

10/29/2024 CSS Graduate Committee meeting

Attendance

- Voting Faculty: Wes Lloyd, Wei Cheng, Ankur Teredesai, Dongfang Zhao, Eyhab Al-Masri, Ling-Hong Hung, Juhua Hu, Ka Yee Yeung, Martine De Cock, Mohamed Ali
- Non-Voting Faculty and Staff: Aubree Steffens, Damiano Torre, Francis Nwagbara, Wei Cai, Rachel Crook

Voting Results

- **Motion: To approve updated process for Carwein-Andrews Fellowship for 2024-25**
 - **Moved: W. Cheng**
 - **Seconded: M. De Cock**
 - Eligible to vote: 10
 - In favor: 9
 - Against: 0
 - Abstain: 1

Other Business

J.Hu provided an update on the 2024-25 CSS Tenure Track Faculty Search. 40+ applications have already been received to date.

J Hu provided an update regarding the proposed MS in Artificial Intelligence Foundations and Applications (MS AIFA). J Hu mentioned that she is seeking volunteers to assist with writing the Planning Notice of Intent (PNOI) for the new degree.

W Lloyd described the current process for reviewing student PhD committee member requests for the CSS PhD program. The CSS PhD program does not currently define a special policy, and follows the standard UW graduate school policy described online at:
<https://grad.uw.edu/policies/4-2-supervisory-committee-for-graduate-students/>

W Lloyd led a discussion regarding the MS CSS program's policy from April 12 2019 for upgrades and downgrades to/from MS independent study, capstone, and thesis. The current policy is as follows:

1. The student creates a document requesting the project change to their faculty supervisor. The faculty advisor and the grad committee chair will make a decision about the retroactive change, and communicate any change to the CSS grad program committee.
2. A student can change from Thesis to Capstone, Thesis to Independent Study, or Capstone to Independent study
3. Changing from a Capstone to a Thesis will require a new proposal and a new review

A Teredesai suggested that capstone and thesis proposals (i.e. all proposals) could be reviewed for potential as thesis proposals upon initial review. This way, proposals can be pre-approved for MS thesis, even when the student only intends to pursue a capstone. This change has potential to reduce future review obligations of the graduate faculty.

W Lloyd reminded the graduate faculty that at the upcoming CSS curriculum meeting on Nov 1 2024, a vote will be held on the Graduate TA policies. If approved, CSS GTAs can be hired starting in Winter 2025.

The next meeting is scheduled for Tuesday December 3 at 10 am.

Link to the meeting transcript:

https://drive.google.com/file/d/1SfiWGdL_dFwCQz_vHCBXl68yvMAp-hjn/view?usp=sharing