

# New Program & Program Change Proposals

## UWT Internal Review & Approvals

### Due Dates

	First Round of Reviews	Second Round of Reviews	Third Round of Reviews
1. School curriculum coordinator submits PNOI & Check List <sup>1</sup> to Faculty Assembly program coordinator (FAPC)	1/17/24	2/14/24	3/13/24
2. FAPC posts PNOI to Canvas and emails UWT stakeholders (see list)			
3. UWT stakeholders provide feedback on PNOI <sup>2</sup>	1/31/24	2/28/24	3/27/24
4. Proposer & Dean meeting with Finance & Administration and EVCAA or designee to develop preliminary budget <sup>3</sup> .	2/14/24	3/13/24	4/10/24
5. After UWT stakeholder review & budget developed, FAPC emails COD			
6. COD <sup>2</sup> provides feedback on PNOI	2/28/24	3/27/24	4/24/24
7. School curriculum coordinator posts PNOI, feedback, and preliminary budget to Canvas for APCC review	3/6/24	4/3/24	5/1/24
8. APCC reviews and provides feedback	3/13/24	4/10/24	5/8/24
9. EVCAA reviews and provides decision to proposers & Dean	3/27/24	4/24/24	5/22/24
IF UNDERGRADUATE PROPOSAL & SUPPORTED BY EVCAA: NOP submitted to UWCO	4/5/24	11/1/24 <sup>4</sup>	11/1/24 <sup>4</sup>

<sup>1</sup>Check list will be updated by the School's curriculum coordinator.

<sup>2</sup>Feedback should be in the form of a memo. If no feedback, memo stating this should be provided.

<sup>3</sup>Use budget template provided by F&A and EVCAA.

<sup>4</sup>Not official, based on this year's due date. Will submit to UWCO soon after notification from EVCAA (previous due date).