Associated Students of UW Tacoma

Executive Board Meeting Minutes

Date: 11/03/2026 Time: 10:00 AM
Location: University of Washington YMCA, R303

CALL TO ORDER

- Call to order at 10:01am

ROLL CALL

ASUWT President Terrell Stalworth	Present
Vice President Michael Allosada	Present
Director of Outreach Maxwell Kao	Present
Director of Finance Jayven Coppage	Present
Director of Student Technology Zaid Naamat	Present
Director of Legislative Affairs Heba Qatrani	Absent - Excused
Director of Graduate Affairs Kris Hall	Present
Director of Equity and Accessibility Bryce Scholten	Present
Director of Undergraduate Affairs Anthony Riewald	Present

APPROVAL OF AGENDA

- President Stalworth motions to approve the agenda.
- Motioned by Director Hall
- Second by Director Riewald
- No discussion.
- Vote: 8-0-0

APPROVAL OF MINUTES

- President Stalworth motions to approve the 10/27/2026 executive minutes.

- Motioned by Director Ghafoori
- Second by Director Kao
- No discussion.
- Vote: 8-0-0

OPEN PUBLIC FORUM

No public present.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

- **[EXECUTIVE SESSION]:** Hiring committee's recommendations / Discussion of potential personnel - (STFC)
    - President Stalworth motions to enter executive session to discuss potential hiring until 10:11am.
    - Moved by Vice President Allosada.
    - Second by Director Naamat.
    - No Discussion.
    - Vote: 8-0-0

- **[VOTE]:** Hiring of STFC Member
    - President Stalworth motions to hire Harsheen Tiawana for the STFC committee.
    - Motioned by Director Naamat
    - Second by Director Hall
    - No discussion.
    - Vote: 3-2-3
    - Motion passes to hire Harsheel Tiawana for the STFC committee.

- **[VOTE]:** Office Hours Bylaw Amendment Proposal
    - President Stalworth motions to get a vote on Office Hours Bylaws Amendment Proposal.
    - Motion by Director Scholten
    - Second by Director Naamat
    - Discussion revolved around clarifications and questions on wording and descriptions.
    - Vice President Allosada motions to amend the language of the office hours bylaws proposal.

    - Motioned by Vice President Allosada
    - Second by Director Scholten
    - Vote: 7-0-1
    - Motion passes to amend the language of the proposal.

    - Director Hall moves to approve the office hours bylaws' proposal as amended.
    - Move by Director Hall
    - Second by Director Coppage
    - No discussion
    - Vote: 8-0-0
    - Motion passes to pass proposal that was amended.

- **[Discussion]:** Completion of the 2026-2027 Student Experience Survey
    - Discussion revolved around survey timeline, awareness on changes, and marketing/advertising plan.

DIRECTOR UPDATE

- *Vice President*
    - CCE is still running. Will be working on special allocations request for council of campus engagement.
    - In communications with Civil Rights Compliance Office to have training date on the 19th during Husky Hour.
    - Asked members to dedicate an hour of office hours to inventorying and organizing the CSI space.

- *Director of Internal Affairs*
    - Worked on a project last week; a sign-up sheet for directors to give monthly updates to senate. As well as an hourly tracking form for Office Manager. Also conducted interviews for multimedia specialist candidates. Would like to look into senate applications next week.
- *Director of Outreach*
    - Working with the legislative team on voter registration scheduling. Also coordinating the LAC meeting. Working with internal affairs and hoping to wrap multimedia specialist items this week.
    - Asks members to come help table on Nov 6th around 9:30am to 10:00am in WPH for Tacoma Open House.

- *Director of Finance*
    - CCE is still going well.
    - Reminds members that hourly tracking gets sent out weekly; though not mandatory, it's helpful for proposals and budgeting.
    - For SAFC, 3 members will be graduating early this year, so they will continually hire throughout the year to assure full staff.

- *Director of Legislative Affairs*
- *Director of Student Technology*
    - STFC had their meeting yesterday morning. It was an unofficial meeting due to accidentally sending the wrong date to OPMA. No official action was taken, only discussion items. STFC will meet again next week.
    - Meetings will be weekly at 9:00am on Mondays in Milgard Hall, room 110.
    - Additionally, will send follow-up email to approved hired candidate, informing them that they're appointed.
    - Special allocations close on Friday, still waiting on proposals from proposers.
    - Discussing the possible minimum wage increase.

- *Director of Graduate Affairs*
    - Working on survey. Drafting introduction and scheduling emails for their students.

- *Director of Undergraduate Affairs*
    - Completed the survey. Will be recording a video tomorrow at 11am to advertise survey to students.
    - Student Code of Conduct is from 12:0pm-2:00pm on November 16th in WPH-JTR Commons. Encourage directors to attend.
    - For Student Success Council, during the Pathways Purpose event, were gifted a total of about $3,000,000 per year. Amount will go towards finding local internships for students, assuring they feel workforce ready.
    - They have Catalyst funds for students with ideas, separate from STFC/SAFC.
    - They have a meeting on the 23rd, from 2:00pm – 4:00pm.

- *Director of Equity and Accessibility*
    - Have meetings set up with the Food Equity Task Force weekly from 11:00am-12:00pm. Will be working on the strategic plan for the academic year. Part of the plan will continue to advocate for more food resources, through outreach.

- Asks members to send them their list of professors by Friday for marketing purposes.
- IDEA is meeting bi-weekly; shared their purpose statement. Will be speaking to OSAS on Thursday regarding inclusive food policy.

ADVISOR UPDATES

Election day hub light for students happening in the CSI until 8:00pm this evening. Ballots are accepted for those who haven't voted yet, though can't register students. Emphasizes need to clean up the CSI space. Asks members to continue speaking to students about ASUWT events.

CHAIR UPDATES

Parking Technical and Advisory Group were able to get back about potential UWT representatives on their board. Echoes announcement on Student Code of Conduct and directors helping students be more involved in feedback sessions.

ADJOURNMENT

President Stalworth motions to adjourn meeting at **10:54am.**

Motioned by Director Coppage

Second by Director Scholten

No discussion

Vote: 8-0-0