



**Services and Activities Fee Committee (SAFC)**

**Thursday, November 9, 2023**

**12:30pm**

**UWY 307**

**MEETING MINUTES 01**

Attendance:

<p><b><u>Voting Members</u></b>  Alex Alvarado – Present  Eli Feleke - Present  Ngoan Huynh – Present  Lizzy McLam - Present  Navneet Singh - Present  Ryan Wicklund - Absent  Karalea Zuber - Present</p> <p><b><u>Administrative</u></b></p>	<p><b><u>Ex-Officio Members</u></b>  Bernard Anderson – Absent  Mike Russell – Present  Sean Schmidt – Present, Acting Chair  Alicia Whitten – Present  Kelly A. Tyrrell – Absent</p> <p><b><u>Guests</u></b>  - An Dang  - Conor Leary  - Brittany Mai</p>
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The meeting was called to order by Sean at 12:30pm

An introductory safety briefing was given by Sean.

A land acknowledgement was given by Sean.

Roll Call is documented above.

**Approval of Agenda. Eli moved to approve the agenda. Lizzy seconded. The motion passed unanimously.**

**Approval of Minutes.** Sean shared the location of past minutes that need review and approval. Committee members will review and can review and approve past minutes at the next meeting

## **Open Public Forum**

- Conor Leary shared an update.

## **Old Business**

- No old business

## **New Business**

- Election of Chair and Vice-Chair. The committee members discussed the Chair and Vice Chair roles of the committee. Ngoan expressed interest in the Chair role. Two members expressed interest in the Vice Chair role. A job description will be finalized for the Vice-Chair role and shared with the two members interested in the Vice-Chair role. **Karalea moved to appoint Ngoan Huynh as the 2023 SAFC Chair. Eli seconded. The motion passed unanimously.**
- Autumn Special Allocations. Sean shared an overview of the two types of SAFC allocations, Annual Allocations and Special Allocations. The deadline for Autumn Quarter Special Allocations is Friday, November 10th at Noon.

## **Announcements**

- Friday is Veterans Day. Thank you

## **Adjournment**

- Karalea moved to adjourn the meeting at 1:13pm. Alex seconded. The motion passed unanimously.