



Executive Board Meeting Minutes

Date: 2/20/2026

Time: 9:00 AM

Location: University of Washington YMCA, R.303

I. CALL TO ORDER

President Watkins calls the meeting to order at 9:10 AM.

II. ROLL CALL

<i>ASUWT President Rae Watkins</i>	Present
<i>ASUWT Vice President Maxwell Kao</i>	Present
<i>Director of Internal Affairs</i>	<i>Vacant</i>
<i>Director of Outreach Eon Hu</i>	Absent- Excused
<i>Director of Finance Samuel Peña-Rojas</i>	Present
<i>Director of Student Technology Amanda Wartick</i>	Present
<i>Director of Legislative Affairs Heba Qatrani</i>	Present
<i>Director of Graduate Affairs nwagu aneke</i>	Present
<i>Director of Undergraduate Affairs Zaid Naamat</i>	Present
<i>Director of Equity and Accessibility Rayana Mohamed</i>	Absent- Excused
<i>Speaker of Senate Bryce Scholten</i>	Absent- Excused

III. APPROVAL OF AGENDA

Director Naamat moves to approve; Director aneke seconds.

6-0-0: motion passes; Agenda is approved

IV. APPROVAL OF MINUTES

Director Pena-Rojas moves to approve; Director Naamat seconds.

6-0-0: motion passes; Minutes for 2/6 meeting approved

V. OPEN PUBLIC FORUM

President Watkins welcomes all members of the public present at the meeting.

0 Member of the public

ASUWT Advisor 1

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

- [Executive Session]: Discussion of candidates regarding the Elections Administration Chair
 - ASUWT Directors moved to Executive Session to discuss candidates for the Elections Administration Chair to return at 9:25am
 - Motion to enter Executive Session, motioned by Director Pena-Rojas
 - Seconded by Director Naamat
 - 5-0-1; motion to move to Executive Session approved
- ASUWT Directors returned to public meeting at 9:25am
- [Vote]: Motion to hire Hailey Sato as the of Elections Administration Chair
 - Director Naamat moves to approve; Director Wartick seconds.
 - **5-0-1: motion passes; Motion is approved and Hailey Sato is named Elections Administration Chair for the 2026 Elections Cycle**
- [Discussion]: Vacancy in ASUWT position: Director of Internal Affairs
 - Maxwell Kao was promoted to the role of Vice President by the Senate in official vote
 - Hiring process for the Director of Internal Affairs
 - The position supports the organization by holding members of the organization accountable
 - Vice President Kao would like to see the Director of Internal Affairs look at the bylaws and consider items to restructure
 - Speaker of the Senate declined to interview for the role so the interview process would need to be pursued as the succession planning in the ASUWT Bylaws cannot occur
- Director Wartick left the meeting at 9:30am

VIII. DIRECTOR UPDATES

- *ASUWT President Rae Watkins*

- Delayed until Chair Updates
- *ASUWT Vice President Maxwell Kao*
 - Hired the Elections Administration Chair
 - Working with the Council for Campus Engagement as a part of the Vice President's responsibilities
- *Director of Internal Affairs*
 - Position is vacant
- *Director of Outreach Eon Hu*
 - Director was not present for updates
- *Director of Finance Samuel Peña-Rojas*
 - Continuing to work with the Council for Campus Engagement
 - Conference and Training Fund has reopened, and students are encouraged to submit to the fund to support conference and training travel
 - Campus Event Fund is also available
 - Taking a look at the banked hours that have not been worked by ASUWT hired positions and distributing that funding to positions to provide them with more time to complete tasks
- *Director of Student Technology Amanda Wartick*
 - Director left the meeting early
- *Director of Legislative Affairs Heba Qatrani*
 - Legislative Reception was a success!
 - Reviewing the Huskies on the Hill Feedback Form, to determine student experiences through meetings with representatives
 - Meeting with the Legislative Team to plan a Women in Law Day event
- *Director of Graduate Affairs nwagu aneke*
 - No updates were provided
- *Director of Undergraduate Affairs Zaid Naamat*
 - First meeting in the Director Position
 - Scheduling meeting with academic schools and has CC'ed Senators to see if they would like to attend those meetings
 - Will meet with Deans as frequently as possible
- *Director of Equity and Accessibility Rayana Mohamed*
 - Director was not present for updates
- *Speaker of Senate Bryce Scholten*
 - Speaker of Senate was not present for updates

IX. ADVISOR UPDATES

- Elections materials have been posted to the Website following approval by the Senate
- Directors of Undergraduate Affairs, Graduate Affairs, and Equity & Access will be included in the Elections process, unlike last year because they are now in the ASUWT Constitution
- Advisors will coordinate efforts with Hailey Sato as the Elections Administrations Chair
- Spring Break- March 27, 2026, UW Tacoma will not have power

X. CHAIR UPDATES

- Date for Spring General Assembly with the Washington Student Association has been determined and a registration link has been provided to the Legislative Team and other members of ASUWT
- Introducing students to the Director of Diversity for WSA; Rose has invited ASUWT to a Students of Color Coalition meeting to introduce members to students who are working on Diversity efforts on campuses in Washington State
- Joint Town Hall to gain listening feedback for Faculty and Students; date is pending
- Washington BUS is interested in coming to UW Tacoma to support a Letter Writing Event to write letters to legislatures on March 2, 2026
- With a fuller team for Senate and Director team, the list of committees will be sent out again to include more student perspective on committees
- Inclusive Access Task Force and Emergency Preparedness met to determine ways for bringing accessible concerns to emergency response

XI. ADJOURNMENT

Director Naamat moves to adjourn the meeting; Vice President Kao seconds.

4-0-1: motion passes

President Watkins adjourns the meeting at 9:45am.