

**Academic Policy & Curriculum Committee Minutes**

May 14, 2025, Zoom 12:40-2:00 pm

***Members Present:*** *Chair Julie Masura, Ingrid Horakova, Loly Alcaide Ramirez, Claudia Sellmaier, Laura Feuerborn, Weichao Yuwen (Delegate for Katie Haerling), Shahrokh Saudagaran, Natalie Jolly.*

***Non-voting members:*** *BethAnn Hoover (University Academic Advising), Bill Fritz (Information Technology), Tammy Jez (Academic Affairs), Andrea Coker-Anderson (Registrar), Megan Elizabeth Gregory (Library Representative)*

***Not Present****: Raghavi Sakpal, Matt Kelley, ASUWT Rep, Darcy Janzen (Digital Learning)*

***Guests:*** *Chris Knaus (School of Education), Maria Hamilton (School of Education), Zaher Kmail (School of Interdisciplinary Arts & Sciences), Maureen Kennedy (School of Interdisciplinary Arts & Sciences), Aubree Steffens (School of Engineering & Technology), Bonnie Becker (AVC Student Success)*

***Administrative Support:*** *Andrew J. Seibert*

## **Land Acknowledgement –** read by FA (Faculty Assembly) Administrator. The meeting was recorded for minutes purposes only. The agenda was approved as amended (Moved W Update to front of Agenda).

## **Approval of Minutes** –minutes for April 2025 APCC meetings were approved as written.

## **Announcements**

* **Tri-Campus Curriculum Updates- no updates**
* **ASUWT Updates – no representative**
* **Other Updates**
	+ Tri-Campus Registration shared resources regarding grading, specific to a withdraw (W). More information can be found at the link [here](https://www.tacoma.uw.edu/registrar/grading-policy).

## **PNOI & BUDGET (2) - See Canvas for PNOI Updates and Budgets**

* Educational Leadership Online Cohort ([Canvas Page](https://canvas.uw.edu/courses/1698656/modules/items/22991748))
	+ Committee Feedback
		- Residency should go through the Office of the Registrar or with language that is approved by the Office of the Registrar.
		- Recommended to remove language around out-of-state students.
	+ A motion was made to support the Educational Leadership Online Cohort proposal moving forward pending requests from the committee. So moved by Laura Feuerborn and seconded by Claudia Sellmaier
		- Votes: 8 yes, 0 no, 0 abstentions
* Bachelor of Science with a Major in Statistics and Data Science ([Canvas Page](https://canvas.uw.edu/courses/1698656/pages/proposal-for-bachelor-of-science-with-a-major-in-statistics-and-data-science-bssds?module_item_id=20254066))
	+ Committee Feedback
		- Work with Director of Academic Affairs Planning and Budget
		- Work with Information technology around covered costs for computers
		- Reattach budget pages (pages were cut off)
		- Consider new ways of producing new revenue (e.g. a percentage of Math majors going into this program).
	+ A motion was made to support the Bachelor of Science with a Major in Statistics and Data Science proposal moving forward pending requests from the committee. So moved by Laura Feuerborn and seconded by Claudia Sellmaier
	+ Votes: 8 yes, 0 no, 0 abstentions

## **Program Change Proposals (4) - See Audit Logs for Requested Updates**

* [Computer Engineering Major](https://uw.kuali.co/cm/#/programs/view/680a634a46ff505aee963b1d)
	+ Notice of Proposal is not needed but is designated as a substantive change.
	+ List Seattle transferred courses (e.g. MATH)
	+ A motion was made to support the computer engineering major pending requests from the committee. So moved by Claudia Sellmaier and seconded by Weichao Yuwen
		- Votes: 8 yes, 0 no, 0 abstentions
* [Electrical Engineering Major](https://uw.kuali.co/cm/#/programs/view/680a61020234f84794410db7)
	+ No requests from the committee
	+ A motion was made to support the Electrical Engineering major as written. So moved by Laura Feuerborn and seconded by Claudia Sellmaier
		- Votes: 8 yes, 0 no, 0 abstentions
* [Mechanical Engineering Major](https://uw.kuali.co/cm/#/programs/view/680832ce7dc8077746071426)
	+ List Seattle transferred courses (e.g. MATH)
	+ A motion was made to support the Electrical Engineering major pending requests from the committee. So moved by Laura Feuerborn and seconded by Claudia Sellmaier
		- Votes: 6 yes, 0 no, 0 abstentions
* MS Information Technology (Significant Change)
	+ A motion was made to support the significant change in MS Information Technology as written So moved by Weichao Yuwen and seconded by Claudia Sellmaier
		- Votes: 6 yes, 0 no, 0 abstentions

## **New Course Proposals (4) - See Audit Logs for Requested Updates**

* [TCSS 471: Digital Technology and Law](https://uw.kuali.co/cm/#/courses/view/67f072ec9d49ada2a120a894)
* [TECE 540: Optimization Techniques for Electrical and Computer Engineering](https://uw.kuali.co/cm/#/courses/view/6802c96187cd9d76aa31cfb1)
* [TECE 542: Performance and Efficiency in AI Infrastructures](https://uw.kuali.co/cm/#/courses/view/68082fcc84f6076d63a2f9a8)
* [T FILM 432: Race and Ethnicity in Film](https://uw.kuali.co/cm/#/courses/view/6787fb950d5b131054409fd0)
* Motion: Support all new courses as written. So moved by Claudia Sellmaier and seconded by Weichao Yuwen.
	+ Votes: 6 yes, 0 no, 0 abstentions

## **Course Change Proposals (10) - See Audit Logs for Requested Updates**

* From April
	+ [TEDADM 575: Leadership in a Changing Society](https://uw.kuali.co/cm/#/courses/view/67c0b75174a56b9a1258a435)
	+ [TEDADM 578: Group Leadership in Educational Administration](https://uw.kuali.co/cm/#/courses/view/67c0bb2141b79ba3f8822e81)
		- Course description on syllabus doesn't match in UWCM
		- Describe participation
	+ [TEDADM 580: Reflective Seminar for Administrators](https://uw.kuali.co/cm/#/courses/view/67c0b00862f15e564acdbad8)
		- Credits match in syllabus and UWCM
* May
	+ [T CRIM 272: Restorative Justice](https://uw.kuali.co/cm/#/courses/view/677adb55cc7298613633b353)
	+ [T CRIM 360: Juvenile Delinquency and Society](https://uw.kuali.co/cm/#/courses/view/677ae632dc2f463b088fb256)
	+ [T CRIM 361: Mental Health, Crime and Justice](https://uw.kuali.co/cm/#/courses/view/677aec47616e670f18201ecc)
	+ [T CRIM 362: Criminological Theory](https://uw.kuali.co/cm/#/courses/view/67ef166c9d49ada2a1126ab5)
	+ [T CRIM 365: Skills in Restorative Dialogue Practice](https://uw.kuali.co/cm/#/courses/view/67f01df084a641379a243915)
	+ [T CRIM 370: Police and Society](https://uw.kuali.co/cm/#/courses/view/67f05baa26121eacfd9d70ba)
	+ [T CRIM 371: Interpersonal Skills for the Justice Practitioner](https://uw.kuali.co/cm/#/courses/view/67f0809e8c808a5acb078815)
	+ [T CRIM 372: Punishment, Incarceration and Society](https://uw.kuali.co/cm/#/courses/view/67f15d53278e0c7de61a852c)
	+ [T CRIM 390: Criminological Research Methods](https://uw.kuali.co/cm/#/courses/view/67f162bd84a641379a2ad481)
		- Recommendation removing enforcement of prerequisites
	+ [T CRIM 395: Criminal Courts and Society](https://uw.kuali.co/cm/#/courses/view/67f17f5d0e71424a7e08660c)
	+ [T CRIM 440: Fundamentals of Criminal Law](https://uw.kuali.co/cm/#/courses/view/67788a4640d36eb000a587af)
	+ [T CRIM 441: Senior Seminar: Professionalism and Ethical Issues in the Justice System](https://uw.kuali.co/cm/#/courses/view/67f187689d49ada2a122c548)
	+ [T CRIM 498: Criminology and Justice Studies Internship](https://uw.kuali.co/cm/#/courses/view/678962a548e1861fcd7baaf3)
		- Review proposed update in course prerequisite to add in for course
	+ [T CSL 600: Independent Study or Research](https://uw.kuali.co/cm/#/courses/view/67dc9aa0223c2c2a1079a982)
	+ [T CSL 601: Internship](https://uw.kuali.co/cm/#/courses/view/67ddb67dde6651d398436088)
	+ [TCSS 497: Internship in Computing and Software Systems](https://uw.kuali.co/cm/#/courses/view/67f05f4926121eacfd9d9979)
	+ [T INFO 502: Data Structures and Algorithms for Information Technology II](https://uw.kuali.co/cm/#/courses/view/67ec798824441120b575eab0)
		- Add religious accommodations in full in syllabus
* A motion was made to approve all course changes pending requests from the committee. So moved by Claudia Sellmaier and seconded by Laura Feuerborn
	+ Votes: 6 yes, 0 no, 0 abstentions

## **Policy Issues & Other Business**

* 1. W Designation update
		1. Tabitha Espina shared new Tri-Campus guidelines around the W courses on our campus and across the campuses. Please review the [Teaching @ UW](https://writing.washington.edu/for-instructors/teaching-w-courses) page for the most up-to-date guidelines.
	2. Update to DARS and World Language Requirement
		1. DARS Update- For Admissions, a 6th option has been added of submitting a graduation petition to your advisor who then will send it for APCC review.
		2. World Language requirement update- A proposal to add world language as a requirement will be discussed starting in Autumn quarter.
	3. Academic Planning Policy (See Appendix A)
		1. Updates to the Academic Planning:
			+ MSME: Development of Proposal
				1. Next Step: UWT Stakeholders and Council of Deans review
			+ BSSDS: APCC review
				1. Next Step: EVCAA
			+ BAIVPA: EVCAA Review- Notice of Proposal (NOP) submitted
				1. Next Step: Proposal to UW Curriculum Office
			+ DNPAP: The Doctor of Nursing Practice in Advance Practice is working with the Seattle School of Nursing.
				1. Next Step: Awaiting update from the School of Nursing and Healthcare Leadership
			+ MSES: Received proposal, ready to send to stakeholders and Council of Deans
				1. Next Step: UWT Stakeholders and Council of Deans review
			+ MSCE: Working with proposers and graduate school to include updates suggested at previous APCC meeting
				1. Next Step: PNOI EVCAA Review
		2. SET AI Graduate & Certificate is currently in the idea stage and the next step will be the PNOI development.
		3. The School of Interdisciplinary Arts & Sciences has voted to support a world language graduation requirement and is in the development stage currently. Chair Julie Masura is working with SIAS on this process as a formal PNOI review would be required since it will require additional resources. The next step is PNOI development.
		4. The School of Education will be adding a new nearly online cohort in the Education Doctorate that will meet twice per year in summer. A budget has been developed, and the next step will be APCC review
		5. A request was sent to revise the Sociology Program which modifies the program into a major. This is in the Idea stage, however, will be in PNOI development in the future
		6. A PNOI was received to create a Minor in Food Science. The cover sheet is missing and will be sent to Stakeholder review when received.

## **Proposals (to be reviewed if time permits, 0)**

* No late proposals were submitted

## **Graduation Petition (Sent via separate email to voting-members of the Committee**

* No student petitions reviewed at this meeting

## **Adjournment**

* The meeting was adjourned at 1:58 (Next meeting June 4th)

Appendix A: Academic Planning Updates

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| --- | --- | --- |
| **Proposal** | **Presently** | **Next Step** |
| MS Mechanical Engineering | Proposal Development | UWT Stakeholders & COD Review |
| BS Statistics and Data Science | Stakeholders and Council of Deans Review  | APCC Review |
| BA Interdisciplinary Visual and Performing Arts | Proposal EVCAA Review – locating space | Proposal to UWCO |
| DNPAP | Partnering with UWS | Awaiting update from SNHCL – Tri-campus Priority |
| MS Environmental Science | Proposal development - received coversheet (ready for review) | UWT Stakeholders and Council of Deans Review |
| MS Civil Engineering | PNOI APCC Review – meeting with graduate school next week | PNOI EVCAA Review |
| SET – AI Graduate & Certificate | Idea Stage | PNOI Development |
| SIAS – World Language Graduate Requirement | Process Development – PNOI Expectations (meeting next week) | PNOI Development |
| EdD – Remote Cohort | APCC Review | EVCAA Review |
| Revision of Sociology Program | Idea Stage | PNOI Development |
| SIAS Food Science Minor | PNOI received – cover sheet missing | Stakeholder Review |