**Faculty Assembly Executive Council (EC)**

**Meeting Minutes**

Tuesday, 10/31/2023, 12:30 p.m. – 1:20 p.m.
Zoom

***Present:***  *Chair Huatong Sun, Vice Chair Anne Taufen, Past Chair Menaka Abraham, APT Co-Chair Matthew Weinstein, FAC Chair Sharon Laing, Kurt Hatch, Monika Sobolewska, Jim West, Barb Toews, Andrea Hill, Robin Evans-Agnew, Gary Viers, Davon Woodard, Mary Hanneman, Julia Eaton, Jenny Xiao, Alex Miller, Ruben Casas, Erika Bailey* ***Excused:****, Margaret Griesse, APCC Chair Julie Masura, Sushil Oswal, Rupinder Jindal, Zhiquan (Andy) Shu.* ***Guests:*** *None* ***Program Coordinator:*** *Andrew Seibert*

1. **Opening:**
	* **Land Acknowledgement, Consent to Agenda, Meeting Minutes, Permission to Record, Approval of Meeting Minutes from 10/13/2023**
		+ The Program Coordinator read the Land Acknowledgement. The Chair requested to swap the two discussions on the agenda. The agenda was consented with the changes. Permissions to record for minutes purposes only were granted with no objections. Meeting minutes for October 13th were approved as written with no revisions
	* **Faculty Assembly Chair’s Report**
		+ The Executive Council meetings have been adjusted as follows:
			- The 50-minute meetings will switch to Zoom only to be flexible to Faculty schedules, and since the Executive Council does not follow the Open Public Meeting Act.
			- The 2-hour Executive Council meetings will remain a hybrid setting to continue to build community within the faculty. There are 6 of these remaining for the rest of the academic year. A form will be sent out by the Program Coordinator to the Executive Council to request the representatives to attend at least 2 meetings in person.
		+ Future of Teaching and Learning
			- The Faculty Senate sent out a message regarding what defines teaching excellence at the University. This workgroup had Lisa Hoffman, Libi Sundermann, and Darcy Janzen from Tacoma. The Chair will invite Darcy to a future Executive Council meeting. Please see the website below at the next bullet for the website on the Future of Teaching and Learning, as well as a link to the presentation last academic year. A Class A Legislation Change will be proposed in the future.
				* Link: <https://www.washington.edu/provost/future-of-teaching-learning/>
				* Faculty Code link: <https://www.washington.edu/admin/rules/policies/FCG/FCCH24.html#2432>
				* Recording link: <https://youtu.be/Xi4PJWMb4Zo?si=EegjFLzBwXW9n-zB>
		+ Academic Planning discussion
			- Anne Taufen and Julie Masura presented the current stage of work to the Deans and Vice Chancellors in their retreat last week.
			- Faculty expressed concerns about some unit’s misunderstanding of the first stage of reinvigorating work. Discussion ensued. A survey built on Academic Plan Appendix A will be sent to units in the next week.
		+ Non-Tenure Track Faculty Forum update
			- The Non-Tenure Track Faculty Forum is Co-Chaired this year by Andrea Hill and Moniquetra Slater. The Non-Tenure Track Faculty Forum is a subcommittee of the Faculty Affairs Committee.
2. **Discussion and Action Items**
	* **APT Project & Taskforce Recruitment:**
		+ The chair thanked the feedback and revision suggestions contributed by EC Reps. A motion was made to accept this version of document and seconded.
			- Discussion ensued on this document.
				* Votes: 10 yes, 0 no, 6 abstentions
			- This document will be finalized, and the Chair recommends distributing this document within units when links are added.
	* **Discussion: Feedback to Campus Safety Plan & Updates**
		+ The Executive Council representative, Jim West, shared the feedback to the campus safety plan and reported the initiative he led to introduce the protective security assessment for campus buildings developed by the Department of Homeland Security (DHS), including conducting a meeting with a few EC reps and faculty members and participating in the training and the assessment tour organized by Director of Campus Safety & Security and their team on 10/27.
		+ The faculty assessed the plan in terms of its scope, which is a plan for active shooter preparedness, of EC’s workload, and the need for budget priority.
		+ Faculty recommended utilizing the research around Dr. Eric Madfis’ work to build strong community culture other than building a fortress.
		+ A motion was made and seconded to form a subcommittee to work on this issue. Discussion ensured. The faculty suggests working alongside Campus Safety and Security.
			- Due to time constraints, it was recommended to continue this discussion at the next executive council meeting and have a vote on the final motion.
3. **Adjournment**
* The meeting was adjourned at 1:22p.m.
	+ Next meeting: November 17, 2023, GWP 320.