



Services and Activities Fee Committee (SAFC)

**February 20, 2026
TPS 110 and Zoom**

MEETING MINUTES 16

Attendance:

<p>Voting Members Moira Kelley – P Kailey Lawless – A Colin Sica – P Charlotte Skinner - P Erandy Zuniga – A Rainger Flynn - P Remi Iponla - P</p> <p>Administrative Staff Sean Schmidt – P</p>	<p>Ex-Officio Members Bernard Anderson – A Samuel Pena-Rojas – P Gordon Craig – P Cherie Berthon– A</p> <p>Guests Bea Givan Conor Leary Terrell Stallworth</p>
---	---

Call to Order. Colin called the meeting to order at 3:32 pm.

Land Acknowledgement. Colin gave the UWT land acknowledgement.

Safety Briefing. Colin gave a safety briefing.

Roll Call, Guest Introductions, Connection-Building Activity. Attendance is documented above.

Approval of Agenda and Minutes. Without objection, Colin approved the agenda and minutes as presented.

Open Public Forum: Colin opened the public forum. Conor described changes in student life proposals because of a reorganization; they’re now separated between office and Center for Student Involvement. No one offered comments, so he closed the forum.

Reports & Updates:

- Chair: Kailey will be stepping down because she got a full-time job. ☒
- Vice Chair: none
- Subcommittees: none
- Members: none

Old Business:**New Business:**

Annual Allocations. Colin confirmed committee member assignments to review proposals.

Discussion Items:

Reflections on special allocation process. Members found setting a target for total allocations helpful. Base the target on expected revenue and underspent allocations.

Norms and values. Members discussed these elements:

- First and second readings on proposal actions. Members agreed to stop first and second readings. Instead, the committee would consider each proposal on the meeting agenda with the intent to decide how much to allocate at that meeting. If members felt they needed more information, they'd consider a motion to table the action.
- Meeting participation preferences. Members prefer that participants on Zoom have their cameras on if possible. Also, if members can't attend, they should let others know 24 hours in advance. Make guests aware of time limits for speaking. Members should also adhere to the same 2-minute time limit we apply to guests.

Adjournment:

With business complete, Colin adjourned the meeting at 4:36pm.

Prepared by Gordon Craig