Campus Technology Committee (CTC)
February 22, 2024, 2:00 pm – 3:00 pm
Agenda
Meeting scheduled via Zoom

1. Updates
   1.1 NameCoach in Canvas
       To have students record their own names in Canvas. UW Medicine
       (https://sites.uw.edu/somlearningtech/namecoach/), UW Law School and Foster School
       of Business are the current users of this app. Seattle may centrally fund for all students.
   1.2 President’s and Provost’s Task Force on Artificial Intelligence, with five Working Groups

2. IT Equipment Renewal Program
   2.1. Classroom and Meeting Rooms AV/media: about seven to eight years
   2.2. Classroom and Employee Office Computers: one desktop or laptop every five years
   2.3. Data Center Server: six to eight years (transition to Cloud Services, i.e. Azure & AWA)

3. IT Equipment Recycle Program (https://www.tacoma.uw.edu/it/electronic-recycling)
   3.1. Items NOT accepted for recycling:
       a) Alkaline batteries - all alkaline type batteries
       b) Household appliance - washer, dryer, other large appliances
       c) Coffee maker
       d) Air conditioner
       e) Refrigerator - refrigerator freezer combo, freezers
       f) Vacuums

4. UW IT Governance
   4.1 IT governance at Tri-campus level will be transitioned to:
   
<table>
<thead>
<tr>
<th>Legacy governance groups</th>
<th>Transitions</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Strategy Board</td>
<td>Transitioning to the I &amp; T Executive Committee in January 2024</td>
</tr>
<tr>
<td>IT Service Investment Board</td>
<td>Met in December 2023 to finalize TRF recommendations, then pause until the future TRF process is known</td>
</tr>
<tr>
<td>IT Service Management Board (SMB)</td>
<td>Transitioning to the I &amp; T Enterprise Technology domain in December 2023</td>
</tr>
<tr>
<td>Security Advisory Board and UW Privacy Steering Committee</td>
<td>Transitioning to the I &amp; T Information Security and Privacy domain in January 2024</td>
</tr>
<tr>
<td>HR &amp; Finance WorkDay Governance</td>
<td>Transition planning to begin 2024 Q1</td>
</tr>
<tr>
<td>UW Data Governance</td>
<td>Transition planning to begin 2024 Q1</td>
</tr>
<tr>
<td>TRF Advisory Committee</td>
<td>Paused until future TRF process is known</td>
</tr>
</tbody>
</table>

(Note: I & T stands for Information and Technology; TRF stands for Technology Recharge Fee)
4.2 Service Management Board (SMB) has been renamed to I & T Enterprise Domain. The 2023 SMB Report include four areas of recommendation:

a) Husky TV: recommend that UWIT gather more data on student usage and content delivery preferences to determine if the Husky TV is still necessary and useful (work with HFS on retirement strategy, factoring in the need for common area TV

b) Google Apps / Microsoft Office 365: recommend that UWIT reduce reliance on the UW Google service by working to increase departmental adoption of UW Office 365

c) U Drive: recommend a review of the various storage offerings with an eye to simplifying and consolidating them for better user experience and reduced administrative cost

d) Conferencing Services: recommend that Conferencing Services be placed in containment status, continuing to operate but not accepting new customers

4.3 Information and Technology Security & Privacy Domain will work on:

a) Elevated decision making
   i. Decide on acceptable levels of risk, establish a risk framework, define tolerance thresholds, and determine the roles authorized to accept specific risk levels
   ii. Assess risks brought forward by the OIS team and generate ideas for managing risks. Escalation of risks assessed within the team
   iii. Recommend and prioritize initiatives that are most essential to improve the UW’s culture of security, privacy, and governance of personal data
   iv. Review projects or service changes (anywhere at the UW with significant impacts for risk and escalate as needed.
   v. Make recommendations in response to incidents and data breach trends identified by OIS
   vi. Contribute goals to and refine a security and privacy strategy that balances and reflects: the risk, harm, legal obligations.
   vii. Provide direction on alignment with institutional values

b) Understand laws & determine what applies to UW
   i. Understand and align on how laws apply to UW
   ii. Recommend policy changes based on legal obligation
   iii. Ensure alignment of approaches across UW Academy and UW Medicine

c) Finalize policies
   i. Vet UW security or privacy-related policies, standards, guidelines, and best practices prior to final approval
   ii. Exploration of principles and determination of legal requirements

5. Join Zoom Meeting
5.1. https://washington.zoom.us/j/93983403804?from=addon