

**DRAFT AGENDA FOR November 28, 2023 9-10:30**

Join Zoom Meeting

<https://washington.zoom.us/j/93227984530>

Meeting ID: 932 2798 4530

Facilitator: Julia Aguirre

Minute Taker:

**Attendance:**

Time	Topic	Who	Notes
9:00a.m.	Welcome/Land Acknowledgment & Reflection	Julia	
9:05a.m.	Check in	All	
9:15a.m.	SOE updates -Budget reduction <a href="#">UWT Academic Affairs Budget Memo</a>	Rachel & Maria	Some information:  Course minimum = 8 students  Break even = 25 students
9:50a.m.	<a href="#">SOE Faculty Workload</a>	All	
10:10 a.m.	<a href="#">PTL/TA Application Materials</a>  New Business TCP Retention Documents -Informal Professional Support Plan -Formal Professional Support -Update PT for teaching track professor (scholarship)-	All	

	Composition of committee		
	1 year masters/TCP		