



## **SCHOOL WIDE MEETING**

Tuesday, June 3, 2025

9:00am – 12:00pm

**Location:** William Philip Hall: [Jane Russell Commons \(WPH 101 A\)](#)

**Zoom Details:** Meeting ID: 948 133 11413

<https://washington.zoom.us/j/94813311413>[washington.zoom.us]

**Announcements & Committee Updates:** If these do not require action/vote or discussion, consider placing them in the SOE Announcements & Committee e-bulletin updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Donna know 1-2 weeks before the next meeting, or as soon as possible.

**Facilitator:** Matthew Weinstein, Director of Master of Education for Practicing Educators & Professor

**Minute-Taker:** Donna Braboy, Office Supervisor

**Setup/Zoom Monitor:** Janne Marri J. Heckerth, Administrative Assistant

## **AGENDA**

TOPIC	TIME	OUTCOMES	COMMENTS/ASKS
Welcome & Land Acknowledgement: Dawn Hardison-Stevens, EFC member & Assistant Professor	9:00a-9:10a	Ground our work in relation to where we are situated	Acknowledge and reflect on Indigenous connections and make a commitment to action/self- learning  <a href="https://www.youtube.com/watch?v=fjH3GTz6JZE">https://www.youtube.com/watch?v=fjH3GTz6JZE</a>

<p><b>Community Connection Agreements &amp; Check-Ins</b></p> <p><b>Elected Faculty Council:</b></p> <p><b>Julia Aguirre</b>, Director of TCP &amp; BA &amp; Professor (Chair of EFC)</p> <p><b>Matthew Weinstein</b>, Director of Master of Ed for Practicing Educators &amp; Professor (Secondary Science)</p> <p><b>Dawn Hardison-Stevens</b>, Assistant Professor</p> <p><b>Belinda Louie</b>, Professor and Director of Project TELL</p>	9:10a – 9:20a		
<p><b>REJ Committee:</b></p> <p><b>Kawena Begay</b>, Assistant Professor &amp; Chair of REJ</p>	9:20a – 9:50a		
<p><b>General Announcements with Q&amp;A</b></p> <p><b>FY 2026 Budget Round 2 &amp; Autumn 2025 Retreat</b></p> <p><b>Rachel Endo</b>, Dean &amp; Professor</p> <p><b>Maria Hamilton</b>, Director of Operations</p> <p><b>Advising Team &amp; Faculty Directors</b> (Advising Team Leads)</p> <p><b>Ashley Walker</b>, Lead Advisor</p> <p><b>Justin Gailey</b>, Advisor</p> <p><b>Ty Halton</b>, Advisor</p>	9:50a – 10:15a		

<b>BREAK (will adjust as needed)</b>	<b>10:15a – 10:30a</b>		
<b>Office of the Dean &amp; Central Unit (SOE Business)</b>  <b>SOE Office Updates- Office Supplies, UW Ethics Reminders, Summer 2025 Operating Hours, etc.</b>  <b>Open- Rachel Endo, Dean &amp; Professor- and then Donna Braboy, Office Supervisor, Maria Hamilton, Director of Operations, Janne Heckroth, Admin Assistant</b>  <b>Faculty Merit Votes Reminder</b> <b>Maria Hamilton, Director of Operations</b>  <b>Grievance Policy Discussion and Vote</b> <b>Rachel Endo, Dean &amp; Professor (frame) &amp; Julia Aguirre, Director of TCP &amp; BA &amp; Professor (Chair of EFC) and Faculty Program Directors and EFC</b>	10:30a – 11:15a		
<b>Reports &amp; Updates UWT Governance</b> <b>AY 2025-2026 Committee Needs/Vacancies</b> <b>APT/APCC</b> <b>EC</b>	11:15a – 11:35a		

Faculty Affairs			
Open Q & A with Dean-time permitting	11:35a – 11:55a		
Celebrations			
Wrap			
Up/Adjourn/Complete			
Community Agreements			
Feedback Survey			
<b>Zoom/Virtual Meeting Etiquette Reminders</b> <ul style="list-style-type: none"> <li>• Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.</li> <li>• The SOE meetings will be set up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.</li> <li>• Ensure that your audio/microphone and video are functional prior to the meeting.</li> <li>• Please mute yourself when you log on - this will improve the sound quality by reducing background noise.</li> <li>• If you have questions during the meeting, please submit them by the chat box or raise your “hand”) We will assign someone to monitor the chat box during the meeting to ensure questions are addressed</li> </ul>			
<b>SOE Community Agreement</b> <ol style="list-style-type: none"> <li>1. Demonstrate Respect, Curiosity, and Intellectual Humility. <ol style="list-style-type: none"> <li>a. Value the plurality of perspectives in our community; uphold and model practices of inclusion of multiple perspectives, collaboration, participation, and fairness. <ol style="list-style-type: none"> <li>i. Be curious rather than critical of others’ ideas.</li> <li>ii. Listen with empathy</li> <li>iii. Listen to understand vs. listen to respond</li> </ol> </li> <li>b. Value ongoing growth and learning; take personal responsibility for learning about issues</li> <li>c. Own your own intentions and impacts</li> <li>d. Practice patience while others finish their thoughts/message before introducing yours</li> </ol> </li> </ol>			

2. Center Relationship-building in Disagreements and Difficult Topics

- a. Seek to understand other's ideas in a constructive manner
- b. Assume good intentions
- c. Be aware of impact, positionality, and power dynamics
- d. Be willing to challenge others in a constructive manner. Be open to changing one's own stance.
- e. If there is a conflict with a single person, address the conflict with that person directly rather than in SOE meetings or inside conversations/outside of meetings, if possible (considering power dynamics).

3. Be intentional with Participation

- a. Use reflection and intention when opting for silence and participation. In other words, try to be self-aware and be willing to step up and step back in conversations.
- b. Be as emotionally and mentally present as possible in the meeting.

Resources

- [https://www.canr.msu.edu/news/active\\_listening\\_is\\_a\\_leadership\\_skill](https://www.canr.msu.edu/news/active_listening_is_a_leadership_skill)
- <https://www.tacoma.uw.edu/soe/raising-concerns-and-questions>