



Cloud Services Policy and Guidelines (Updated 4/18/2024)

Policy

UW Tacoma employees are expected to use approved cloud computing services in compliance with FERPA, HIPAA, PCI, and other external agreements. If any UW Tacoma employee must store or share protected data using a 3rd party cloud service, Information Technology will review and select the most suitable method for installing, configuring, and training the employee on the use of an approved method to store or share data.

Faculty, staff, and students may not self-provision cloud services to store, process, share, or manage protected data, defined as regulated by information privacy or protection laws, regulations, contracts, binding agreements (such as non-disclosure), or industry requirements.

If departments need to provision a cloud service to store, process, or share regulated institutional data, they must work with Information Technology to properly evaluate and manage the risks that come with using the service for regulated institutional data.

Data associated with cloud services are subject to the same policies that regulate all other types of electronic data at UW Tacoma. As a result, contracts are in place with the vendors to address many important legal, regulatory, and compliance issues.

For additional information and guidelines on how to use cloud services at UW Tacoma, please visit <https://www.tacoma.uw.edu/it/cloud-services>