

Request for 2025 Funding Services and Activities Fee Committee

BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Associated Students of the University of Washington Tacoma (ASUWT)

Create Date: 10/05/2025

Due Date: 11/07/2025

Submitter Name: Samuel Pena-Rojas

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Department Head Approval: ✓

Department Head: Conor Leary

Requested Amount: **\$2,076**

Departmental Information

SPECIAL ALLOCATIONS - CRITERIA

Our request of \$1,687.67 meets the Special Allocation criteria as it addresses an unforeseen but essential operational need that ensures UW Tacoma's compliance with local and state wage laws. The City of Tacoma's recent announcement of a 2026 minimum wage increase to \$17.13 per hour occurred after our annual SAFC budget submission window, making it impossible to forecast.

The affected positions, including the Multimedia Specialist, Office Manager, Elections Chair, and Campus Organizers, are essential to maintaining ASUWT's operations, student elections, and event coordination. Their position descriptions are in the supplemental documentation section, highlighting the impact they have on student populations. Without this adjustment, the reduced hourly coverage would limit student engagement and effective campus events at the levels allocated.

This investment allocation allows ASUWT to maintain continuity in student employment, ensuring that student leaders continue to serve their peers and receive fair compensation throughout the year.

STUDENT UTILIZATION

These funds will allow continued support at the same level for students by funding activities and initiatives that enhance their overall academic and extracurricular experience. The \$1,687.67 allocated for meeting the minimum wage increases will ensure that student workers receive fair and legal compensation across the autumn-spring quarters. Overall, this increase provides the minimum support necessary to continue operations for our affected hourly positions.

SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

The funding for the minimum wage increase will be applied to student payroll immediately, ensuring compliance without delay. Fair compensation enables affected positions to adjust and continue operations at the same level, helping ASUWT remain highly visible and engaged on campus, especially as we move into the legislative session in winter, when high-student-engagement voices are needed at the legislature.

SERVICE BENEFITS TO STUDENTS

Meeting the minimum wage requirement will greatly improve the benefits students receive at our university. These actions are intended to be more supportive and positive for both ASUWT staff and students. Paying a fair wage to all employees creates a more inclusive and supportive work environment and directly boosts the well-being of those who serve students.

This, in turn, raises employee morale, commitment, and productivity. In short, this request is vital to creating a student-centered environment that enhances the educational experience and opportunities for those we serve. By investing in these areas, you improve the student experience at UW Tacoma.

Staff Budget Requests

Category	Details	Amount Requested
Student Staff ³	This information will cover the 5 positions (labeled on Excel) E001	
	Student Staff Wages:	\$1,688
	Fringe @ 23%:	\$388
	PERSONNEL TOTAL:	\$2,076

Other Budget Requests

Category	Details	Amount Requested
	SUPPLEMENTAL TOTAL:	\$0

PERSONNEL TOTAL:	\$2,076
SUPPLEMENTAL TOTAL:	\$0
COMPLETE PROPOSAL TOTAL:	\$2,076

Supplemental Documents

	ASUWT POSITIONS This document has the job descriptions for the positions
	SAFC BUDGET BREAKDOWN This document provides a breakdown of the factors that totaled to our ask among our positions