



**Services and Activities Fee Committee (SAFC)**

**January 23, 2026  
GWP 320 and Zoom**

**MEETING MINUTES 12**

Attendance:

<p><b>Voting Members</b>          Moira Kelley – P          Kailey Lawless – P          Colin Sica – P          Charlotte Skinner - P          Erandy Zuniga – P          Rainger Flynn - A          Remi Iponla - A</p> <p><b>Administrative Staff</b>          Sean Schmidt – P</p>	<p><b>Ex-Officio Members</b>          Bernard Anderson – A          Samuel Pena-Rojas – P          Gordon Craig – P          Cherie Berthon– P</p> <p><b>Guests</b>          Conor Leary</p>
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**Call to Order.** Colin called the meeting to order at 3:33 pm.

**Land Acknowledgement.** Colin gave the UWT land acknowledgement.

**Safety Briefing.** Colin gave a safety briefing.

**Roll Call, Guest Introductions, Connection-Building Activity.** Attendance is documented above.

**Approval of Agenda and Minutes.** Without objection, Colin approved the agenda and minutes as presented.

**Open Public Forum:** Colin opened the public forum. Conor said he’s available to answer questions about CSI proposals. No one else offered comments, so Colin closed the forum.

**Reports & Updates:**

- Chair: Colin said he won’t be here next week because he’s participating in the Milgard Internal Case Competition.
- Vice Chair: None
- Subcommittees:
  - HR: None
  - Bylaws review: None.

- Members: Gordon and Sean won't be here next week because they're helping with the Milgard Internal Case Competition.

**Old Business:**

Autumn Special Allocations. Reviewing members presented these proposals for second reading and the committee took the following action:

- a. *Office of Global Affairs (reviewing member: Erandy).* OGA submitted a \$34,878 proposal to fund three Study Abroad Fellows and two language lesson facilitators. The need arose because campus reduced OGA's FY 26 state budget, known as general operations funding (GOF) by 37 percent. Fellows promote study abroad programs and offer peer advice to students about studying abroad.

Erandy moved that the committee approve \$12,564 for: OGA study abroad fellow 3 for \$4,076; language facilitators 1 and 2 for \$7,080, non-food supplies and materials for \$300 and the tech recharge fee for \$1,108. Charlotte seconded. Motion passed unanimously.

- b. CEF & CTF (reviewing member: Charlotte) requested \$125,000 to be split between the Campus Events Fund and the Conference and Training Fund to replenish both funds.

Charlotte moved that the committee approve \$109,328 to be split between the two funds at the Council for Campus Engagement Committee's discretion. Erandy seconded. The motion passed unanimously.

- c. *Student Publications (reviewing member: Colin)* requested \$25,363 for staffing adjustments, printing costs and 4 new computers. Request includes:
  - i. Minimum wage increases: \$1,517.
  - ii. Additional hours for the art team in winter and spring quarters: \$1,517.
  - iii. Financial support for advertising manager not funded by annual allocations: \$3,371.
  - iv. Increased hours for content assistant in winter and spring quarters: \$1,517.
  - v. Additional hours for the Tahoma West Co-Editors in Chief: \$1,098.
  - vi. Printing 200 additional copies of Tahoma West: \$2,000.
  - vii. Printing 4 Leger issues: \$4,000.
  - viii. 4 computers: \$6,342.84 to replace computers last updated in 2017.

At its 9 January 2026 meeting, the committee approved funding this request at \$17,020 with these stipulations: fund student wages and fringe benefits in full, fund \$1,000 for printing Tahoma West, and the full printing request for the Tacoma Ledger. The committee deferred acting on the request for updated computers pending receipt of further information about whether Campus IT or STFC are responsible for funding their life cycle replacement.

Colin received an update from Amanda (STFC) stating the purchase didn't qualify for STF funding because the computer wouldn't be available for student use. At this meeting, it wasn't clear if STF were used to buy the computers being replaced; if they were, STFC would be responsible for buying the replacements.

Charlotte moved that the committee approve funding \$6,342.84 to replace computers if it's determined STF isn't responsible. Moira seconded. Motion passed unanimously.

**New Business:**

**Voting Items:** None.

**Discussion Items:** Gordon congratulated the committee for finishing action on special allocations. He asked committee members to ponder what went well, what didn't go as well as they'd like, and what changes might be needed to committee norms and values. He also asked members to consider what changes might be needed to the proposal process to ensure the committee gets the information it needs and doesn't ask requesters for information that won't help the committee reach decisions.

**Announcements:** None.

**Adjournment:** With business complete, Colin adjourned the meeting at 4: 12pm.

Prepared by Gordon Craig