

**SOE School Wide Meeting Agenda  
 February 05, 2024**

**Location:** [Jane Russell Commons WPH \(101 A\)](#)

**Zoom Details/Links: Join Zoom Meeting**  
<https://washington.zoom.us/j/94813311413> [[washington.zoo m.us](https://washington.zoom.us)]  
**Meeting ID: 948 133 11413**

**Announcements & Committee Updates:** If these do not require action/vote or discussion, consider placing them in the SOE Announcements & Committee e-bulletin Updates\_document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Donna know 1-2 weeks before the next meeting, or as soon as possible.

**AGENDA/MEETING FACILITATOR: Dr. Julia Aguirre**  
**MINUTE-TAKER: Donna Braboy**

Topic	Time/Who	Outcomes	Comments/Asks
Welcome & Land Acknowledgement- Julia Aguirre	9:00 a.m.-9:10 a.m.	Ground our work in relation to where we are situated <a href="#">Puyallup Tribal Lushootseed Land Acknowledgement</a>	Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning
Working Agreements- Refresh/Refine- Elected Faculty Council: Julia Aguirre, Director of BA & TCP & Professor Belinda Louie, Professor & Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor.	9:10 a.m.-9:30 a.m.	Review feedback from last meeting; encourage critical reflection on your own behaviors and impacts to others- “What are ways to re/tweak our agreements 2.0?”	

Business Part I (we'll continue on as/if needed)	9:30 a.m.-10:15 a.m.		
<b>SOE Business and Governance</b>			
Personnel/Transitions	9:30 a.m.-10:00 a.m.		
Proposed SOE revisions to grade-appeal policy- final discussion/vote- Rachel Endo, Dean/Professor (others); also, reminders about grading activities/criteria	10:00 a.m.-10:15 a.m.		
Responding to student allegations of bias/complaints- Rachel Endo, Dean/Professor			
By-laws- EFC delegation for summer-term PTL/TA appointments or reappointments (ask Julia)			
<b>Break</b>	<b>10:15 a.m. - 10:30 a.m.</b>		
<b>SOE Business and Governance Committees Continued</b>	10:30 a.m.-Noon		
UWT 10-year Review: Rachel Endo, Dean/Professor & Ed Armijo, Data & Grants Manager (continue after break if needed)			

Budget- next steps (1.30% reductions for AY 2024-2025) and how to plan- Rachel Endo  
Dean/Professor and Maria Hamilton, Director of Ops

Advising Team (15 minutes)- any challenges and needs for recruitment - Ashley Walker, Advising Lead & Advising Team

*UWT Governance:*

- Laura Feuerborn, Director of EdS & Professor (APCC rep)
- Chris Knaus, Interim Director of Ed.D & Professor (Faculty Affairs Rep)
- Kurt Hatch, Director of Ed Admin & Professor of Practice (Executive Council rep-
- Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (APT Co-Chair)

REJ Committee  
Kawena Begay, Julia Aguirre & Liz Rangel, Ashley Walker, Dawn Hardison-Stevens & Laura Feuerborn

11:55 a.m.-Noon- Wrap Up/Adjourn			
<b>Upcoming Facilitators:</b> March: Dr. Louie; April: Dr. Weinstein			

### Zoom/Virtual Meeting Etiquette Reminders

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your “hand”) We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

### SOE Working Agreements

#### **1. Address controversy with civility and intellectual humility**

- *Value knowledge and a commitment to ongoing growth and learning*
- *Own your own intentions and impact*
- *Lead with listening; seek to understand*
- *Show that you value another’s position/perspective*

#### **2. Challenge by choice**

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

#### **3. Demonstrate respect**

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*