

BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Husky Volunteers (CSI)

Create Date: 10/24/2023

Due Date: 11/10/2023

Submitter Name: Conor

UW Email Address: cleary2@uw.edu

Phone Number: 2536924685

Department Head Approval:

Department Head: Bernard Anderson

Requested Amount: **\$3,915**

Departmental Information

SPECIAL ALLOCATIONS - CRITERIA

With the increase in minimum wage in Tacoma from 15.74 to 16.28, the amount that the Center for Service & Leadership (Now named Husky Volunteers) applied for in the regular SAFC process will no longer support the student employees who fulfill the roles of our Husky Volunteers Chair, Volunteer Coordinator, and Outreach Coordinator. Currently, the Volunteer Coordinator and Outreach Coordinator currently make 15.75 and the Husky Volunteer Chair, for completion of more responsibilities, earns 16.75. This team provides support in emphasizing service opportunities and volunteerism in the UW Tacoma community and around it. The Husky Volunteers Chair develops programs and events, such as Day of Caring in the Fall and Spring, UWT Gives, Blanket Drive, and volunteer fair. The position works to create engagement of those who volunteer on campus and beyond it and provides supervision of the other two positions. Volunteer Coordinator assists in the management of the Husky Medallion program, which awards medals at commencement for those who complete different levels of service. This position also meets one-on-one with students who are hoping to find service opportunities nearby campus or wish to report their hours for service. The Volunteer Coordinator also adds events to the Husky Volunteers schedule by hosting 1 volunteer event a month, which students can sign up to participate in. The Outreach Coordinator broadcasts and markets involvement opportunities, volunteer opportunities, as well as different aspects of the Husky Volunteers program.

Minimum Wage Increase:

Husky Volunteer Chair- 16.75 --> 17.28 (15 hours a week)

Volunteer Coordinator- 15.75 --> 16.28 (15 hours a week)

Outreach Coordinator 15.75 --> 16.28 (15 hours a week)

STUDENT UTILIZATION

The awarded funds will directly benefit the student employees who fulfill these three positions by providing them with fair compensation, adjusted to meet the minimum wage in Tacoma, WA. With the opportunity to maintain their hours, the Husky Volunteers team can continue to provide on-going support for students who are actively volunteering in the communities on campus and around it. They can continue to emphasize the connection between involvement and service as well as its importance through outreach, information, and activities. The Husky Volunteers can continue to create volunteer opportunities that allow for service within a student's schedule too.

Along with the proposal to meet minimum wage, the Husky Volunteers are proposing for travel funds in order to book 23-passenger buses so transportation could be provided to monthly volunteer activities. With the success of Day of Caring, when 75 students participated and where 23 students were transported for a service opportunity to Metro Parks, it demonstrated a great connection UW Tacoma could make to nearby partners. Students were able to make a strong connection for our campus and our Husky Volunteers program without having to worry about getting themselves to the location. Having funding for transportation will allow Husky Volunteers to guarantee someone easy access to service opportunities.

SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

Funds will be immediately added to the wage funding request from the SAFC Budget process during the 2023-2024 Allocation process. Wages will be increased to meet the new requirements for minimum wage by the Student Personnel and Administration office. Students will continue to be employed for their set hours within their positions.

SERVICE BENEFITS TO STUDENTS

Our Husky Volunteers program provides an opportunity for students to connect with nonprofit organizations that align with their interests both personally and professionally. By encouraging students to log their volunteer hours, students can reflect on their experiences in a meaningful way by drawing connections between their volunteer experiences and professional development. For example, when reflecting on volunteering at a local hospital, one student shared, "MedSurg is always a great experience and I am always learning interpersonal skills and medical knowledge. Examples include scanning a room on first entrance to note the patient's diet, assigned nurse, bed positioning, glove stockage, food/drinks, and patient awareness. Different patients require different amounts of attention and energy--as I've learned the hard way--and making sure you treat each individually, as people, rather than as a task, is crucial in making the patient become more comfortable."

The Husky Volunteers program invites students to connect with organizations that align with their interests, in doing so, students actively add value to the Tacoma community while gaining skills that will help them in their professional development. Furthermore, our monthly volunteer events have helped students to connect with each other while working towards a common goal. Our off-campus volunteer events build community between UW Tacoma campus and our larger Tacoma community in meaningful ways. An example of this comes from a student reflection in which they state, "My experience volunteering last week was honestly very fun. I enjoy giving back and it was good getting to meet fellow students as well as bonding over making the garden look awesome. I learned how to weed as it was my first time helping in a garden. I have gained the skills of being precise as to which plant is good to weed and which ones are not good to weed. Yes, I would most definitely participate in this activity again." Our monthly volunteer events provide students with the opportunity to connect with other students as well as community organizations that provide impactful services to the Tacoma community. As we are rebuilding a post-pandemic community, it seems clear that students need opportunities to connect with others now more than ever. Through our Husky Volunteers program and group volunteer events, students are encouraged to take action in the community and know that we are here to support them every step of the way.

Staff Budget Requests

Category	Details	Amount Requested
Student Staff ³	Coordinator Positions (2)- Minimum wage increase hours per week for Winter and Spring Quarters E001	
	Student Staff Wages:	\$366
	Fringe @ 21.2%:	\$78
Student Staff ³	Manager Position- Minimum wage increase hours per week for Winter and Spring Quarters E002	
	Student Staff Wages:	\$183
	Fringe @ 21.2%:	\$39
PERSONNEL TOTAL:		\$665

Other Budget Requests

Category	Details	Amount Requested
Travel	Funding for bus rentals- with the increase in interest in supporting volunteer activities, there has been a greater demand for providing transport to volunteer activities. S001	\$2,250
Food	Snacks and food items to be used at Volunteer Fair in the Spring, Blanket Drive in the Winter, and to have snacks available for monthly service activities sponsored by Husky Volunteers S002	\$1,000
SUPPLEMENTAL TOTAL:		\$3,250

PERSONNEL TOTAL:	\$665
SUPPLEMENTAL TOTAL:	\$3,250
COMPLETE PROPOSAL TOTAL:	\$3,915

Supplemental Documents



HUSKY VOLUNTEERS_MINIMUM WAGE BREAKDOWN

Breakdown of expenses in request, to match Minimum Wage for Tacoma



HUSKY VOLUNTEERS CHAIR POSITION DESCRIPTION

Position Description with listed responsibilities



VOLUNTEER COORDINATOR POSITION DESCRIPTION

Position Description with listed responsibilities



OUTREACH COORDINATOR

Position Description with listed responsibilities