

**Academic Policy & Curriculum Committee Minutes**

December 6th, 2023, Zoom 12:40-2:00 pm

***Members Present:*** *Chair Julie Masura, Joan Bleecker, Ingrid Horakova, Lisa Hoffman, Claudia Sellmaier, Susan Johnson (Proxy), Raghavi Sakpal, Laura Feuerborn, Shahrokh Saudagaran, Tanya Velasquez*

***Non-voting members:*** *Lorraine Dinnel (University Academic Advising), Andrea Coker-Anderson (Registrar), Annie Downey (Library), Tammy Jez (Academic Affairs), Patrick Pow (Information Technology)*

***Not Present:*** *ASUWT Rep,*

***Guests:*** *Bonnie Becker (AVC Student Success), Jason Johnson (Vice Dean), Ann Huppert (Associate Professor: Architecture)*

***Administrative Support:*** *Andrew J. Seibert*

## **Land Acknowledgement –** read by FA (Faculty Assembly) Administrator. The meeting was recorded for minutes purposes only

## **Approval of Minutes**​ – One minor correction was made, and minutes were approved.

## **Announcements**

* **Tri-Campus Curriculum Updates** (Jason Johnson)– Please see appendix A for the presentation where discussion ensued. Faculty will be involved in a survey on this from this committee
* **ASUWT Updates -** Student representative position is vacant, and this is still in the works.
* **Other Updates –** No other updates were shared.

## **Policy Issues & Other Business**

* Academic Planning
  + Chair Julie Masura shared the new links in Academic planning. Schools have been working with the Student and Academic Success unit. Reminder that the survey will be due December 14th. New links are below:
    - [Academic Plan](https://www.tacoma.uw.edu/faculty-assembly/academic-plan) (Approved)
    - [Undergraduate Degree Programs](https://www.tacoma.uw.edu/faculty-assembly/undergraduate-degree-programs)
    - [Graduate Degree and Certificate Program](https://www.tacoma.uw.edu/faculty-assembly/graduate-degree-and-certificate-programs)
    - **Important:** [**Due Dates New Program and Program Change Proposals**](https://www.tacoma.uw.edu/sites/default/files/2023-11/pnoi_due_dates.pdf)
      * APCC may meet on the following dates:
        + February 21, 2024
        + March 20, 2024
        + April 17, 2024
      * These above dates are as needed and tentative.

## **Credential and Program Change Proposals (2) - See Audit Logs for Requested Updates**

* [Bachelor of Science Degree with a major in Computer Science and Systems](https://uw.kuali.co/cm/#/specializations/view/65393d6122474975469bf24b) (Credential)
* [Law & Policy Major](https://uw.kuali.co/cm/#/programs/view/647bda080e1c23e1db062a17)
* A motion was made to support these changes as proposed. Moved by Joan Bleecker and seconded by Lisa Hoffman
  + Votes: 10 yes, 0 no, 0 abstention

## **Course Change Proposals (2) - See Audit Logs for Requested Updates**

* [TBECON 423: Financial Markets and Institutions](https://uw.kuali.co/cm/#/courses/view/651afa7764d67fab5d4c2379)
  + Missing Pre-requisite in syllabus
* [TBIOMD 410: Biomedical Sciences Senior Seminar](https://uw.kuali.co/cm/#/courses/view/6515b79a9d7638d27faf36f6)
* [T CSL 530: Cyber Risk Management](https://uw.kuali.co/cm/#/courses/view/6555344349d5b11e6b7f1ca6)
* [T CSL 540: Leadership and Team Dynamics](https://uw.kuali.co/cm/#/courses/view/655536ac4172ec472f7c733c)
  + Clarify Milgard’s participation in vote
  + SET Faculty vote needed
  + This will come back to the Committee
* [T CSL 560: Organizational Change and Strategy](https://uw.kuali.co/cm/#/courses/view/6555385f0d80db4786845f23)
  + Clarify Milgard’s participation in vote
  + SET Faculty vote needed
  + This will come back to the Committee
* [T CSL 570: Cyber Forensics and Security Management](https://uw.kuali.co/cm/#/courses/view/6555369d4b5e158285fd31be)
* [T GEOS 337: Environmental Geology](https://uw.kuali.co/cm/#/courses/view/646986a51b2966af3dc3e5ae)
  + Course description between Kuali and Syllabus is not matching
  + Pre-requisites missing in syllabus
* [T GEOS 341: Climate Change](https://uw.kuali.co/cm/#/courses/view/632164d347f35ad5fa320a19)
  + Course Description “Emphasizes”
* [TMATH 412: Cryptography: Theory and Practice](https://uw.kuali.co/cm/#/courses/view/645952b8a1b20f1bd1dcd55d)
  + Course description between Kuali and Syllabus is not matching
* A motion was made to support TBECON, TBIOMD, T GEOS courses, and TMATH changes pending requests from the committee. Moved by Laura Feuerborn and seconded by Lisa Hoffman.
  + Votes: 10 yes, 0 no, 0 abstention

## **Graduation Petition (Sent via separate email to voting-members of the Committee**

One Student petition has been reviewed by the Committee.

## **Late Proposals (to be reviewed if time permits, 0)**

## **Adjournment**

* Meeting was adjourned at 1:46PM
  + Next meeting on January 10, 2024, 12:40-2, Zoom