

ME Committee Meeting January 16, 2026

Attendance

Voting faculty present: Heather Dillon, Cassandra Donatelli, Matthew Ford, Hee-Seok Kim, Mark Pagano, Zhiquan Andy Shu

Non-voting faculty and staff present: Aubree Steffens, Brandy Featherstone

* = Member was not present for the entire meeting

Agenda items

- Consent vote on prior meeting minutes. [ME@UWT Meeting Minutes](#)
- Community and culture shares. What are we doing in our classes/clubs/meetings that is working well to help build a positive culture for students/faculty/staff?
- Vote: Sagar (Postdoc in CE) to teach TME351 in summer 2026
- Discussion/Vote: New co-chair
- Discussion: Admin call to clean curriculum. [6a Curriculum Clean Up Charge Letter 101325a.docx](#)
- Subcommittee reports: share a quick update from your working teams during the meeting or in teams
- Discussion of including another external Advisory board member (Rishab Vardhan Harikrishnan) - Andy's contact via email
- Discussion of hiring A grader from Alumni to help with Thermal Systems - Potentially one of the Seniors who took the classes last year
- Discussion of how to distribute Heather's Classes
- Advising Update (Brandy) Applications will open in Slate at the end of January
- Data this year is ODD SOs. [Reminder that we need to collect data this year for odd SOs. Data entry sheet.](#) Please also put your data collection hard copies in the ABET folder.
- Events coming up:
 - January 15 - Admissions opens for program
 - February 25 - SWE Night With Industry
 - February 27 - Open House
 - May 1 - SET Research showcase
 - May 21 - Senior presentations (MLG 110)
 - May 29 - Industry Advisory Board
 - May 29 - Design Expo
 - June 4 - Senior Mixer (TPS G00A)
 - June 12 - Commencement