



Services and Activities Fee Committee (SAFC)

**December 5, 2025
3:30pm
GWP 320 and Zoom**

MEETING MINUTES 08

Attendance:

<p>Voting Members Moira Kelley – A Kailey Lawless – A Colin Sica – P Charlotte Skinner - P Erandy Zuniga – P Rainger Flynn - P Remi Iponla - P</p> <p>Administrative Staff Sean Schmidt – P</p>	<p>Ex-Officio Members Bernard Anderson – A Samuel Pena-Rojas –P Gordon Craig – P Cherie Berthon– P</p> <p>Guests None</p>
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Call to Order. Colin called the meeting to order at 3:34 pm.

Land Acknowledgement. Colin gave the UWT land acknowledgement.

Safety Briefing. Colin gave a safety briefing.

Roll Call, Guest Introductions, Connection-Building Activity. Attendance is documented above.

Approval of Agenda and Minutes. Without objection, Colin approved the agenda and minutes as presented.

Open Public Forum: Colin opened the public forum. No members of the public were present, so Colin closed the public forum.

Reports & Updates:

- Chair: Colin welcomed Remi to the committee and thanked Charlotte for accepting the Vice Chair position.
- Vice Chair: none
- Subcommittees:
 - HR Subcommittee: 3 applicants, Sam agreed to lead a hiring committee for the committee assistant position. Colin asked that interviews start as soon as possible in January.

- Bylaws review: Sam is preparing a bylaws revision proposal. He welcomes committee participation.
- Members gave these updates:
 - Erandy got a job with Boeing starting in early January 2026. She wants to continue with SAFC as her schedule allows.
 - Gordon is discussing an update to the proposal tool with Mentha Hynes-Wilson (Vice Chancellor for Student Affairs). He'll also involve Cherie in this work.

Old Business:

None

New Business:

- a. Autumn Special Allocations. Reviewing members presented these proposals for first reading and the committee took the following action:
 - i. *Husky Volunteers (reviewing member: Erandy)*. This program submitted two proposals, \$5,000 to spend on the spring day of caring event and \$417 for minimum wage increases. The committee will combine these into a single \$5,417 request so it can be tracked in Workday using the program's grant worktag. Committee members asked Erandy to have the proposer provide a breakdown of spending on the fall day of caring event so the committee could better evaluate the proposal's reasonableness.
 - ii. *Office of Global Affairs (reviewing member: Erandy)*. OGA submitted a \$34,878 proposal to fund three Study Abroad Fellows and two language lesson facilitators. The need arose because campus reduced OGA's FY 26 state budget, known as general operations funding (GOF) by 37 percent. Fellows promote study abroad programs and provide peer advising to students considering study abroad. The committee agreed to hold this proposal for second reading/decision at its next meeting. Committee members should send Erandy any questions they have before then.
 - iii. *Office of Indigenous Engagement (reviewing member: Rainger)*. This \$25,000 proposal includes \$18,275 for student positions, \$5,000 for updated technology (a monitor in the family room and key card access for the office), and \$2,500 for travel. Rainger recommends approval for student positions but would like to know their duties. Members also suggested referring the monitor upgrade to the Student Technology Fee Committee and asking OIE to: (1) request travel funds from the CTF and (2) find out if Campus Facilities will fund key card access.
 - iv. *Pantry (reviewing member: Rainger)* This \$10,106 proposal includes a new work study position and conversion of an existing student position to work study so the pantry can expand service hours. The proposer also wants to replace a cart used in the pantry. Rainger moved that the committee adopt his recommendation to approve the request for \$10,000 and waive second reading. Charlotte seconded. The motion passed unanimously.
 - v. *SAB (reviewing member: Rainger)*. SAB asked for \$2,999, including \$999 to cover minimum wage increases and \$2,000 to buy food for a variety of events. Rainger moved that the committee adopt his recommendation to approve the request for \$2,000 and waive second reading. Remi seconded. The motion passed unanimously.
- b. Discussion Items:

- i. Members discussed adding language to the proposal tool to better manage proposers' expectations by reminding them that limited funding was available. Proposers should submit primary proposals to fund current operations at no more than the FY 26 allocation plus 3 percent. Proposers should submit separate proposals for requests exceeding this amount and for new requirements. Sean drafted language; Gordon will help with editing.
 - ii. Members agreed the committee will meet on 12 December 2025; GWP 320 may not be available so Sean will find an alternate location in time to send the meeting notice to Seattle.
- c. Announcements: Sam reminded the committee of an upcoming forum about the campus master plan on 21 January 2026. The forum is from 12:30 to 1:30 pm in MLG 110.

Adjournment: Without objection, Colin adjourned the meeting at 4:51 pm.

Prepared by Gordon Craig