

# ME Committee Meeting November 14, 2025

## Agenda items

- Consent vote on prior meeting minutes. [ME@UWT Meeting Minutes](#)
- Community and culture shares. What are we doing in our classes/clubs/meetings that is working well to help build a positive culture for students/faculty/staff?
- Mark and Heather told about the recent article this week in the New York Times which referenced Cassandra's work. The article was also referred to in UW's Daily Newsletter.
- Vote: Approve Dr. Gopal for teaching CFD elective in Spring 2026. [ME\\_Part Time Lecturer](#)
- Vote: Moving to a co-chair model for the program. Planned vote in November meeting
- Discussion: Admin call to clean curriculum. [6a Curriculum Clean Up Charge Letter 101325a.docx](#)
- Discussion: Liaison group with SIAS SAMMERS
- Special Meeting for Matt to demo his ABET data collection process.
- Subcommittee reports: share a quick update from your working teams during the meeting or in teams
  - Community - Cassandra
  - Admissions - Hee-Seok/Andy
  - Equipment/Computing - Hee-Seok. Please send Leslie an email asking for updates weekly on hiring new Elizabeth.
  - Graduate program - Heather
  - ABET - Hee-Seok
  - Recruiting/outreach - SJ
  - Faculty council - Matt/SJ
  - Research showcase - Cassandra
- Data this year is ODD SOs. [Reminder that we need to collect data this year for odd SOs. Data entry sheet.](#) Please also put your data collection hard copies in the ABET folder.
- Events coming up:
  - November xx - Priority course changes for next year
  - December xx - Admissions opens for program
  - February 25 - SWE Night With Industry
  - February 27 - Open House
  - May 1 - SET Research showcase: Time TBD
  - May 21 - Senior presentations
  - May 29 - Industry Advisory Board
  - May 29 - Design Expo
  - June 4 - Senior Mixer
  - June 12 - Commencement