



Student Technology Fee Committee (STFC) Annual Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: 2025-12-04 12:22:07 Date Due: 2026-01-09 11:59:00 Date Submitted: 2025-12-05 09:51:52

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: Student computers for Make up testing

Request Description: We provide make up testing services for all students at UW Tacoma by working with the instructors from each school. We would like to request 3 replacement desktops and a scanner.

ALLOCATION REQUEST INFORMATION

Department Name: Office of Undergraduate Education

Request Code: 26A0525

Contact Names: Menaka Abraham

UW Tacoma Affiliation: Faculty

UWT Email Address: mmuppa@uw.edu

Phone Number: 2536924885

Title of Request: Student computers for Make up testing

Type of Request: One Time

Department Head Approval: Department Head: Menaka Abraham

Annual Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

The office of undergraduate education located in GWP 102 Suite provides placement testing and make up testing services to the campus. The three computers for the use of students were originally purchased in 2015 and are need of upgrades. Upon completion of the make up test, the completed test is scanned and emailed to the instructor.

2. Benefit to Students: Discuss how students have (for returning applicants) or will (for new applicants) benefit from this technology. How will additional funding of the technology benefit students?

Since the requested technology is for the students, it will benefit all current and future students who make use of the testing facilities.

3. Access: Describe who will be using or will have access to the resources being proposed. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

Students are the only ones who have access to these computers to take tests.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

We would like the 3 computers replaced in the Summer in preparation for the start of new academic year 2026-27. Meanwhile, we have requested surplus computers to replace the existing machines.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The three computers will be in situated in the testing center BB102S within the GWP Suite. Our office will manage the technology with the support of campus IT.

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Dell Pro Slim QCS1250	3	\$699.60	\$0.00	\$72.06	\$2,314.98
Dell Pro 27 Plus Monitor - P2725H	3	\$179.18	\$0.00	\$18.46	\$592.92
OVERALL TOTAL:					\$2,907.90