UNIVERSITY of WASHINGTON TACOMA

Student Technology Fee Committee (STFC)
Special Allocation Request

Allocation Request Date Information

Date Created: 2026-10-15 11:40:39 Date Due: 2026-11-06 11:59:00 Date Submitted: 2026-10-15 12:05:10

Allocation Request Title/Description

Request Title: Requesting replacement computers for make up testing

Request Description: Our office provides make up testing services for all students at UW Tacoma by working with the instructors from each school. We would like to request 2 replacement desktops.

Allocation Request Information

Department Name: Office of Undergraduate Education

Request Code: 26S0574

Contact Names: Menaka Abraham

UW Tacoma Affiliation: Faculty

UWT Email Address: mmuppa@uw.edu

Phone Number: 2536924885

Title of Request: Requesting replacement computers for make up testing

Type of Request: One Time

Department Head Approval: ✓ Department Head: Menaka Abraham

Multiple Requests Submissions: ✗ Request Priority: N/A

Ranking Explanation:

N/A

Special Request Information

Background: For new requests, describe the technology need and how it addresses a current gap.

The office of undergraduate education located in GWP 102 Suite provides placement testing and make up testing services to the campus. The three computers for the use of students were originally purchased in 2015 and are need of upgrades. Upon completion of the make up test, the completed test is scanned and emailed to the instructor. Since these computers were unusable and would not even start, UW Tacoma IT replaced them with surplus computers for our immediate use last year.

Background: For recurring requests, summarize the original purpose and any changes since initial funding. If replacing existing technology, explain current limitations or failures.

We are currently using surplus computers that are not entirely reliable and need to be replaced. The original computers from 2015 would not even boot up.

Student Impact & Benefits: How will students directly benefit from this technology/request? (Consider both immediate and long-term benefits.)

We tracked the usage of the computers by UW Tacoma students.

Winter 2026 - 18 computer tests
Spring 2026 - 30 computer tests
Summer 2026 - 8 computer tests

In addition, our student work study employee will use the computer every day for creating flyers and materials for our office.

Student Impact & Benefits: What information (surveys, feedback, usage data) shows student interest or demand?

Student Impact & Benefits: Approximately how many students will be served annually?

We serve approximately 300 to 500 students annually with our make up testing. It is based on requests submitted by faculty.

Student Impact & Benefits: For recurring requests, has student demand increased, decreased, or stayed the same since the last funding period? Please explain.

Due to the impact of AI, we have seen an increase in volume of proctored testing.

Usage: Who will use this technology (e.g., student groups, departments, general student body, etc.)?

These computers are exclusively for the use of students to take tests and for student employees to do their work.

Usage: For recurring requests, provide usage data from the past year (e.g., number of events supported, hours of operation, student employment numbers, etc.).

Performance: For recurring requests, what outreach methods have been most effective, or least effective, in reaching students?

Performance: How will you raise awareness of this technology or resource? For example, will you collaborate with Student Affairs, RSOs, or other campus resources?

Performance: How will you measure the success or impact of this allocation?

Performance: For recurring requests, what metrics from the past year did you find most useful? What challenges or successes have you encountered?

Timeline: Provide a project timeline from funding approval to full operation.

Budget & Resource Planning: For recurring requests, identify any cost increases or decreases from the previous year and explain the reasons.

Budget & Resource Planning: Is your department committing any additional resources (e.g., funding, staff, space, etc.) to support this request?

Budget & Resource Planning: Are you working with other departments to help maintain or operate this technology/resource? If yes, please describe the collaboration.

Budget & Resource Planning: What is your long-term plan for sustaining this technology (how will this be maintained beyond STFC funding?)

Funding Request Items

Item	Occurance	Priority	QTY	MIN	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Desktop and Monitor	One Time	High	2	1	$1,229.51	$0.00	$0.00	$2,459.02
							OVERALL TOTAL:	$2,459.02

Item: **Desktop and Monitor**
Priority Explanations:

Support Documents

Type	Description
	No documents found