**CONSTITUTION**

**Name of Chapter: Xi Pi Effective Date: November 2006**

 **Ratification Date: July, 2018**

**Phi Alpha Honor Society University of Washington, Tacoma Social Work Program 1900 Commerce Street Tacoma, WA 98402-3100**

**Article I – Name of Organization**

Phi Alpha Honor Society – Xi Pi Chapter

**Article II – Purpose of Organization** The purpose of Phi Alpha Honor Society is to promote a closer bond among the students of social work and to enter into more intimate fellowship with those dedicated to the promotion of humanitarian goals and ideals by a professional group for which quality of educational preparation is deemed significant. Students and faculty involved in social work education at the University of Washington, Tacoma (henceforth denoted as UWT) resolve to sponsor a Chapter of Phi Alpha National Honor Society, thereby to foster high standards of education for social work and to ask into membership those who have attained an excellent caliber of scholarship and distinctive achievements as students in the social work program.

\*Phi Alpha Honor Society will abide by all UWT regulations, federal and state laws, as well as the National Phi Alpha Council regulations.

**Article III – Membership**

a) Any undergraduate or graduate social work student at UWT who meets the qualifications

set forth in the By-Laws of the Xi Pi Chapter and the National Phi Alpha Honor Society standards shall be eligible for active membership. b) Social work students who do not meet the required GPA and coursework will be admitted

as pledges for one academic term. Pledges will be inducted as Phi Alpha members only upon meeting the National Phi Alpha Honor Society standards and chapter regulations. c) Honorary membership may be granted to two Social Work and/or Criminal Justice Program students each academic year whose support of social work education and practice merit such recognition by approval of the chapter. d) Faculty members having an official connection with the social work curriculum may be

granted membership upon invitation and approval of the chapter. e) Membership will not be restricted on the basis of race, color, creed, religion, national

origin, citizenships, pregnancy, age, marital status, sexual orientation, gender identity or expression, genetic information, disability, or veteran status. f) The majority of the membership of this organization shall consist of regularly enrolled

students of UW Tacoma. Only those members who are currently registered UW Tacoma students have voting privileges.

**Article IV – Officers**

a) The officers of this organization shall be a President, Vice-President, Secretary, and

Treasurer to be elected by a majority vote of the chapter. b) In order to be eligible for an officer position, candidates must be members of Phi Alpha

Honor Society. c) The officers shall be elected at the end of the spring quarter of each academic year and

shall take office at the beginning of the fall quarter. Officers who wish to maintain their positions may only do so by a majority vote of the chapter. d) Should a vacancy occur in any office, it shall be filled by appointment though a

consensus vote of the existing officers. e) The duties of the officers are outlined and set forth in the By-Laws of the Xi Pi Chapter.

\*There must be a minimum of two qualified officers. All officers must be registered UWT students carrying a minimum of 6 credit hours for undergraduate students and 6 credit hours for graduate students and meeting the University’s requirements for student officer with a 3.5 GPA for BASW students and a 3.75 GPA for MSW students.

**Article V – Meetings**

a) The chapter shall hold executive team meetings once a month during the academic

calendar year. b) The chapter shall hold at least one official general meeting per quarter during the

academic calendar year. c) Special meetings may be called by the officers as needed. d) A quorum for any official or special meeting shall consist of 10% of the members with

minimum of 5 present.

**Article VI – Amendments** The constitution may be ratified only by the consensus of the organization’s chapter officers.

**Article VII – Executive Committee** The chapter will have a standing Executive Committee. The following individuals will members of this committee President, Vice President, Secretary, Treasurer, and Faculty Advisor(s).

**Article VIII – Ex-Officio Members** The Executive Committee will elect at least one and up to two Ex-Officio Members in order to comply with UWT standards for a Registered Student Organization (RSO). Each year the Ex-Officio Member will attend Club Camp training (autumn quarter) along with the officers of Xi Pi Chapter of Phi Alpha Honor Society. This annual training is required for officers and representatives of any campus organization in order to become an official RSO at UWT. The Ex-Officio Members have no voting power; however, they can represent Xi Pi Chapter of Phi Alpha Honor Society at campus events if asked by the President and/or Vice President.

**BY-LAWS**

**Name of Chapter: XI PI Effective Date: November 2006**

**Ratification Date: September 2016**

**Phi Alpha Honor Society University of Washington Tacoma Social Work Program 1900 Commerce Street Tacoma, WA 98402-3100**

**Chapter I – Membership**

Section 1 – An undergraduate student is eligible for active membership after achieving the following National minimum requirements and meeting local Chapter requirements:

a) Must *be and remain* a declared social welfare/work major b) Must have achieved junior status c) Must have completed 12-quarter hours of required social welfare/work courses d) Must have achieved an overall grade point average (GPA) of 3.5 based on a 4.0 scale. e) Must have achieved a 3.5 GPA in required social welfare/work courses.

Section 2 – A graduate student is eligible for active membership after meeting the following requirements:

a) Must have completed one quarter of course work with a minimum of six social work

credits. b) Must have achieved a minimum GPA of 3.75 based on a 4.0 scale.

Section 3 – Social welfare/work students who do not meet the required GPA and course work requirements will be admitted as pledges for one quarter. Pledges will be inducted as Phi Alpha members only upon meeting the Phi Alpha national and chapter standards. Pledges must adhere to all regulations and laws required by the university and the national Phi Alpha Honor Society.

Section 4 – Minimum requirements for maintaining annual membership will include:

a) Attendance is required in at least 2 official Phi Alpha meetings b) Participation in online meetings and email newsgroup c) Participation in at least one Phi Alpha function (i.e. guest lectures, community service,

conferences, etc.)

Section 5 – A faculty member may be granted membership by invitation and consensus approval of the chapter

Section 6 – Honorary members may be granted to two social work and/or criminal justice students whose support of social work education and practice merit such recognition by the consensus approval of the chapter each academic year. Honorary members shall not be assessed membership dues.

Section 7 – Any member may be expelled from membership for reasons of academic or personal conduct that violates polices of the social work program or the NASW Code of Ethics by a three-fourths vote of the chapter, upon completion of an investigation, made by officers.

**Chapter II – Officers**

Section 1 – The officers of the organization shall consist of President, Vice President, Secretary, and Treasurer to be elected by majority vote of the active chapter membership.

Section 6 – A tenure-track faculty member in the undergraduate or graduate social work program shall serve as the faculty advisor.

**Chapter III – Dues**

Section 1 – The initiation fee shall be an amount that will include the following:

a) The initiation fee required by Phi Alpha Honor Society b) The initiation fee required by the local Chapter

Section 2 – Annual chapter dues shall be established in accordance with chapter needs by active of the Executive Committee and a three-fourths vote of the chapter membership present.

Section 3 – Special fees, assessments, fines and penalties may be levied by the Executive Committee and a three-fourths vote of the chapter membership.

**Chapter IV – Organization and Procedure**

Section 1 – The officers shall consist of the President, Vice President, Secretary, Treasurer, Chair of any appointed committees, and the faculty advisor(s).

Section 2 – The Chapter shall meet in official sessions at least once a month of each academic quarter.

Section 3 – For the advancement of the organization, a committee, may be appointed by the President to consider, investigate, or take action on certain matters or subjects, or do all of these things.

Section 4 – The Chapter shall maintain detailed and accurate records of its membership, activities, and finances. All documents shall be written and filed in a way to assure that they will be permanent and historical records.

Section 5 – Election of officers will be held at the end of the Spring quarter of each academic year.

Section 6 – The Chapter shall have a standing Executive Committee composed of the following: President, Vice President, Secretary, Treasurer, and Faculty Advisor(s).