 pm

***Members Present:*** *Chair Julie Masura, Joan Bleecker, Ingrid Horakova, Lisa Hoffman, Claudia Sellmaier, Susan Johnson, Raghavi Sakpal, Laura Feuerborn*

***Non-voting members:*** *Lorraine Dinnel (University Academic Advising), Andrea Coker-Anderson (Registrar), Annie Downey (Library), Tammy Jez (Academic Affairs)*

***Not Present:*** *ASUWT Rep, Patrick Pow (Information Technology), Shahrokh Saudagaran, Tanya Velasquez*

***Guests:***  *Jason Johnson (Vice Dean), Ann Huppert (Associate Professor), Huatong Sun (Chair of Faculty Assembly), Bonnie Becker (AVC Student Success), Kelvin Keown (Writing center), Sarah Young (School of Urban Studies), Mark Pendras (School of Urban Studies), Heather Dillon (School of Engineering & Technology)*

***Administrative Support:*** *Andrew J. Seibert*

## **Land Acknowledgement –** read by FA (Faculty Assembly) Administrator. The meeting was recorded for minutes purposes only

## **University Committee on General Education –** Ann Huppert & Jason Johnson

* Jason Johnson and Ann Huppert gave a brief overview of the updated two committees. Please see Appendix A for PowerPoint which had most of the discussion on this new Committee>

## **Approval of Minutes**​ - No concerns, minutes approved.

## **Announcements**

* **ASUWT Updates -** Student representative position is vacant. The Chair will discuss with EVCAA (Executive Vice Chancellor for Academic Affairs) the opportunity for a small stipend.
* **Other Updates –** No other updates were made

## **Policy Issues & Other Business**

* Academic Planning
	+ The questionnaires in [Appendix A of the Academic Planning Policy](https://www.tacoma.uw.edu/sites/default/files/2023-05/Academic%20Planning%20Policy.pdf) will be due by December 15. Each program is strongly recommended to complete this

## **Program Change Proposals (5) - See Audit Logs for Requested Updates**

* [Psychology (Major)](https://uw.kuali.co/cm/#/programs/view/6226398bf1c243cadfe0016e)
	+ All courses need to be listed in the curriculum management software.
	+ This program proposal will be sent back to reflect this information
* [Spanish Language and Cultures (Minor)](https://uw.kuali.co/cm/#/programs/view/64ecf7be5f034f5670dcb7ed)
	+ The committee had no questions on this proposal
* [Mechanical Engineering (Major)](https://uw.kuali.co/cm/#/programs/view/6512f6c279ab9882331c317c)
	+ The committee had no questions on this proposal
* [Electrical Engineering (Major)](https://uw.kuali.co/cm/#/programs/view/65133c8a79ab9827361c3582)
	+ The committee had no questions on this proposal
* [Computer Engineering (Major)](https://uw.kuali.co/cm/#/programs/view/6512ff64044aea3e744978d7)
	+ The committee had no questions on this proposal
* A motion was made to the following program change proposals as written: Spanish Language & Cultures, Mechanical Engineering, Electrical Engineering, and Computer engineering. So moved by Lisa Hoffman and seconded by Joan Bleecker
	+ Votes: 8 yes, 0 no, 0 abstention

## **Course Change Proposals (3) - See Audit Logs for Requested Updates**

* [TCES 101: Introduction to Engineering I](https://uw.kuali.co/cm/#/courses/view/651308c163a51e75a3b38d38)
	+ Student Learning Outcomes were not measurable
* [TCES 102: Introduction to Engineering II](https://uw.kuali.co/cm/#/courses/view/65130edb79ab9806141c3323)
	+ The committee had no questions on this proposal
* [TCES 103: Introduction to Engineering III](https://uw.kuali.co/cm/#/courses/view/651310f779ab9805ba1c3348)
	+ Course description needs to start off with an action (recommended to put first sentence in the end)
* A motion was made to approve all courses pending requests from the committee. So moved by Lisa Hoffman and seconded by Susan Johnson.
	+ Votes: 8 yes, 0 no, 0 abstention

## **Graduation Petition (Sent via separate email to voting-members of the Committee**

## **Late Proposals (to be reviewed if time permits, 0)**

## **Adjournment**

* Meeting was adjourned at 1:46PM
	+ Next meeting on November 1, 2023, Zoom

Appendix A: PowerPoint Presentation: UCGE





















