



Services and Activities Fee Committee (SAFC)

**January 9, 2026
GWP 320 and Zoom**

MEETING MINUTES 10

Attendance:

<p>Voting Members Moira Kelley – P Kailey Lawless – P Colin Sica – P Charlotte Skinner - P Erandy Zuniga – A Rainger Flynn - P Remi Iponla - P</p> <p>Administrative Staff Sean Schmidt – P</p>	<p>Ex-Officio Members Bernard Anderson – P Samuel Pena-Rojas –P Gordon Craig – P Cherie Berthon– P</p> <p>Guests Terrell Stallworth</p>
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Call to Order. Colin called the meeting to order at 3:36 pm.

Land Acknowledgement. Colin gave the UWT land acknowledgement.

Safety Briefing. Colin gave a safety briefing.

Roll Call, Guest Introductions, Connection-Building Activity. Attendance is documented above.

Approval of Agenda and Minutes. Without objection, Colin approved the agenda and minutes as presented.

Open Public Forum: Colin opened the public forum. No one offered comments, so Colin closed the forum.

Reports & Updates:

- Chair: Meetings to remain Fridays 3:30-4:30 pm.
- Vice Chair: none
- Subcommittees:
 - HR Subcommittee: working on hiring student assistant after winter break pause
 - Bylaws review: Preparing proposal for presentation at a future meeting.
- Members: Sean said that financial reports would be available soon, likely at the next meeting. Gordon asked the members to pick up the pace on special allocations because the committee will need to start reviewing annual allocations in February. He suggested Colin add all remaining special allocation requests

to the next meeting's agenda so the committee could decide on any that were ready and carry over items as needed until action was taken.

Old Business:

Autumn Special Allocations. Reviewing members presented these proposals for second reading and the committee took the following action:

- a. *Office of Global Affairs (reviewing member: Erandy).* OGA submitted a \$34,878 proposal to fund three Study Abroad Fellows and two language lesson facilitators. The need arose because campus reduced OGA's FY 26 state budget, known as general operations funding (GOF) by 37 percent. Fellows promote study abroad programs and offer peer advice to students about studying abroad.

Erandy wasn't at today's meeting, and she hadn't shared OGA's responses to questions committee members asked previously. Members determined they weren't ready to decide on this allocation. Moira moved to table this action to the next meeting; Charlotte seconded. The motion passed unanimously.

- b. *Office of Indigenous Engagement (reviewing member: Rainger).* This \$25,775.34 proposal includes \$18,275 for student positions, \$5,000 for updated technology (a monitor in the family room and key card access for the office), and \$2,500 for travel. Rainger recommends approval for student positions but would like to know their duties. Members also suggested referring the monitor upgrade to the Student Technology Fee Committee and asking OIE to: (1) request travel funds from the CTF and (2) find out if Campus Facilities will fund key card access.

Rainger moved that the committee approve funding in the full amount: \$25,775.34; Remi seconded. The motion passed unanimously.

New Business:

Autumn Special Allocations. Reviewing members presented these proposals for first reading and the committee took the following action:

- a. *Student Life (reviewing member: Colin)* requested \$17,726 for minimum wage increases, professional development, and OSCARS funding. Request consists of:
 - i. *Student assistant to staff front desk for 13 hours per week: \$8,694.*
 - ii. *Media services to support the OSCARS ceremony: \$500*
 - iii. *Professional development funds for CSI staff: \$3,500.*
 - iv. *Internal charges for telephone service: \$2,532.*
 - v. *Awards for OSCARS ceremony: \$500.*
 - vi. *Food and refreshments for OSCARS ceremony: \$2,000.*

Colin recommended fully funding this request. Moira moved the committee approve funding at \$17,726 as requested; Rainger seconded. The motion passed unanimously.

- b. *Student Publications (reviewing member: Colin)* requested \$25,363 for staffing adjustments, printing costs and 4 new computers. Request includes:
- i. Minimum wage increases: \$1,517.
 - ii. Additional hours for the art team in winter and spring quarters: \$1,517.
 - iii. Financial support for advertising manager not funded by annual allocations: \$3,371.
 - iv. Increased hours for content assistant in winter and spring quarters: \$1,517.
 - v. Additional hours for the Tahoma West Co-Editors in Chief: \$1,098.
 - vi. Printing 200 additional copies of Tahoma West: \$2,000.
 - vii. Printing 4 Leger issues: \$4,000.
 - viii. 4 computers: \$6,342.84 to replace computers last updated in 2017.

Colin turned the presiding officer role over to Charlotte and then moved Colin moved the committee fund this request at \$17,020 with these stipulations: fund student wages and fringe benefits in full, fund \$1,000 for printing Tahoma West, and the full printing request for the Tacoma Ledger. Also, defer acting on the request for updated computers pending receipt of further information about whether Campus IT or STFC are responsible for funding their life cycle replacement. Remi seconded. The motion passed unanimously.

- c. *VMRC (reviewing member: Colin)* requested \$20,000 for additional support to the annual Veteran's Day Ceremony and Dinner, to include \$4,525 to rent the Museum of Glass and \$15,000 to Giorgio's Catering.

Charlotte remained the presiding officer while the committee considered this request. Colin moved that the committee fund the requested \$20,000; Rainger seconded. Kailey abstained; all other voting members voted aye. The motion passed.

Discussion Items: None

Adjournment: With business complete, Colin adjourned the meeting at 4:30 pm.

Prepared by Gordon Craig