

TP 4: ELIGIBLE VOTING FACULTY REVIEW FORM

Submit this form as a cover sheet to the Summary Report of the Faculty Discussion

Candidate's Name: _____

Candidate's EID: _____

Candidate's School: _____

REVIEW TYPE: ☐ Mandatory
☐ Early Non-Mandatory
☐ Non-Mandatory

Candidate's Dept (if applicable): _____

Indicate if Candidate has a: ☐ Joint or ☐ Adjunct Appt. & the School/Unit/Dept: _____

Candidate's Current Rank and Track:

- ☐ Assistant Professor (tenure-track)
- ☐ Assistant Teaching Professor (teaching-track)
- ☐ Associate Professor (tenured)
- ☐ Associate Teaching Professor (teaching-track)

Candidate has applied for promotion to the rank of:

- ☐ Associate Professor with Tenure
- ☐ Associate Teaching Professor (teaching-track)
- ☐ Professor (tenured)
- ☐ Teaching Professor (teaching-track)

FACULTY VOTE INFORMATION:

<p>Number of faculty eligible to vote: _____ <i>See eligibility definitions¹ & provide list</i></p> <p>Date of Faculty Vote: _____</p>	<p>Vote Totals: _____ # Affirmative (In-Favor)</p> <p> _____ # Negative (Opposed)</p> <p> _____ # Abstentions (Vote Withheld)</p> <p> _____ # Did not vote (Absent)</p>
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By the above vote², the faculty recommendation is:

- ☐ Affirmative / In Favor of Promotion to the applied-for rank
- ☐ Negative / Against Promotion to the applied-for rank

Name of person completing this form: _____

Date: _____

Enclosures: 1. List of faculty, indicating those eligible and those ineligible, and the reason therefor
 2. Summary report of the voting faculty (prepared by the Dean or Chair or their delegate)

¹ <https://ap.washington.edu/ahr/policies/voting-guidelines/>

² Note: a recommendation in-favor of promotion requires a majority (i.e., >50%) of affirmative votes out of the total number of eligible votes

TP4 ENCLOSURE: ELIGIBLE VOTING FACULTY ROSTER

Part A: List all “voting eligible” faculty in your unit; only include those at voting rank for the proposed promotion

Part B: List all faculty not eligible for reasons of documented conflict of interest (including familial, romantic, sexual, or financial/business relationship), on Leave of Absence including FMLA and Sabbatical, or those serving as Department Chair, Dean, or other 100% administrative position (i.e., Vice Chancellor) at UW Tacoma.

If you have a question about eligibility of faculty, consult with AHR *prior* to the faculty meeting & vote.

- Service on Campus APT Committee does not make a faculty member ineligible to vote in their unit.
- Large units (20+ faculty) may opt to attach an excel spreadsheet table for parts A and B, if easier.

Part A: Name, Rank

Ex: Mickey Mouse, Teaching Professor

- | | |
|-----|-----|
| 1. | 16. |
| 2. | 17. |
| 3. | 18. |
| 4. | 19. |
| 5. | 20. |
| 6. | 21. |
| 7. | 22. |
| 8. | 23. |
| 9. | 24. |
| 10. | 25. |
| 11. | 26. |
| 12. | 27. |
| 13. | 28. |
| 14. | 29. |
| 15. | 30. |

If more lines are needed for eligible faculty, continue below or on additional sheets of paper.

Part B: Name, Rank, Reason Ineligible

Ex: Daffy Duck, Associate Professor, Department Chair

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.