

UWT Health & Safety Meeting
Minutes
July 12, 2007

Attendees: Darren Bailey, Joe Chynoweth, Stephen Costanti, Gabriela Crosby, Kim Davenport, Tim Kapler, Carolyn Maxson, Michael McMillan, Crystal Perrine, Anna Salyer, Lisa Tice, Susan Wagshul-Golden, James Woods.

J. Chynoweth called the meeting to order at 1:10p.m.

Agenda was adopted as submitted.

Minutes from May and June meetings were approved as submitted.

Update on committee purchases

D. Bailey reported that new radios have been purchased, and will work with existing radios on campus. The committee will not need to fund the purchase of any additional radios, as these will be funded by federal grant funds through Seattle. Susan Wagshul-Golden's goal is for each floor and building warden to have a radio. She would also like each building to have a megaphone, so this purchase will also be requested with the grant funds.

D. Bailey also purchased new defibrillators, bringing the total number on campus to 11. The new machines are currently being installed by Facilities in locations around campus, and will then be announced to the campus community.

Old Business

Introduction of Susan Wagshul-Golden

D. Bailey introduced Susan Wagshul-Golden as the new Director of Campus Safety. She shared with the committee that in addition to meetings within the campus community, she has been meeting with TPD/TFD and with community representatives.

Jumping in to the previous conversation about the purchase of equipment for wardens, S. Wagshul-Golden suggested that backpacks for wardens would be a good idea, allowing for easy storage of safety items and quick exit in the event of an emergency. She proposed that this could also be a purchase made possible by the grant funds from Seattle. J. Chynoweth suggested that if this option were pursued, small first aid kits could also be made available to wardens as a part of their safety tools.

Incident Reports

J. Chynoweth reported that there was one incident reported for the January-March 2007 period, and it has already been resolved.

EDNA

T. Norris shared information about EDNA (Emergency Developing Need Assistance) as a way for members of the campus community to call for help. S. Wagshul-Golden suggested that safety plans such as EDNA are only effective as long as they remain 'covert', so they have limited usefulness; other resources and technologies would need to be put in place to provide for workplace safety. She suggested that as radios are available to more people around campus, we can develop a plan for using them in situations where staff or faculty need to call for help.

New Business

Trainings: departmental and campus-wide

J. Chynoweth shared that Facilities had been falling behind on safety trainings, so he has been working to schedule them more regularly. He asked the committee what training opportunities members might like to see for their own department, and/or for the campus community.

L. Tice asked about defibrillator training, and D. Bailey replied that something would be scheduled within the next two months. J. Woods asked whether defibrillator/CPR trainings could be held twice yearly, so that new employees would not have to wait as long before training was available. J. Chynoweth asked whether more RAD training would be scheduled soon, and D. Bailey replied that the next sessions would be scheduled in the interim between Summer and Autumn Quarters.

Spending proposals

With the start of a new fiscal year, the committee again has \$2,500 to spend. J. Chynoweth asked committee members to bring spending ideas to the next meeting for discussion.

Safety communication on the web

K. Davenport updated the committee on discussions with Kris Symer about possible improvements to the UWT website in terms of communicating safety information to the campus community and the public. Ysabel Trinidad has asked Kris to investigate the use of various methods for communicating in the case of an emergency, and Kris has been talking with K. Davenport and D. Bailey about possible impacts on the committee's website and the Campus Safety website.

Round Table

C. Maxson heard a rumor that an office was invaded sometime in the last week, and inquired whether Campus Safety would be sending out e-mail announcements of incidents like this, as they had in the past. D. Bailey and S. Wagshul-Golden both confirmed that announcements will go out in the future.

C. Perrine asked what to do if a concern that would normally be directed to Facilities were to come up after hours. J. Chynoweth replied that the best is to call Security.

T. Norris mentioned President Emmert's recent e-mail regarding a committee for violence prevention, and asked whether UWT would have a role. D. Bailey confirmed that UWT would be involved, and that posters would soon be appearing around campus with more information about resources for violence prevention.

L. Tice commented that the suicide prevention workshop held yesterday was a wonderful opportunity.

A. Salyer mentioned that there had been a few incidents in the Library in the past month to which D. Bailey had responded, and that Library staff had asked her to recognize his excellent work at the meeting.

M. McMillan reported that there had been a theft in the Carlton Building last month, to which Security responded quickly. He reminded everyone to lock up their personal belongings.

Meeting was adjourned at 2:00 p.m.

Respectfully submitted,
Kim Davenport