



# Student Technology Fee Committee (STFC) Annual Allocation Request

### ALLOCATION REQUEST DATE INFORMATION

Date Created: 2024-01-22 13:34:14

Date Due: 2024-02-07 17:00:00

Date Submitted: 2024-01-22 13:43:13

### ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: Scanners for WG108 and CP005

Request Description: Scanners for WG108 and CP005

### ALLOCATION REQUEST INFORMATION

Department Name: Information Technology

Request Code: 24A0424

Contact Names: Keiji Oka

UW Tacoma Affiliation: Staff

UWT Email Address: oka@uw.edu

Phone Number: 692-5610

Title of Request: Scanners for WG108 and CP005

Type of Request: One Time

Department Head Approval:  Department Head: Patrick Pow

## Annual Request Information

**1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?**

We are requesting 2 scanners, one in WG 108 and the other in CP005. The current scanners, both Epson GT-1500, are about 7 years old and outdated. The manufacturer doesn't have an updated version of the software. The scanner software isn't fully compatible with the current Windows OS as well as Mac OS.

**2. Benefit to Students: Discuss how students have (for returning applicants) or will (for new applicants) benefit from this technology. How will additional funding of the technology benefit students?**

The requested device upgrade will be used to continue our objective of having the latest and updated technology available for all University of Washington Tacoma students to use. The hardware being replaced will make it possible to work with the latest Windows and Mac operating systems. Our goal is to have dependable computers and peripherals available to all our University of Washington Tacoma students.

**3. Access: Describe who will be using or will have access to the resources being proposed. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.**

The UWT Computer labs are open to all UW Students. The scheduled hours are

WG 108 Lab/Helpdesk

Monday - Thursday 7:30 AM to 9:00 PM, Friday - 7:30 AM to 3 PM, Saturday--9 AM to 5 PM, Sunday-Closed

CP005 Lab

Monday - Thursday 10:00 AM to 6:00 PM, Friday - 10:00 AM to 3:00 PM, Saturday - Closed, Sunday - Closed

**4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.**

Installation will be completed as soon as possible. All installation will be provided by Computer Services at no charge.

**5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.**

Computer Services will install and maintain the items requested. No additional procedures will need to be implemented for these updates.

**Funding Request Items**

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Xerox Duplex Combo Scanner	2	\$330.00	\$0.00	\$33.99	\$727.98
OVERALL TOTAL:					\$727.98