

# Health and Safety Committee Meeting

04-13-2006

Attendees:

Beth Jeffrey; Carolyn Maxson; Crystal Perrine; Danette Rogers; Darren Bailey; Naarah McDonald; Shanna Kinzel; Stephen Costanti; Gabi Crosby; Jessica Roshan; James Woods

Danette called the meeting to order at 1:07 pm.

The March meeting minutes were unanimously approved.

## Updates:

Danette reported that the stencils for the Cherry Parkes roll-up door are in and facilities personnel are waiting for the staff in the office who are allergic to paint fumes to be out of the office so that they can begin painting the stencils on the door.

The remedies for the Keystone lighting issues are still in progress.

Darren reported that the Emergency Action Plan is now online. The link is accessible via the Campus Safety website and the Health and Safety committee website.

Danette reported on the Seattle Health and Safety Committee meeting she attended last month at the Seattle campus:

Seattle has put an emergency WAC (#478-136-035) in place declaring that the UW is a smoke free campus. This means that there must be no smoking anywhere on UW campuses outside of designated smoking areas. No smoking and smoke free campus signs must be posted at all building entrances and designated smoking areas must be clearly defined and use of these areas only must be enforced. A UW Smoking Rule Revision Task Force is in the process of defining a new official WAC to replace the emergency one now in place. At this point, Tacoma campus, with its unique location, is being looked at separately in regards to this new law.

We as committee representatives want to know who is supposed to pay for the new signage.

**We as committee representatives recommend that in consideration of our unique urban location and many public areas, the Tacoma Campus should have our own WAC to be written locally by our administration. Our campus would need multiple smoking areas that are adequately covered in order to properly enforce their sole usage.**

**We agree that a task force based in Seattle made up of only Seattle representatives cannot be adequately equipped to navigate the specific needs of the Tacoma campus.**

Danette informed us that Denis Sapiro is new to EHS and is working on the new OARS (Online Accident Reporting System) .He is willing to come to our campus and have a discussion about the new system for accident reporting what works well and what doesn't work. Danette also informed us that under the new system Denis Sapiro is working on the section regarding protection of privacy on medical issues caused by each accident. These issues should not be visible on the form to the victims' supervisor.

### **New Business:**

Jessica Roshan reported that a professor she works with had his car broken into the night before up the hill in one of the diamond lots. He was wondering if there could be a camera in the parking lot and warning signs put up.

Darren reported that the car prowler that has been spoken of in previous campus emails is out of jail and was recently spotted and removed from campus by security. Darren urged people not to leave anything visible inside their cars as the type of break-ins that have been occurring are crimes of opportunity.

Diamond lots are patrolled by campus safety on a regular basis but our campus security officers are not authorized to be first responders to crimes in progress.

Darren said that the Diamond lots have been relatively safe so far. Danette pointed out that the Diamond Company maintains the lots and anyone can put in calls to the company if lights are out or other maintenance is needed.

Gabi Crosby asked why it is that our numbers are growing as a campus but our number of security officers is not growing with them. Danette informed us that the number of officers each campus has is determined by the square footage each campus has to patrol. Unless our actual campus mileage grows we cannot expect to gain more officers with more population.

James Woods brought up the issue of not having enough first aid kits in the WG building particularly on the 2<sup>nd</sup> floor. He said there is one big kit in the labs but not on each floor. Darren said he would ask Kim Wheeler about it but that the centrally located kits are funded by the general campus budget and any smaller ones are funded by departmental budgets so if James' department needed another kit it would probably have to come out of their department's budget.

Darren said that Zee Medical comes every 2-3 months and Security escorts them to all the kits so they can re-stock them. If items are needed staff should email Kim Wheeler and let him know.

The meeting was adjourned at 1:57 pm

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