UNIVERSITY of WASHINGTON TACOMA

Student Technology Fee Committee (STFC)
Special Allocation Request

Allocation Request Date Information

Date Created: 2026-11-06 10:29:20 Date Due: 2026-11-06 11:59:00 Date Submitted: 2026-11-06 11:00:58

Allocation Request Title/Description

Request Title: Computer Lab CP 005 Hardware Upgrade

Request Description: Replacing five standard computers in the CP 005 Open Lab will give students the reliable, high-performing workstations they need for coursework and academic activities at UW Tacoma.

Allocation Request Information

Department Name: Information Technology
Request Code: 26S0581
Contact Names: Chan Mom
UW Tacoma Affiliation: Staff
UWT Email Address: cmom@uw.edu
Phone Number: 253-692-4496
Title of Request: Computer Lab CP 005 Hardware Upgrade
Type of Request: One Time

Department Head Approval: ✓ Department Head: Bill Fritz

Multiple Requests Submissions: ✓ Request Priority: Low

Ranking Explanation:

We can do with out it until regular allocation, but it would be nice we can do it this cycle.

Special Request Information

Background: For new requests, describe the technology need and how it addresses a current gap.

The CP 005 Open Lab provides students with access to computers for academic work. Replacing five standard computers will help meet the need for reliable, high-performing workstations in this open-access student lab. The replacement will support students who rely on campus computers to complete coursework and other academic activities. The five computers are no longer under warranty, and they could break down at any time. With the upgrade, we ensure the computers will not cause any interruption to any student's work.

Background: For recurring requests, summarize the original purpose and any changes since initial funding. If replacing existing technology, explain current limitations or failures.

The CP 005 Open Lab was established to provide students with access to computer resources. The current request is to replace five existing computers that are approximately 5–7 years old and are experiencing slow performance. Replacing these computers will help address performance limitations and maintain the lab as a useful resource for students.

Student Impact & Benefits: How will students directly benefit from this technology/request? (Consider both immediate and long-term benefits.)

Students will benefit from improved computer performance and access to more reliable workstations for coursework and other academic activities. In the short term, the replacement computers should reduce the impact of slow performance. Over the longer term, replacing aging equipment will help maintain the availability and usefulness of the CP 005 Open Lab.

Student Impact & Benefits: What information (surveys, feedback, usage data) shows student interest or demand?

The CP 005 Open Lab serves as an open-access computer resource for students, and demand for the lab has increased. The existing computers' slow performance provides an additional reason to replace the equipment. Usage so far in 2026, we have had over 8,500 students in our lab. In 2025, we had 10,658 students, whereas in 2024 we had 9059 students.

Student Impact & Benefits: Approximately how many students will be served annually?

Approximately 10,000 – 12,000

Student Impact & Benefits: For recurring requests, has student demand increased, decreased, or stayed the same since the last funding period? Please explain.

Usage so far in 2026, we have had over 8,500 students in our lab. In 2025, we had 10,658 students, whereas in 2024 we had 9059 students. It seems to be increasing.

Usage: Who will use this technology (e.g., student groups, departments, general student body, etc.)?

The UWT Computer labs are open to all UW Students, faculty, and staff. (But students have first priority over staff and faculty)

Usage: For recurring requests, provide usage data from the past year (e.g., number of events supported, hours of operation, student employment numbers, etc.).

WG 108 Lab/Helpdesk

Monday - Thursday 7:30 AM to 9:00 PM, Friday - 7:30 AM to 3 PM, Saturday--9 AM to 5 PM, Sunday-Closed

CP005 Lab

Monday - Thursday 10:00 AM to 6:00 PM, Friday – 10:00 AM to 3:00 PM, Saturday – Closed, Sunday – Closed

Usage so far in 2026: we have had over 8,500 students in our lab. In 2025, we had 10,658 students, whereas in 2024 we had 9059 students. It seems to be increasing.

Employed 12 Student Employees

Performance: For recurring requests, what outreach methods have been most effective, or least effective, in reaching students?

We advertise the open labs and the resources available to students with flyers, campus information screens, through events, and any other resources we can.

Performance: How will you raise awareness of this technology or resource? For example, will you collaborate with Student Affairs, RSOs, or other campus resources?

The department can continue communicating the availability of the CP 005 Open Lab through existing student-facing Computer Services channels and lab information. Collaboration with Student Affairs, registered student organizations (RSOs), or other campus resources may also help increase awareness

Performance: How will you measure the success or impact of this allocation?

Success will be measured by confirming that all five replacement computers are installed and operational, monitoring their performance and reliability, and reviewing student use of the lab. Student feedback and available usage data can help determine whether the replacement improves access to functional computing resources.

Performance: For recurring requests, what metrics from the past year did you find most useful? What challenges or successes have you encountered?

The metrics we use from the past year are how many students come to the lab.

Timeline: Provide a project timeline from funding approval to full operation.

The computers will be purchased as soon as the funds become available. The computer will be installed as soon as possible once they arrive.

Budget & Resource Planning: For recurring requests, identify any cost increases or decreases from the previous year and explain the reasons.

This is a 1-time replacement request to replace 5 computers in CP 005 for $6,069.30

Budget & Resource Planning: Is your department committing any additional resources (e.g., funding, staff, space, etc.) to support this request?

Computer Services will need to coordinate the installation and configuration of the replacement computers.

Budget & Resource Planning: Are you working with other departments to help maintain or operate this technology/resource? If yes, please describe the collaboration.

No collaboration with other departments has been confirmed for this request.

Budget & Resource Planning: What is your long-term plan for sustaining this technology (how will this be maintained beyond STFC funding?)

The replacement computers will need ongoing maintenance and support to remain available for student use. Computer Services can assess and support the equipment through its established IT support processes, subject to available resources.

Funding Request Items

Item	Occurance	Priority	QTY	MIN	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
							OVERALL TOTAL:	$0.00

Support Documents

Type	Description
No documents found	