Campus Technology Committee  
Tuesday, June 4, 2019  

MINUTES  

Absent: Forrest Tyree, Uba Backonja, Darcy Janzen, Turan Kayaoglu, Jim Thatcher, and Bruce Worobec.  

Patrick began the meeting with thanks to all members for their time commitment, participation and involvement. He announced June 4 is the final meeting for the 2018-19 academic season. Shooq Alhathelool is graduating next week and will not be on the committee. We will take a break during summer quarter and resume in October. Patrick will recruit new members for the 2019-2020 academic year.  

1. Updates  
1.1 SPSS License Renewal: Forrest Tyree was scheduled to present but was absent today. Patrick reports on behalf of Forrest in that he (Forrest) met with program personnel. Teachers will stay with V. 19 for another year.  
1.2 Selected Links from UW-IT  
  1.2.1 Ensure your computers at work and home are safe with Sophos Home Premium anti-virus software. Patrick reports that Sophos can be downloaded on work and personal computers and will be covered through our campus licensing agreement at no cost to students, faculty, and staff.  
  1.2.2 Eduroam is the safest method to connect to the UW’s network through Wi-Fi: Eduroam gives you seamless connectivity at thousands of participating locations around the world. To get online with eduroam, visit the UW on-boarding site at onboard.wifi.uw.edu.  
1.3 The UW Privacy Office is invited to give the Personal Data Processing Agreement (PDPA) Presentation at UW Tacoma, Thursday, July 18th. The session will be recorded. Stakeholders and CTC members, UWT purchasing and registrar’s office will be invited. We have a new agreement with vendors and will implement this immediately.  
1.4 New Student Orientation System: Patrick reports an update that the preferred name field is now included in the Student Information Panel and in the excel report that shows students who have registered for Orientation.  
1.5 Dawg Dollars Program on the Husky Card is ending this month. The other Husky Card payment system is ongoing and can be used at UW Tacoma and UW Seattle.  
1.6 Implement SLATE –to include CRM/ outreach activities for Enrollment Services:  
  We start in July 2019. The plan is to launch by 2020 Winter Quarter. Our next phase will be a single system for tri-campus and is separate from MyGrad.  
1.7 Academic Innovation Building and summer renovation projects: Ongoing. This work has been approved by the Legislature. The UW is asked by the Legislature to use its own building funds to fund the work. We are implementing other projects this summer.
1.8 **Federal Way HUB/Center for Higher Education:** Patrick reports there have been delays in leasing the site. The School of Education, Nursing, SET and Professional Development Center will be involved. The schedule is 2020 or 2021. The site is not yet secure. Furniture and technology equipment have been purchased. This center is a collaborative effort between the City of Federal Way, Federal Way Public Schools, Highline Community College, and UW Tacoma. The UWT BHS-107 classroom is newly renovated with the ability for two-way video instruction. The room has good acoustics and new furniture. Diane Falco shared her story of teaching success and how impressed she was with the capabilities of Zoom.

2. **Laptop Cart and Software for Student Checkout Laptops:** Patrick shares the handout and reviewed the language changes made to the document. Julie asks: may we make software requests? Andrea requests more laptops and computer classroom spaces and further reports that Nursing needs a full classroom of laptops as ten are not sufficient. Forrest has been working with Nan West of Nursing to satisfy their request. Jenny asks: students want laptops with specific software: how do we do that? Susan mentions we can look at how the laptop cart program helps flexible classroom options.

3. **UW Tacoma Cybersecurity Awareness Training**
   3.1 At the April 25th meeting CTC members agreed to present at their departmental faculty and staff meetings to complete the Cybersecurity Awareness Online Training Modules in the next academic year.
   3.2 IT has prepared several slides for the member’s reference. Tell your group about this effort. See slide presentations and make suggestions for your group. Visual leverage can add to the hope that folks take the training. Stephen asks how many have done the training and how effective is the training? Bill replies the completion rate is 42%. And the measure of effectiveness is ‘targeted campaigns.’ Bill spoke with the Law School and says we could create something similar in the future.
   3.3 IT staff can assist by attending your Faculty and/or Departmental Meetings.

4. **Any Relevant Technology Topics for Next Year’s CTC Meetings?** We want to plan ahead for next year and brainstorm the following potential topics for next year’s CTC. 1. What technology resources will be needed for the various high priority programs in the academic plan? For example Psychology needs SPSS and IT has already met this need. Does anyone have any needs or issues to address today? 2. Andrea suggests that we do “Show and Tell” to walk-through such apps as SLATE and Dog Den 2.0. Give members an overview. Invite others who choose programs and ask why did they make that choice? 3. Matt suggested that we look at the Institutional Continuity Plan again. 4. Susan spoke about continuity and the need to look again at what we have in line for wildfires, bad weather and inevitable earthquakes. We need to keep this at the head of the line. 5. Patrick agrees that CTC should further discuss “business continuity” and promote the use of Husky Ready app next year.

5. **Other Business:** with no further business, the meeting adjourned at 1:15 p.m. with a recess until October 2019.