

Minutes

University of Washington, Tacoma
Health and safety Committee
Meeting of January 7th, 2004

Committee chair Hugh Smith called the meeting to order. December's minutes were discussed.

Hugh thanked Carla Van Rossum for viewing the four tapes and a great review. Lia informed the committee that she purchased two tapes, Office Safety & Lifting and Carrying to add to our library on Safety topics.

Minute/time keeper volunteer was discussed and tabled until a full representation of Safety-Reps are present hopefully at our February 12th, meeting.

Emergency Kits for New Employees was discussed. What should be in them and who is responsible for purchasing them?

The question is there someplace one could list/advertise used furniture was asked and Lia said she new of a website location for free stuff, purchase/take (?) and list if you want to. This led to a side discussion on a project for Sustainable Campuses that is being looked into.

Don Higgins asked what can/should be done for the Pedestrians at 21st and C Street.

George Mobus asked several questions about the Faculty's responsibilities concerning Emergencies such as violence, Injuries/heart attacks, and babies in the classroom and how to contact security. Lia said some of these topics are listed in the Safety handbook.

The topic of who is responsible for a student in a wheelchair during an Emergency was discussed.

Floor Wardens are needed for both existing and the new buildings.

Present:

Hugh Smith	Noreen slease
Carla Van Rossum	Lia Wetzstein
Carolyn Maxson	Cissy Mitchell
Jill Haugen	George Mobus
Tim Kapler	Don Higgins