

PROPOSAL ONE: REMOVAL OF FACULTY ASSEMBLY OFFICERS

- **EXISTING PROBLEM:** Currently, UWT FA bylaws have no clear mechanism to remove an officer during their term. Article VI addresses only resignation, leave, termination, and absence.
- **MODEL - [FACULTY CODE 22-57](#):** Petition by 25+ Senate members → Copy to Named Officer → Rebuttal Opportunity → Placed on Senate Agenda → Both Sides Address Senate → Two-Thirds to Remove → Vacancy Immediate.

PROPOSED REVISION TO UWT FACULTY ASSEMBLY BYLAWS: NEW ARTICLE VIA

Article VI A: Removal of Faculty Assembly Officers

- A. The Faculty Assembly Chair, the Vice Chair, and Chairs of Standing Committees each may be removed from office during their respective terms of service.
- B. The removal procedure is initiated by the submission to the Executive Council of a petition signed by no fewer than twenty percent (20%) of the voting members of the Faculty Assembly. Upon receipt of such a petition, the Chair of the Executive Council will immediately provide a copy of the petition to the named officer. If the petition names the Chair, the Vice Chair will receive the petition, and perform the duties assigned to the Chair under this Article. At the next scheduled meeting of the Faculty Assembly, the Executive Council will place consideration of this petition on the agenda. The officer named in the petition will have the right to submit a written rebuttal. The petition and, if submitted, the rebuttal, will be distributed with the meeting agenda to the voting members of the Faculty Assembly.
- C. When the petition comes before the Faculty Assembly, a representative of the petitioners and the responding Officer (or a designee selected by responding officer) will be provided an opportunity to address the Faculty Assembly and answer questions. The petition will fail unless approved by two-thirds or more of the voting members of the Faculty Assembly present. Voting will take place by secret ballot.
- D. If approved by vote of Faculty Assembly, the officer's position will become vacant immediately upon the conclusion of that Faculty Assembly meeting.

PROPOSAL TWO: SUCCESSION AND VACANCY

- **EXISTING PROBLEM:** [UWT Faculty Assembly Bylaw Article IV](#) says Vice Chair "ordinarily" succeeds to the Chair but contains no provision for Vice Chair vacancy or simultaneous vacancy of Chair and Vice Chair.
- **MODEL - [FACULTY CODE 22-53, 22-55](#):** Vice Chair vacancy: Immediate Past Chair serves temporarily; no automatic succession. Immediate Past Chair presides in absence of both.

PROPOSED REVISION TO FACULTY ASSEMBLY BYLAWS: REVISION TO ARTICLE IV, SECTION 1

- A. Officers of the Faculty Assembly will be the Chair, the Vice Chair, and the Immediate Past Chair.
- B. The Vice Chair will be chosen from among the voting members of the Faculty Assembly by a majority vote during the month of April, in accordance with Article IV, Section 3. The elected Vice Chair will serve a one-year term, beginning September 1 in the calendar year of election.

C. The Chair of the Faculty Assembly will serve a one-year term beginning September 1 following a term as Vice Chair.

D. At the completion of their term as Chair, the Chair will serve as the Immediate Past Chair for a one-year term beginning, on September 1.

E. The Immediate Past Chair will serve as a voting member of the Executive Council during their term as Immediate Past Chair.

F. If the Vice Chair position becomes vacant during the academic year, the Immediate Past Chair may serve as temporary Vice Chair until a new Vice Chair is chosen in a special election to be completed within thirty (30) instructional days. A temporary Vice Chair will not succeed to Chair.

G. If, for any reason, the Vice Chair of the preceding year is unable to succeed to Chair at the beginning of the next academic year, a new Chair will be elected at the first regularly scheduled meeting of the Faculty Assembly in Autumn Quarter. The Vice Chair for the current year will announce in the agenda for that meeting, upon consultation with the Executive Council, the name of at least one nominee for Chair from among the voting members of the Executive Council. Additional nominations may be made from the floor.

H. The Immediate Past Chair will preside over the Faculty Assembly and Executive Council in the absence of the Chair and the Vice Chair.

PROPOSED REVISION TO FACULTY ASSEMBLY BYLAWS: REVISION TO ARTICLE VI

A. A vacancy in either elected office or appointed committee membership can occur through such processes as resignation, faculty leave, termination of employment, removal under Article VI-A, or failure to attend two meetings of any committee without advanced notification.

B. In the event of a vacancy in the Chair after the beginning of the academic year, the Vice Chair will become Chair for the remainder of the Chair's term and will serve the previously elected term as Chair during the following year. In the event of a vacancy in the Chair at the beginning of the academic year, the procedure described in Article IV, Section 1, Subsection G will be followed.

C. In the event of a vacancy in the Vice Chair, the procedure described in Article IV, Section 1, Subsection F will be followed.

D. In the event of simultaneous vacancy in both Chair and Vice Chair, Immediate Past Chair will serve as Acting Chair and will convene the Executive Council within fifteen (15) instructional days to provide for a special election for both offices, to be completed within thirty (30) instructional days.

E. If the Immediate Past Chair position is vacant or the Immediate Past Chair is unable to serve, the Executive Council will appoint a temporary presiding officer from among its elected members.

F. If a vacancy occurs in any other elected or appointed position, the Executive Council will be empowered either to appoint a replacement to complete the unexpired term or to provide for an election to a new term of office for that position.

PROPOSAL THREE: MANDATORY PERIODIC BYLAW REVIEW

- **EXISTING PROBLEM:** [Article XI](#) of the UWT Faculty Assembly Bylaws provides an amendment procedure but no requirement for systematic review. The bylaws have not been comprehensively reviewed against recent Faculty Code changes (e.g. Senate Actions [182](#), [219](#), [177](#), [181](#)).
- **MODEL - [FACULTY CODE 22-61](#):** Standing Advisory Committee on Faculty Code and Regulations drafts amendments, renders advisory opinions, recommends revision. Adapted here as periodic rather than standing function, which is more appropriate for UWT.

PROPOSED REVISION TO FACULTY ASSEMBLY BYLAWS: NEW ARTICLE XI-A

Article XI-A Periodic Bylaw Review

- A.** The Executive Council will ensure that comprehensive review of these bylaws is conducted at least once every five (5) years, beginning from the date of the most recent comprehensive review or, if no such review has been conducted, from the of the academic year following adoption of this provision.
- B.** The Executive Council will appoint an ad hoc Bylaw Review Committee to conduct the review. The committee will consist of no fewer than five (5) voting members of the Faculty Assembly, including:
1. At least one member of the Executive Council;
 2. At least one member of a Standing Committee;
 3. At least one voting member who does not hold any current committee or leadership appointment.
 4. No more than two of these members may be from the same school.
 5. The Chair of the Faculty Assembly and the Immediate Past Chair will serve as ex officio, non-voting members.
- C.** The Bylaw Review Committee will:
1. Review the bylaws for internal consistency and clarity;
 2. Assess alignment with the current UW Faculty Code and Governance, including any amendments enacted since the previous review;
 3. Evaluate whether the bylaws adequately address current governance needs;
 4. Solicit input from voting faculty through at least one open forum or written comment period of not fewer than fifteen (15) instructional days;
 5. Submit a written report to the Executive Council with specific recommendations for amendment where warranted.
- D.** The Executive Council will present the report and any proposed amendments to the Faculty Assembly. Proposed amendments will be processed as Class A legislation under Article XI.
- E.** The date of each comprehensive review will be recorded in the bylaw amendment history.
- F.** Nothing in this Article prevents amendment of these bylaws outside the periodic review cycle.

PROPOSAL FOUR: STANDING COMMITTEE CHAIR ACCOUNTABILITY

- **EXISTING PROBLEM:** Standing Committee chairs are voting EC members ([V 1-B](#)), requiring attendance at all EC meetings. This creates unnecessarily high and ultimately unsustainable service load. At the same time, the bylaws contain no formal reporting requirements for Chairs.
- **MODEL - [FACULTY CODE 22-61](#):** Council chairs are *not* standing Senate Executive Committee (SEC) members. The Senate Chair may *invite* them to attend, without vote ([22-62\(A.6\)](#)). The SEC may request reports as it deems appropriate. Councils must submit annual reports to Senate Chair ([42-33\(A.4\)](#)).

PROPOSED REVISION TO FACULTY ASSEMBLY BYLAWS: NEW ARTICLE V, 1, SUBSECTION D

Article V, Section 1, Subsection D: Standing Committee Participation in Executive Council

1. The Chair of the Faculty Assembly may invite the chairs of Standing Committees to attend meetings of the Executive Council to report, answer questions, and participate in the discussion of relevant agenda items. Chairs attending under this subsection are without vote.
2. The Executive Council may request such reports from the Standing Committees as it deems appropriate.
3. Each Standing Committee chair will provide to the Executive Council a quarterly status report, in person or in writing, on the committee's activities and progress toward its annual charge.
4. Each Standing Committee will submit to the Chair of the Faculty Assembly an annual report for transmission to the Faculty Assembly through the Executive Council no later than the last Executive Council meeting of Spring Quarter. The annual report will address:
 - I) The committee's activities during the academic year;
 - II) The status of each item in the annual charge;
 - III) Any policy recommendations forwarded or pending;
 - IV) Any matters recommended for the incoming committee's attention.