



**Services and Activities Fee Committee (SAFC)**

**April 11th, 2025**

**3:30pm**

**CP 103**

Zoom Link: <https://washington.zoom.us/j/98089084773>

**MEETING MINUTES 21**

Attendance:

<p><b>Voting Members</b>          Norah Duncan – Present          Madai Espinoza – Present (Zoom)          Kailey Lawless – Absent          Samuel Pena-Rojas - Present          Anchal Turna – Present (Zoom)          Kaily White – Absent</p> <p><b>Administrative Staff</b>          Sean Schmidt - Present          Hayden Busic - Present</p>	<p><b>Ex-Officio Members</b>          Bernard Anderson – Present (Zoom)          Alicia Whitten – Present (Zoom)          Gordon Craig – Present          Cherie Berthon– Present (Zoom)</p> <p><b>Guests</b>          Nicole Jordan          Tanya Velasquez</p>
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**Call to Order.** The meeting was called to order at 3:33 pm by Sam.

**Land Acknowledgement.** A land acknowledgement was given by Sam.

**Safety Briefing.** A safety briefing was given by Sam.

**Roll Call, Guest Introductions, Connection-Building Activity.** Roll Call is documented above. Guests were introduced.

**Approval of Agenda and Minutes.** There being no objection from the committee, the Chair approved the agenda and minutes as amended from last week’s meeting.

## Open Public Forum

- Sean mentions how Vanessa sent a reconsideration request, but she is currently busy with family so we can continue as if she were present in the room. Pulling up the OGA's Allocation impact, a few considerations were thought of. Madai, as the lead reviewer, brought up the points from the past presentation.

## Reports & Updates

- **Chair/Vice-Chair**
  - Sam: The fee-increase discussion and the recommendation for feasible numbers must be kept in mind.
  - Norah: None.
- **Members**
  - Gordon: The two requestors during the open public forum understand the dilemma that the committee is facing. We have taken proposals out of the process to solicit unconstrained requirements, taking 10 to 30 percent that still allows us to work and to adjust to the reality of the situation at hand. We appreciate their passion, however, but what we say yes to must be sustainable over time and to make sure that the proposers are acknowledging that and giving the committee grace during this season.
  - Sean: The SAFC tracking graph keeps in touch with the requests and allocations over the years and is currently on track to the steady stage of 400k, giving us an idea of what next year's committee can do with special allocations while keeping things sustainable.
- **Committees**
  - None.

## Old Business

- **None.**

## New Business

- **Review - Fee Increase Discussion & Recommendations**

Sean goes over the UWT SAF forecast of enrollment increase having to do with the fee increase. Cherie leans more into assuming flat enrollment with the current world situation at hand. Norah mentions how the STFC fee increased by 3 dollars and is not opposed to match STFC. Norah moved to approve the SNA fee increase to \$167. Madai Espinoza seconded. The motion passed unanimously.

- **Allocation reconsiderations. Review of reconsiderations if any have been received.**

Anchal wants to discuss the CEI allocation reconsideration request, as we didn't have a number at hand to discuss. Gordon talks about how we are currently at \$63,600 or so over projected funding. Cherie mentions how the 3-dollar fee increase is up to us to decide now considering the new revenue that we may have at hand with the 3+. The

estimated available funding is the funding collected from 24 to 25. The fee increase would fill the pot

and be given to next year's committee as it is a projection of what will be available next year. Sean says that we can know that there is a little bit of flexibility due to the \$3 increase. It would give us the possibility of reconsidering the allocation for the CEI. Sam questions the time in which the legislation allows us to cap the increase of the fee. Norah says that because last year so much was pulled from short-term contingency, the legislation is asking us both to not to pull from the contingency and to raise the fee, giving us leeway to reconsider and not do everything that is asked. Gordon says that the earlier proposers must be mindful of the fact that these are still state funds. Sam talks about since we allocate more than what we have, it makes more sense for programs to apply during special allocations to prevent living above the means over and over again. He also mentions that he does think that we should fund CEI, however, not until winter quarter, just to allow us space to remain underneath the 100k. If we didn't make any changes, what would be the steps forward be from now until the possibility of what if we did make changes? We would finalize what has been sent if no changes were made. Now is the best time to make amends to the number of allocations as they are only the preliminaries. This whole committee is to support students: how do we do that and help them through winter quarter? Gordon says that we will support the school's desire to support more students and programs, allowing with the consistency of how we treat all the other. We now have preliminary fringe benefits. After the board of regence approves the allocations, we need to look at the detailed budget and give the freedom to proposers to delegate the funds given. Cherie needs the new material by April 22. Madai is open to tabling until next week. Norah moved to table the CEI's and the OGA's preliminary allocation/reconsideration request. The motion passed unanimously.

- **Review of Proposal Process**

Gordon envisioned the proposal process discussion as a workshop to gather info from the proposers. Given the ongoing operations, a target based on what they were allocated last year would be nice to have as that allows us to increase by a certain percentage (to entertain proposals once to be sustainable and set the expectation of getting what is). Sam thinks that the preface, being specific, and the questions that we ask as well will help us with a certain period of looking at it in the long term throughout the year. Norah wants to know how the money allocated last year is used during the current year, saying that we need to see in the proposal itself the usage that they had over the following years. Sean mentions that we have something similar by using the yearly program total allocations excel spreadsheet. Gordon says that he would rather just stick with Workday to provide numbers going forward, allowing us to see what is given and to be given at the end of the year. The anecdotal would be helpful as not everyone is all going to spend/burn evenly across the year. Sam's idea is that since we know when to expect when the allocations will be made, less money is going back into the contingency. The form is a great place to consider the way we work with all the proposal

requests and invite the campus to discuss the proposal process. The process should be redesigned to make the way for the committee to decide on a decision.

**Discussion Items**

- None.

**Announcements**

- None

**Adjournment**

- The Chair adjourned the meeting at 4:37 pm.