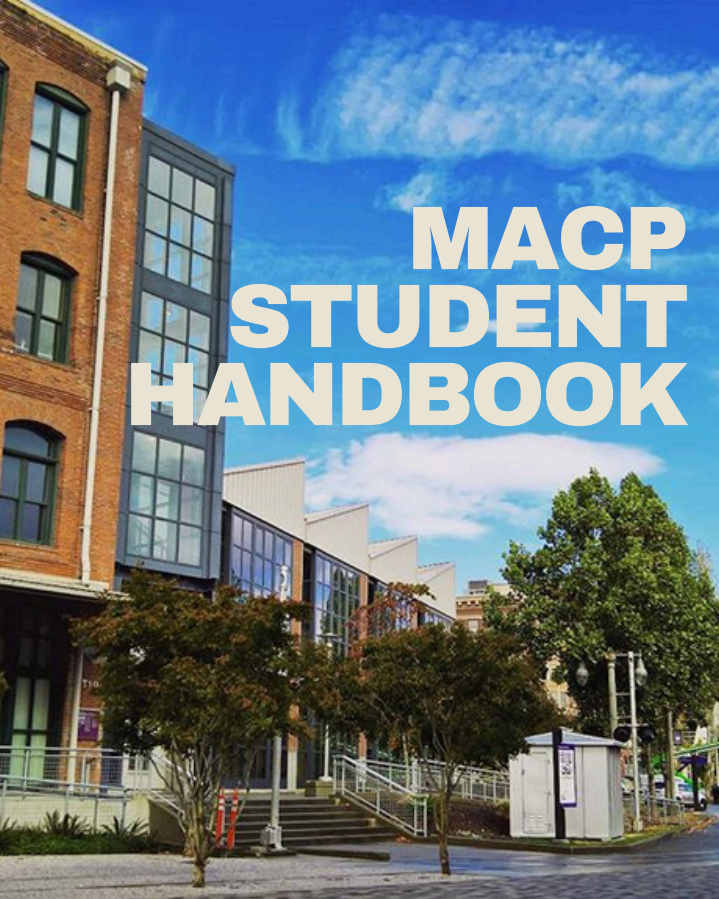
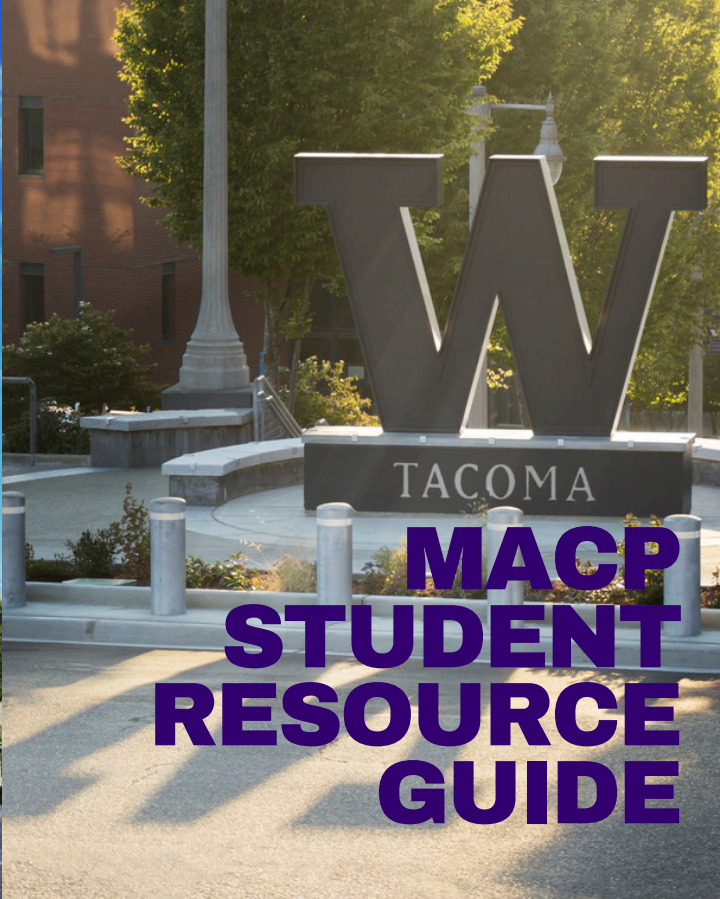
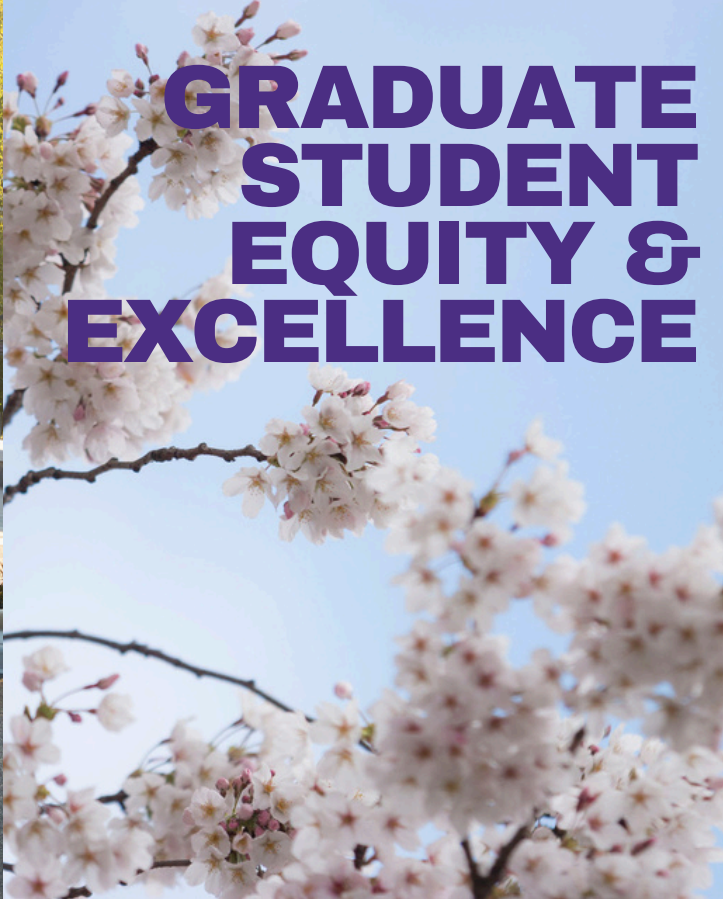




MACP STUDENT HANDBOOK



MACP STUDENT RESOURCE GUIDE



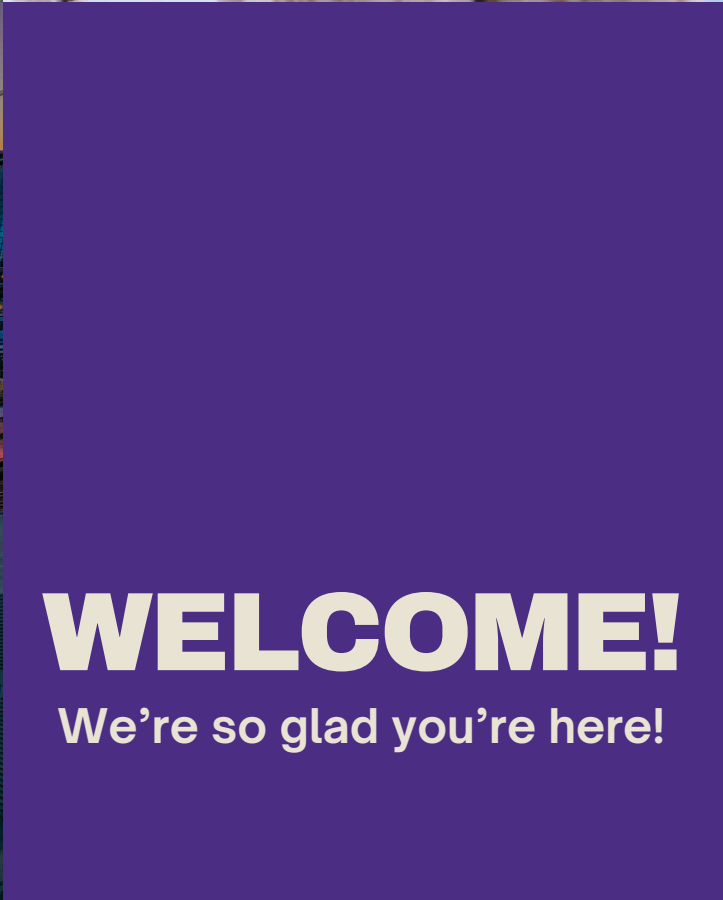
GRADUATE STUDENT EQUITY & EXCELLENCE



UWT EVENTS CALENDAR

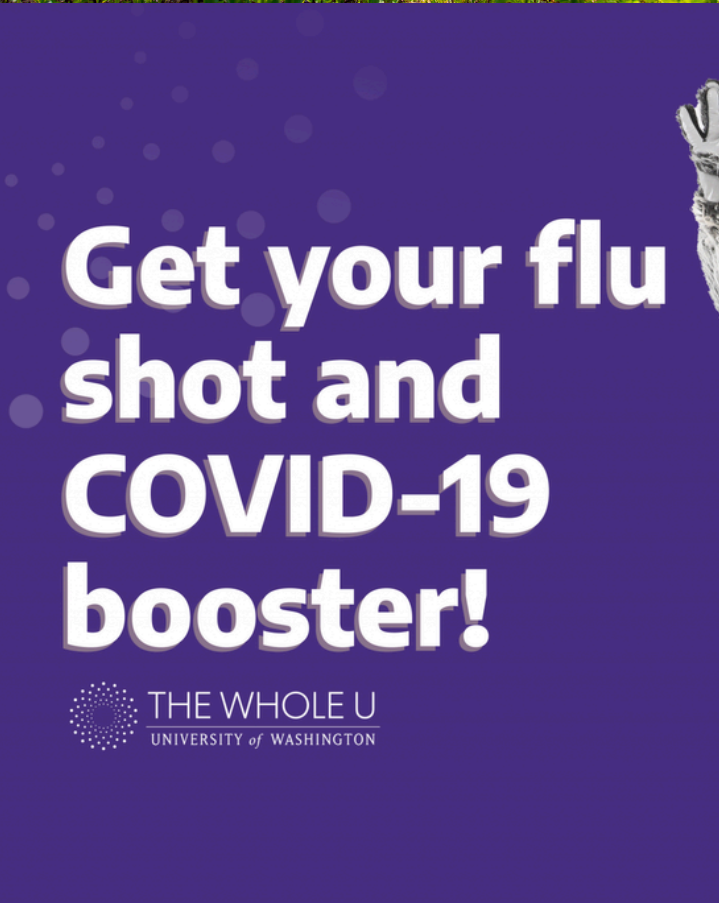


UWT STUDENT RESOURCES



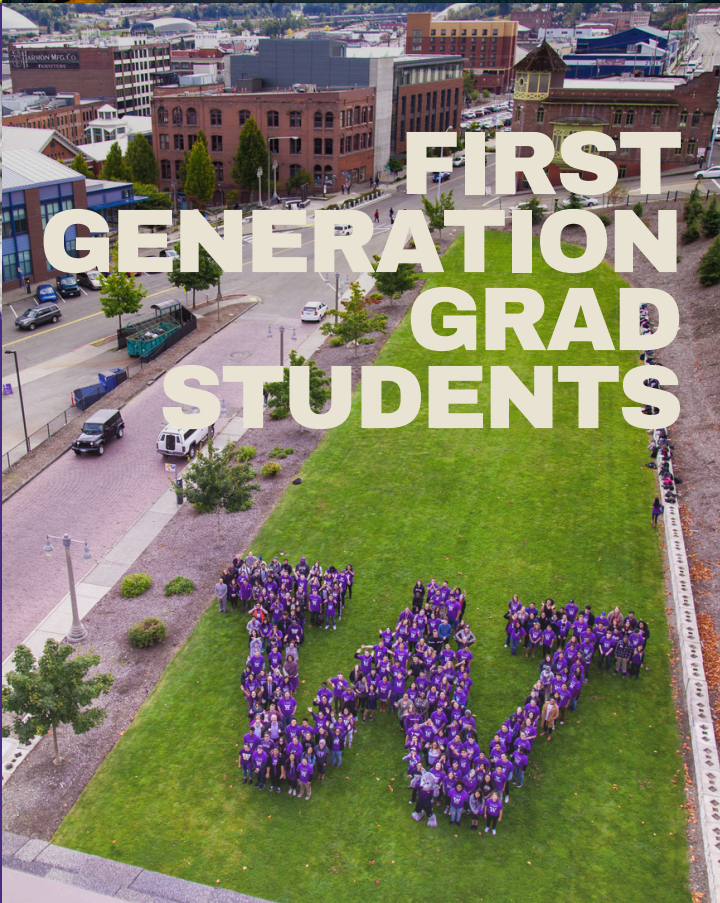
WELCOME!

We're so glad you're here!



Get your flu
shot and
COVID-19
booster!

 THE WHOLE U
UNIVERSITY of WASHINGTON



FIRST GENERATION GRAD STUDENTS



CONVOCATION

GRADUATE STUDENT RESOURCE GUIDE

UW GRADUATE SCHOOL RESOURCES & POLICIES

As a graduate program of the University of Washington, the MA in Community Planning is subject to UW Graduate School policies, and students have access to Grad School resources. Students should be aware of these policies and resources.

GRADUATE SCHOOL POLICIES

Students should be aware of the policies presented here, which cover academic, policy, and administrative matters related to admission, continuation, dismissal, and completion of graduate students. Students should familiarize themselves with these policies, with particular attention to rules related to Continuous Enrollment and On-Leave Status, and Low Scholarship Status.

Policies can be found in the [searchable database](#) or listed in the [Complete Policy Index](#).

Additional Resources: This page contains resources to aid in the understanding and implementation of Graduate School Policy, including links to Graduate School forms and policy adjacent topics.

GRADUATE SCHOOL RESOURCES

These resources are available to assist in the understanding and implementation of Graduate School Policy. This page includes links to forms and policies.

- ❖ [Campus Resources](#): A filterable list of campus resources. Filter by campus, resource type, or your own search term:
- ❖ [Programming and Support](#): The Graduate School's office of Graduate Student Affairs offers regular and ongoing programs to help our students succeed during and beyond their time at the UW. They also offer student success programming for first-generation and international graduate students:
- ❖ [First Generation Graduate Student Resources and Information](#): The UW Graduate School has an expansive definition of first-generation students, and offers support for all students:
- ❖ [Student Advice Knowledge Base](#): Over the years, the Graduate School has created hundreds of articles aimed at helping students get the most out of their experience at the UW. They have collected all of these articles in one searchable database.

MYGRAD

[MyGrad](#) is a Graduate School tool that provides administrative service and communication for our students. You will use your MyGrad account to submit any leave requests or payments, petitions, and when the time comes, your master's degree request.

UNIVERSITY 501: GRADUATE SCHOOL ORIENTATION

U501 is a self-guided, online resource designed for graduate and professional students at all three campuses. This tool is intended to help prepare you for your start at the University of Washington. Log in with your UW NetID to join. [Access U501](#) anytime from anywhere with an internet connection to work through the modules at your own pace.

PAYING FOR GRADUATE SCHOOL

- ❖ [Tuition rates](#): Tuition charges are based on a student's classification (undergraduate or graduate) rather than on course level, and are calculated based on program and credit load.
- ❖ [Financial Aid](#): The Office of Student Financial Aid helps students find and manage their financial aid, scholarships and work study opportunities.
- ❖ [Tuition payment plan](#): The UW Tacoma Tuition payment plan option allows UW Tacoma students to pay their quarterly tuition in three installments, due by the first, third and fifth Fridays of the quarter.
- ❖ [Cashier's Office](#) – Pay tuition and other fees, sign up for tuition payment plan, address registration and other account holds, and more.
- ❖ [How do I pay for graduate school?](#) These pages will help you learn about types and sources of funding as well as how and when to apply. It always helps to start thinking about funding and to take action early.
- ❖ [Graduate Funding Information Service \(GFIS\)](#): This service helps UW students learn how to search for funding opportunities for the masters and doctoral level.
- ❖ [UW Tacoma General Scholarship Application](#): The General Scholarship application is used to apply for a number of scholarships through one common application.
- ❖ [School of Urban Studies Scholarships](#): Graduate Funding Information Service (GFIS): This service, which is partially funded by the Graduate School, is located in the Research Commons of the Allen Library (South Wing). GFIS helps UW students learn how to search for funding opportunities for the masters and doctoral level.

UW TACOMA CAMPUS RESOURCES

MACP students are also a part of the UW Tacoma campus community. As such, they should be aware of campus policies and take advantage of campus resources.

[UW Tacoma Student Resources](#): This page contains a list of links to a number of UWT campus resources.

[Technology Support \(IT\)](#) - Information Technology provides computing, media and technology support across the UW Tacoma campus. Find support related to campus computers, account login and other access issues, and more.

[Transportation Services](#): Assistance with questions about commuting to and from UW Tacoma. Please see our website for information about walking and biking to campus, parking, citations, riding public transit with your U-PASS and more. If you have any questions, email at transit@uw.edu.

- ❖ [Transportation Services](#): Transportation Services is committed to provide access to campus under a sustainable transportation program that reduces our collective impact on the environment; while providing access to parking and transportation services that align with the University's core mission and goals.
- ❖ [Transit resources](#): As an urban campus, UW Tacoma is accessible by a variety of public transit options, including buses, light rail and commuter trains serving Pierce, King and Thurston counties.
- ❖ [U-PASS public transit pass](#): Your U-PASS gives you these benefits with a tap of your Husky Card:
 - Full fare coverage on [Metro Transit](#), [Community Transit](#), [Pierce Transit](#), [Kitsap Transit](#), [Everett Transit](#) and [Sound Transit](#) buses
 - Full fare coverage on [Sonder Commuter](#) train service
 - Full fare coverage for [paratransit services](#)
 - Subsidized [vanpool fares](#)
- ❖ [Parking](#): UW Tacoma is an urban campus and parking can be a challenge at times. There are a number of paid parking options on and around campus, as well as some free parking options a short walk or light rail ride away.

SAFETY & SECURITY

[Campus Safety & Security](#): Includes campus security and safety escorts. Resources on crime prevention education and annual crime statistics.

- ❖ Emergencies: Call or text 911. UWT security staff will also be notified to respond.
- ❖ Non-emergencies: 253-692-4416 or uwtsafe@uw.edu
- ❖ Campus Safety & Security Office: Dougan 180

UW Alert: Sign up for this text messaging service to receive text message notifications of campus emergencies and other disruptions to normal operations.

Other Safety Resources:

- ❖ SafeCampus: You are not alone. Anonymously discuss safety and well-being concerns, and receive guidance tailored to your situation.
- ❖ Sexual Misconduct, Title IX and Violence Prevention: Find reporting options, resources, policies and training in one place.
- ❖ Safety Escorts: Options for on and around campus. Campus Safety Officers are available to walk with you to your car or other campus destinations 24 hours a day, 7 days a week. The service is free of charge.

Contact Tacoma Downtown Business Improvement Area (BIA) Security Patrol at 253-383-1131 to meet you on campus and walk with you to your car or public transportation within the downtown core between Court D and Cliff St., S. 21st St. and S. 7th St. from 6 a.m. to 3 a.m.

Title IX: Title IX and other federal and state laws collectively prohibit discrimination based on sex, sexual orientation, gender, gender expression, pregnant or parenting status, and LGBTQ identity. These laws impose legal requirements and protections that serve as a foundation from which UW has created policies, practices, services, and programs that work in concert to advance equity for students, staff, and faculty of all identities. All students and staff are required to complete Title IX training.

Bias Incident Reporting: This is a resource for anyone who needs to report an incident of bias or wants to explore and better understand issues like bias and discrimination, and how to effectively respond.

ACADEMIC RESOURCES

Academic Calendar: Find important dates and deadlines, including dates for registration, University holidays, tuition deadlines, and more.

Computer Lab (Student): The main UWT student computer lab and help desk is open to all students and provides computer assistance, rental of laptops and other media equipment, and computer workstations for student use.

Library: The UWT Library is located in the Snoqualmie and Tioga Library buildings. The Library also has free online access to resources including newspapers and journals; 24/7 research support, reservable study spaces, and more. Students have access to libraries on the Seattle and Bothell campuses as well.

[MACP program information](#): AND [MACP advising resources](#): These links provide program-specific information.

[Office of the Registrar](#): The Office of the Registrar manages student enrollment, registration and records. Services include:

- ❖ [Time schedule and registration](#) – This page includes links to find classes, registration tutorials, important dates, and other registration-related information.
- ❖ [Husky ID Card](#) - The Husky ID Card is the official identification card for members of the UW Tacoma community and it can be used at all three campuses. The Husky Card provides access to buildings and restricted parking lots, opportunities and services, including campus libraries.
- ❖ [UWT General Catalog](#): The General Catalog provides a comprehensive view of the programs and courses at the University of Washington Tacoma. It includes academic requirements and procedures necessary for admission and graduation.
- ❖ [Additional Student Resources](#): The Registrar's office has collected a number of policies and resources for students on this page.

[Teaching & Learning Center](#): The UW Tacoma Teaching and Learning Center (TLC) invites faculty, staff, and students from all backgrounds to join with us in creating a culture of learning. Consultants work collaboratively with students in writing, math, science and statistics, helping them to develop the skills, strategies, knowledge, and confidence necessary for academic success.

STUDENT SUPPORT SERVICES

[Career Development](#) – Assists undergraduate and graduate students and alumni in developing, evaluating, and implementing career and educational decisions.

[Center for Student Involvement](#) – The Center for Student Involvement is home to a variety of involvement opportunities for all UW Tacoma students, including Registered Student Organizations (clubs), the Student Activities Board (SAB), the Associated Students of UW Tacoma (ASUWT), Hendrix the Husky, The Ledger, and Tahoma West. We also offer a variety of campus services, including free printing for students, ticket sales, RSO equipment check-out, advertising resources, and campus funding sources.

[Disability Resources for Students \(DRS\)](#): This office is dedicated to ensuring access and inclusion for all students with disabilities on the UWT campus.

[First Generation Student Initiatives](#) - The First-Generation Student Initiatives office manages the First Generation Fellows program and works to support first generation students at UW Tacoma.

[Housing](#) – Find a list of resources for students related to housing. Also check out [Husky2Husky Homesharing](#).

Husky Post-Prison Pathways: This program supports formerly incarcerated individuals in their transition from prison to college. We know that the journey can be complex, so we help to provide comprehensive support tailored to the unique needs of our students.

International Student & Scholar Services - The Office of Global Affairs works collaboratively to foster cultural humility and build globally-interconnected communities by promoting global learning opportunities on and off-campus, building international partnerships, and supporting international students, scholars, and research at the University of Washington Tacoma.

Office of Equity & Inclusion - The Office of Equity and Inclusion was created to help cultivate an institutional vision and commitment to diversity while ensuring an equitable environment for all members of the UW Tacoma community. It also includes the Center for Equity and Inclusion which enhances the holistic education of all students by supporting the success of historically marginalized groups, empowering community members to engage difference toward justice, and build a more equitable campus.

Office of the Ombud: The Office of the Ombud serves the UW community by providing high quality, client-focused services for preventing, managing, navigating and resolving conflict at the UW. We act as thought-partners with clients to assist them in navigating any issue to do with their lives at the UW. Through active participation in the problem-solving process, clients develop the ability to prevent, manage, and resolve future conflicts.

The Pantry - The Pantry at UW Tacoma is a vital resource that goes beyond food distribution. Recognizing the distinct challenges faced by various communities and students, The Pantry serves as a bridge to overcome barriers that might otherwise hinder access to essential food resources.

PAWS/Counseling: Psychological and Wellness Services provides individual, couple, and group counseling, educational workshops and classroom presentations, support groups, consultation with students, faculty, and staff, and referrals, when appropriate, to community mental health and social service providers.

Religious Accommodations: It is the policy of the UW to reasonably accommodate students' religious observances.

Student Advocacy & Support The Office of Student Advocacy and Support provides referral and support services to students, using a case management model. The purpose of this office is to assist student in developing strategies to overcome and address barriers that prevent them from achieving their educational goals.

University Y Student Center - The University Y Student Center is operated by the YMCA of Pierce & Kitsap Counties. As a UW Tacoma student your student fees allow you to use YMCA facilities and programs both at the University Y and other Y facilities in Pierce and Kitsap counties.

Veteran & Military Resource Center The Veteran and Military Resource Center helps students access veteran's benefits and tuition waivers.