1. Updates
   1.1. STFC Annual Allocation (submitted by noon, February 2, 2024).
   1.2. 17 computers from CP-109 (SIAS Communications) have been moved and reinstalled in WHT-104 (SIAS Fine Arts)
   1.3. CP-108 is taken offline for renovation. New media equipment system will be installed and ready for the Spring Quarter
   1.4. Equipment Checkout
      • Faculty can use the Laptop Cart form to have IT to bring laptops and spare battery packs to your classrooms
      • Students can borrow headphones (we are advertising the cleaning procedures); or get a pair of free earbuds from the IT Helpdesk (WG-108)
   1.5. It is confirmed that the Tri-campus Transfer Recharge Fee will be increased by 4% next academic year
   1.6. IT Trainings
      • Annual Cybersecurity Online Training
      • Media-Monday (Canva workshops in CP-005)
      • i-Tuesday (Available software for home PC, web publishing using Net ID resources, 3D printing in WG-108)

2. Name Coach App
   To have students record their own names in Canvas. UW Medicine (https://sites.uw.edu/somlearningtech/namecoach/), UW Law School and Foster School of Business are the current users of this app.

3. Selected Software Licenses
   Already packaged in lab and classroom computers (Microsoft 365, R and R Studio, SPSS)
   Annual renewed (e.g. Adobe, Interfolio, Qualtrics, SPSS)

4. Future Access of the Five PEG Channels

5. Join Zoom Meeting
   https://washington.zoom.us/j/94683856516?from=addon
   Meeting ID: 946 8385 6516