

Introduction to TCRIM 498

Spring 2024

CRIMINAL JUSTICE INTERNSHIP INFORMATION PAGE

<https://www.tacoma.uw.edu/sswcj/criminal-justice-internship>

Dr. Barb Toews, btoews@uw.edu

Course description and objectives

This course is designed for students to engage in experiential learning through an internship. Students will apply academic knowledge to develop further professional competencies critical to a successful career within the criminal justice field.

OBJECTIVES

Upon completion of the course, the successful student will be able to:

- ▶ Analyze the organizational structure and functions of the placement agency and the agencies' role within the criminal justice system.
- ▶ Develop work competencies applicable to a specific profession within the criminal justice system.
- ▶ Evaluate and integrate educational and professional goals within the criminal justice system.
- ▶ Gain exposure and a greater understanding of the application of theory and best practices within the context of the criminal justice system.

Course logistics

- ▶ Spring 2024
- ▶ 5 credits
- ▶ 10 hours/week for the 10 weeks of spring quarter
- ▶ Course work in addition to work hours
 - Readings
 - Learning activities
 - Building a learning/professional portfolio
- ▶ Hybrid class
 - Gather for approximately half of the classes (Zoom)
 - Online engagement for approximately half of the classes

Requirements to enroll (Spring 2024 only)

- ▶ CJ major
- ▶ Seniors and Juniors (seniors given registration priority)
 - Online cohort students are eligible
- ▶ Overall 2.0 GPA (must submit unofficial transcripts)

Paid or not paid?

- Depends on organization and agreement you make with them
 - Unpaid is most common
 - Whether you are paid or not has no bearing on your enrollment in TCRIM 498
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- Your current job can serve as an internship site under certain circumstances and with certain conditions
 - Discuss with Dr. Toews before applying (early winter quarter)

10 hours/10 weeks during spring quarter

- For course credit, all hours must be done during the spring quarter
- Assignments have you engaging with the internship as you do it

- 10 hours/10 weeks may be too short for some organizations
- You are welcome to have a longer internship and only count the 10 hours/10 weeks during spring quarter for credit*

* Juniors, see last slide

Application process

1: Get more information

Late fall and early winter quarter

- ▶ Send Dr. Toews an email to arrange a time to meet to discuss your interest
 - btoews@uw.edu
- ▶ Meet with Dr. Toews
 - Discuss what you are hoping to achieve in an internship
 - Professional interests (e.g., work with those who have committed crimes, victims, children)
 - Review the application process

2: Research and secure an internship

Winter quarter – START EARLY!

▶ UWT Career Services and Education

- Appointments and drop-in help
- Workshops
- Handshake
- DIY resources
- Career/internship fairs
- Resume and interviewing help

▶ **SSWCJ resources**

- CJ student listserv announcements
- [CJ internship page](#) (being updated)
- Dr. Toews' connections/resources
- Guest speakers in classes
- ▶ [Internship database](#) for Law, Societies, and Justice (UW Seattle)
- ▶ Your own web research exploring organizations that interest you
- ▶ Connections through family and friends

3: Apply for class

By week 7 of winter quarter

- ▶ Secure an internship
- ▶ Submit the following materials to Dr. Toews:
 - CJ Internship Contract (completed with host organization)
 - CJ Faculty Reference
 - Unofficial transcripts
- ▶ Get add code for class
 - No add code until application materials are submitted and approved!

**Juniors,
consider this...**

TCRIM 498 is being redesigned
More flexibility in credits and quarters
Won't take affect until AY 24-25*

**If things go as planned. It will start later if things do not go as planned. Contact Dr. Toews in winter quarter for an update if you are considering waiting.*

Barb Toews, btoews@uw.edu