

UWT Health & Safety Meeting
Minutes
May 10, 2007

Attendees: Darren Bailey, Joe Chynoweth, Steve Costanti, Kim Davenport, Tim Kapler, Carolyn Maxson, Naarah McDonald, Lisa Tice, Carla van Rossum, James Woods.

J. Chynoweth called the meeting to order at 1:04 p.m.

Agenda was adopted as submitted.

Minutes from April meeting were approved as submitted.

Old Business

Update on committee purchases

D. Bailey provided an update on the status of purchases approved by the committee. He is waiting to order new radios until he can verify that the new equipment will work with existing radios on campus. The radios should cost approximately \$2,000. Hats and vests for wardens will be provided by Dave Leonard from Seattle, so there should not be a need to purchase any at this time. D. Bailey also stated that he would soon be purchasing up to 10 new defibrillators (one for each campus building).

Incident reports

No incident reports were available for review at the meeting. J. Chynoweth stated that Dave Leonard had promised to bring reports for the meeting, but then was not able to attend.

Committee website

K. Davenport shared information about updates to the committee's website, including new links related to workplace violence prevention and a map of defibrillator locations on campus.

New Business

Faculty representative to committee

J. Chynoweth introduced the committee's new faculty representative, Linda Dawson.

Earthquake Drill report

J. Chynoweth provided the committee with a report of the Earthquake/Tsunami drill held on April 24. It was the first time that UWT had participated in the statewide drill. In spite of last-minute organization, participation in the drill was good. Committee members and wardens from around campus provided feedback on the success of the drill,

and this feedback was passed on to Ysabel Trinidad. K. Davenport provided the committee with a copy of the report that was submitted to Ysabel, and her response.

D. Bailey announced that forums on campus safety would soon be announced. The purpose of these forums is to gather ideas from the campus community about how to improve safety in the case of emergencies. Some ideas which have already been suggested include: text messaging, new classroom keys for faculty, and additional uses of new or existing radios.

D. Bailey also reported that a new lockdown procedure document has been written. The administration is looking at options for improved lockdown capability. Funds have been set aside in the campus budget for addressing these issues.

EDNA

T. Norris was not present; the committee agreed to table the discussion of EDNA until the next meeting.

Round Table

S. Costanti reported that a 'Crisis Communication Web Conference' is currently being planned. He has asked Mike Wark, who is involved with planning the conference, that members of the committee be invited to participate.

D. Bailey asked committee members to be aware that demolition of the Shed would begin soon.

Meeting was adjourned at 1:26 p.m.

Respectfully submitted,
Kim Davenport