



# Student Technology Fee Committee (STFC) Annual Allocation Request

### ALLOCATION REQUEST DATE INFORMATION

Date Created: 2026-01-09 08:48:48      Date Due: 2026-01-09 11:59:00      Date Submitted: 2026-01-09 09:34:43

### ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: STFC Event / Checkout Support Equipment

Request Description: This request is for event support equipment (including re-submission of Special Allocation #25S0521) and equipment checkout backup.

### ALLOCATION REQUEST INFORMATION

Department Name: Information Technology

Request Code: 26A0556

Contact Names: Tim Kapler

UW Tacoma Affiliation: Staff

UWT Email Address: tkapler@uw.edu

Phone Number: (253) 692-5711

Title of Request: STFC Event / Checkout Support Equipment

Type of Request: Continuous / Ongoing

Department Head Approval:  Department Head: Bill Fritz

## Annual Request Information

**1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?**

This proposal contains both equipment replacement and backup requests to support the existing equipment pool, as well as additional event support items, both self-serve and supported by the Information Technology team.

**2. Benefit to Students: Discuss how students have (for returning applicants) or will (for new applicants) benefit from this technology. How will additional funding of the technology benefit students?**

The request for a data projector and screen comes from student and student organizations requesting outdoor projectors, both for events and presentations (art projections, etc). The current checkout pool (STFC and Media Services backups included) are underpowered for outdoor use in daylight. The portable screen would also provide a larger backdrop than the current largest checkout model (50" x 80"). The digital mixer is being requested as a supplement to previously approved event PA speakers and subwoofers, and would provide the students the capability for more involved productions, including live bands and performers. Protective cases will be provided for all event equipment, allowing safe transport and storage. Lastly, a replacement line is being requested to support the maintenance, replacement of missing or damaged items, and additional accessories to supplement the expanding equipment checkout pool. This could include larger items, including cameras, lenses, flash units, and other smaller items, such as memory cards, cables, lens caps and covers that are easy to misplace.

**3. Access: Describe who will be using or will have access to the resources being proposed. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.**

All currently enrolled students with a valid Husky ID will have access to all of the circulating checkout equipment. Additional support is available at the IT Helpdesk (WG 108), as well as Media Services (WG 116) for larger event / setup needs.

**4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.**

If approved, equipment can normally be ordered after July 2026. Once received, the equipment would be tested, marked and inventoried and be available for students Fall Quarter 2026.

**5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.**

The backup and replacement items will be stored at the IT Helpdesk (WG 108) location, with additional student event equipment available in the Media Services (WG 116) office. For larger events, students and student organizations will meet ahead of time to discuss scope, setup and tech access.

**Funding Request Items**

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Portable Laser Projector (8000 Lumens)	1	\$8,000.00	\$0.00	\$824.00	\$8,824.00
Protective Case for Laser Projector	1	\$250.00	\$0.00	\$25.75	\$275.75
Portable Screen System + Protective Case (included)	1	\$3,000.00	\$0.00	\$309.00	\$3,309.00
24-Channel Digital Audio Mixer	1	\$3,000.00	\$0.00	\$309.00	\$3,309.00
Protective Flight Case	1	\$400.00	\$0.00	\$41.20	\$441.20
Protective Rolling Equipment Rack	1	\$500.00	\$0.00	\$51.50	\$551.50
Replacement / Backup Checkout Equipment Accessories	1	\$2,500.00	\$0.00	\$257.50	\$2,757.50
OVERALL TOTAL:					\$19,467.95