

Request for 2025 Funding Services and Activities Fee Committee

BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Center for Student Involvement/Student Life

Create Date: 11/07/2025

Due Date: 11/07/2025

Submitter Name: Samuel Pena-Rojas

UW Email Address: asuwtfin@uw.edu

Phone Number:

Department Head Approval: ✓

Department Head: Bernard Anderson

Requested Amount: **\$125,000**

Departmental Information

SPECIAL ALLOCATIONS - CRITERIA

This one-time request qualifies as an emergency expenditure due to this year's reduced SAFC allocations, caused by significant differences between projected revenue and departmental allocations. As a result, the Council for Campus Engagement (CCE) has faced an unexpected shortfall that significantly limits its ability to fund the growing number of event and conference applications submitted by students and departments.

The CCE supports two major initiatives: the Campus Event Fund (CEF) and the Conference and Training Fund (CTF). Both funds provide equitable access to opportunities that build student engagement, leadership, and professional development. However, with the current SAFC budget constraints, the initial funding cannot meet the increased student demand that emerged after the annual budget cycle closed.

This year, as of November 5th, the SAFC has generously invested \$45,000 in this program, despite budget constraints, and the CCE committee is grateful for the opportunity to continue investing in student initiatives.

To date, the CCE has approved seven (7) requests and used about 54% of the allocated budget for CEF (\$22,500 allocated for CEF). For reference, of all the approved requests, over half (60% or \$12,231) were approved from the total requests (approximately \$20,343).

For our CTF, the CCE has approved four (10) requests and used most (84% or \$16,942) of the allocated budget. For reference, of all the approved requests, most of the requests were approved at almost their entire level (approximately \$20,101 for all requests).

Based on our current practices for approving high-impact events and considering these factors, we still anticipate that our funds will be fully depleted by the end of November, which will impose a significant limitation on opportunities for student initiatives after November.

The requested \$125,000 special allocation will restore the CCE's ability to fund student-led events, professional conference travel, and leadership experiences that align directly with UW Tacoma's mission of fostering an inclusive, engaged, and urban-serving campus. Maintaining this reserve pool ensures that students can continue to access these transformative opportunities, even during financially difficult years for the university, especially in a capacity-constrained environment.

STUDENT UTILIZATION

This funding directly supports UW Tacoma students by enabling them to design and participate in events, conferences, and leadership experiences that enhance their sense of belonging, learning, and advocacy.

Through the Campus Event Fund (CEF), students can create programs that celebrate cultural diversity, highlight social justice, and foster inclusive community spaces, such as heritage month celebrations, student symposia, and cross-campus collaborations.

Through the Conference and Training Fund (CTF), students can travel to professional and academic events, gaining practical experience in various industries, building leadership skills, and representing UW Tacoma at local, national, and international levels.

Amid recent SAFC funding constraints, this pool ensures that students continue to access high-quality, meaningful engagement opportunities that help them apply classroom knowledge to real-world situations. It promotes students to take initiative, lead programs, and participate in advocacy, aligning with UW Tacoma's mission to educate diverse learners and connect them to their communities.

For students taking initiative on large-scale events or requests, they usually present a case for their request, connecting and bridging the learning opportunities and impact that their initiatives have on the UW Tacoma community.

Ultimately, these funds amplify student voice, creativity, and leadership while advancing the university's broader goals of equity, student success, and community impact.

SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

The Council for Campus Engagement (CCE) operates through a transparent, student-led decision-making process guided by oversight from the Center for Student Involvement (CSI) and the SAFC's fiscal accountability standards.

All funding requests are reviewed through DUBNET, which allows for digital submission, attendance tracking, and record retention. Each approved event or conference is required to submit:

- Attendance records and photos documenting engagement outcomes.
- Post-event reflections or workshops that share learning back with the campus community.
- Presentations to the Council for requests exceeding \$500 (events) or \$1,000 (conferences).

Since these procedures are already in place, this allocation can be implemented immediately upon approval, with minimal administrative delay. The CCE reviews requests on a bi-weekly basis, allowing funds to reach students quickly and equitably.

Given current financial constraints, CCE is committed to achieving measurable, high-impact outcomes for every dollar spent. The funding will be carefully distributed to proposals that directly advance student engagement, professional development, and UW Tacoma's Strategic Priorities, particularly Student Success and Equity.

This ensures that special allocation requests will not only be responsibly managed but will also deliver visible results that strengthen the student experience during a challenging budget year.

SERVICE BENEFITS TO STUDENTS

The Council for Campus Engagement (CCE) offers one of the few student-led funding committees enabling students, regardless of background, major, or organizational affiliation, to access financial support for educational and community-building initiatives.

Key Benefits:

- **Leadership and Advocacy Development:** Students gain real experience in project management, event coordination, and budget accountability. Leading a funded initiative often becomes a first step toward broader campus involvement and advocacy roles.
- **Career and Academic Growth:** Through the Conference and Training Fund, students present research, attend professional summits, and explore career pathways. For example, CCE has funded students to attend the Western Society of Criminology 2025 Annual Conference, International Conference on Cloud Engineering, showcasing UW Tacoma talent across industries.
- **Cultural and Community Engagement:** The Campus Event Fund supports programs like Black Prom (BSU), Pride Pack's Speaker Series, and Multicultural Night, all of which affirm diverse identities and strengthen inclusion across campus.

In a year with limited resources and reduced overall SAFC allocations compared to previous years, these programs play an even more critical role. By investing this one-time funding request, you help continue an accessible funding pool. CCE empowers students to continue learning, leading, and creating impact, turning financial constraints into opportunities for collaboration, innovation, and mission-driven leadership.

Staff Budget Requests

Category	Details	Amount Requested
PERSONNEL TOTAL:		\$0

Other Budget Requests

Category	Details	Amount Requested
Aid, Grants & Subsidies Given	Funds to be split between the Campus Event Fund and the Conference and Training Fund to enhance campus events and connect students to conference opportunities S001	\$125,000
SUPPLIMENTAL TOTAL:		\$125,000

PERSONNEL TOTAL:	\$0
SUPPLEMENTAL TOTAL:	\$125,000
COMPLETE PROPOSAL TOTAL:	\$125,000

Supplemental Documents

	IEEE RISING STARS CONFERENCE This contains an event reflection from the IEEE Rising Stars Conference.
	ISA CLUB - SPARK AND GLOW EVENT REFLECTION AND GRATITUDE File contains post-event reflection from the ISA club
	ISA CLUB - S&G EVENT REFLECTION LETTER Post-Event Reflection