

Minutes

University of Washington, Tacoma
Health and Safety Committee
Meeting of July 8, 2004

Hugh Smith called the meeting to order.

Introductions

May minutes were reviewed and approved with two name changes.

Old Business

Letter to Sandy:

Hugh delivered the completed and approved letter to Sandy Boyle. Though she is now retired, her replacements are now addressing the issue and continuing to look at options for remedying the safety issue. The following options are being considered at the moment: closing off 19th one street up at Market, installing a roundabout at the intersection of 19th and Jefferson, or installing substantial barriers [such as planters or bollards] at the top of the grand stairwell. Both the UW Capital Projects and the City of Tacoma Landscaper are involved with the planning process. In order to install substantial barriers at the head of the grand stairwell, the barrier must be at least 18 inches from the curb. Little faith is placed in the current temporary solution to prevent a repeated incident primarily because the water barriers were knocked over and one was stolen.

Floor Wardens

There are still a few floor wardens missing. Darren feels that they will all be in place by next meeting. This issue is tabled until then.

SCI 309 Railing

The railing arrived, was painted and installed. However, it was painted the wrong color. So instead of repainting the room and the building to match the railing, the railing was removed and is being repainted a suitable color.

New Business

Invitation to UWS

The campus-wide EH&S meeting is Wednesday, July 14 at 1 p.m., and the Tacoma Safety committee is invited to go up and view the two emergency response vehicles that are on the Seattle campus. One is a pre-entry evaluation vehicle, and the other is a mobile command center.

Unfortunately, neither vehicle is available to the Tacoma campus. Lia asked when we are getting response vehicles. Hugh stated that the current budget for emergency response supplies is \$0, and should there be an

emergency, we would be on our own. James said that we do have limited emergency supplies consisting of an old muffin and an eye patch. Hugh listed a number of things that this campus needs in order to effectively respond to an emergency: a command center [a room on campus has been designated for this purpose, but has nothing in it except 15 phone lines that are not currently live], emergency medical supplies [gurneys, bandages, etc.], extraction tools [which they do have some of, but know if they will be accessible in an emergency], generator(s), fire command from the designated command center [currently someone would have to be in/near the building to relay information to the command center], an emergency phone hooked up in the command center, a secure exterior emergency supply shelter, food and water supplies, just to name a few necessary items. A mobile command center would be useful.

Comment/Concern on Replacement Barrier

After looking at a brochure featuring possible barriers, James feels that the barriers presented as an option are unimpressive. Based on the damage done to the original barriers, they do not seem high enough or substantial enough to prevent another vehicle from landing on campus again. James prefers that a replacement be heavy duty first, flowery second. Hugh reminded the committee that a roundabout is still an option that is being considered.

Departmental Issues

Naarah, Milgard School of Business, brought up a security issues of visibility on the department's floor. Office suite is situated in such a way as to prevent front office staff from seeing visitors come up the stairs and down the hallway to the advisers' offices. She has spoken with Laura in Security about the possibility of obtaining security mirrors. Crystal, Nursing, asked about floor warden training in the space one is responsible. Darren responded that someone from Seattle will provide basic training to all floor wardens, and then he will visit each department and walk through the procedures. An additional concern for Cherry Parks inhabitants is signage and the closure of the main stairwell from the second floor to the first from a fire door. Most inhabitants are unaware of the outer stairwells. Directional signage would prove life saving in the event of an emergency. There was also some confusion about whether current evacuation maps were posted on the website. James will look into it.

[Hugh, I do not know the name of the woman who brought up this issue.] Wanted to know what was going on with evacuation gathering point signage for Cragle and the bus depot. The signage issue is currently on hold due to administrative change and budget issues. Lia, IAS, wants to know when we will have substantial Emergency Management Plans established for the campus. Also wants to know what is going on with the update on the Emergency Action Plan that was to go to sub-committee. Hugh said that the committee has not met. During the

summer is an ideal time to meet, and with Fred King now heading that department, he should be brought into the process.

Accident/Incident Report

An instructor slipped on a rock during a field trip, hurt his back, and bruised three ribs.

Meeting adjourned.

Attendees:

Hugh Smith

Darren V. Bailey

James Woods

Tim Kapler

Noreen Slease

Carolyn Maxson

Carla Van Rossum

Crystal Perrine

Gabriela Crosby

Linda Kachinsky

Don Higgins

Naarah McDonald

Lia Wetzstein