



**Services and Activities Fee Committee (SAFC)**

**May 2nd, 2025**

**3:30pm**

**GWP 320**

Zoom Link: <https://washington.zoom.us/j/98089084773>

**MEETING MINUTES 24**

Attendance:

<p><b>Voting Members</b>          Norah Duncan – Present          Madai Espinoza – Present          Kailey Lawless – Present (Zoom)          Samuel Pena-Rojas - Present          Anchal Turna – Present (Zoom)          Kaily White – Present (Zoom)</p> <p><b>Administrative Staff</b>          Sean Schmidt – Present          Hayden Busic – Present</p>	<p><b>Ex-Officio Members</b>          Bernard Anderson – Absent (Excused)          Alicia Whitten – Present (Zoom)          Gordon Craig – Present          Cherie Berthon– Absent (Excused)</p> <p><b>Guests</b>          None</p>
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**Call to Order.** The meeting was called to order at 3:32 pm by Sam.

**Land Acknowledgement.** A land acknowledgement was given by Sam.

**Safety Briefing.** A safety briefing was given by Sam.

**Roll Call, Guest Introductions, Connection-Building Activity.** Roll Call is documented above.

**Approval of Agenda and Minutes.** Without objections, the Chair corrected the minutes as amended from last week’s meeting.

## Open Public Forum:

- N/A, no guests present.

## Reports & Updates

- Chair/Vice-Chair:
  - Sam: Met with Alicia and Norah for the hiring committee and discussed with Norah the SAFC process workshop for UWT community, May 27<sup>th</sup>, Tuesday.
  - Norah: Met with Alicia and Sam and put together a list of interview questions for next year's committee; said that any returning committee members must follow through the same interview process as new applicants.
- Members:
  - Sean: next week is the Board of Regents meeting on May 8, Thursday, in the morning and is willing to send out information to anyone interested in.
  - Sam: the SAFC job posting is posted on Handshake, and he encourages reposting on all social media platforms so all people will have the opportunity to apply.
- Committees: None.

## Old Business

- Review of the proposal process:
  - Norah emphasized the need for a room layout or master plan specifically for the upcoming workshop, including details like round tables and spatial setup. She suggested starting the workshop with an open conversation.
  - Sam proposed creating a draft with guiding prompts—beginning with an overview of the current process, followed by open-ended questions to gather participants' perspectives and recommendations. Gordon raised the question of how open the committee wants the workshop to be. Sam responded that it should be as open as possible, noting that increased understanding and community input will help the committee grow and better align with the community's needs. He also acknowledged the growing gap between available funds and student needs, which is a driving force behind the need for change.
  - Norah stressed the importance of clearly communicating the committee's values and maintaining focus throughout the workshop. She encouraged a structured yet open dialogue—presenting the committee's decisions and perspectives, then inviting community input before finalizing actions. The aim is to build relationships, collect data, and ensure the community is heard. Norah also recommended involving STFC in the process due to shared goals and responsibilities. She suggested reaching out to Amanda, the Director of Technology, for further insight, and pointed out that while it's often assumed the committee operates based on last year's decisions, there's no guarantee of receiving the same funding—highlighting the need to manage expectations realistically. The core goal remains to collaborate with students, staff, faculty, and administration.

- The committee discussed preparing a PowerPoint presentation to visually outline the proposal process for the May 27th workshop, which will occur during the lunch hour. A follow-up meeting to debrief and reflect on workshop outcomes was also suggested. This workshop aims to be a collaborative, solution-oriented brainstorming session that sets the foundation for future improvements based on community needs.
- Additional efforts include launching a marketing campaign with a workshop flyer and shared documents summarizing ideas discussed in previous SAFC meetings. There is hope to involve the five newly hired SAFC members as part of their leadership training before the academic year begins. The committee also plans to invite SAFC alumni to contribute their insights and suggestions.
- Tabled for further review at the next meeting.

### **New Business**

- None.

### **Discussion Items**

- **YMCA AGREEMENTS:** Sean explained that all students contribute financially toward the student building, and as a result, the YMCA membership is offered as an added privilege tied to that contribution. Each year, the committee reviews the agreements to ensure they remain aligned with current standards and expectations. This includes examining both the original agreements and the most recent versions to understand the historical context and any changes that have occurred. The goal is to ensure the partnership is still appropriate and to determine when the agreement is due for renegotiation. In previous years, the committee has reaffirmed its support for the YMCA and the existing agreements.

Lost quorum at around 4:47 pm and no decisions are to be made.

- **BY-LAWS REVIEW:** There's no rush to make changes to the bylaws; however, any revisions should address meaningful concerns. The committee should consider whether certain details are better suited for the operations manual rather than being included in the bylaws. It's important to avoid including language in the bylaws that could unnecessarily restrict or bind the committee in ways that may not be beneficial in the future.

### **Announcements**

- None.

### **Adjournment**

- The Chair adjourned the meeting at 4:03 pm.