

UWT Health & Safety Meeting  
Minutes  
August 9, 2007

Attendees: Darren Bailey, Joe Chynoweth, Stephen Costanti, Gabriela Crosby, Kim Davenport, Linda Kachinsky, Tim Kapler, Dave Leonard, Naarah McDonald, Michael McMillan, Tracey Norris, Lisa Tice, Carla van Rossum, Susan Wagshul-Golden, Lia Wetzstein.

J. Chynoweth called the meeting to order at 1:07 p.m.

Agenda was adopted as submitted.

Minutes from July meetings were approved with one correction (N. McDonald).

Committee Spending Proposals

N. McDonald suggested that concave mirrors in certain locations around campus could improve safety, and provided an example of pricing for the mirrors. S. Wagshul-Golden proposed that Campus Safety and Facilities do a survey of locations around campus that might benefit from these mirrors, and look for funding elsewhere; hopefully the committee would not need to fund this. J. Chynoweth offered to set up a meeting between Campus Safety and Facilities to follow up.

T. Kapler reported that his department had brainstormed possible expenditures. Respirators and dust masks for use in emergencies were suggested. L. Wetzstein replied that respirators are expensive and must be individually fit-tested. J. Chynoweth responded that dust masks are very affordable, so could certainly be a part of committee purchases.

T. Norris suggested that some funds be set aside for trainings, not just for the committee, but for other members of the campus community as well.

D. Leonard shared that it is unusual for a Safety Committee to have funding, and it poses an interesting dilemma for how best to use the resources. He suggested that some of the funding could be used for conference attendance fees for the upcoming Governor's Health & Safety Conference that will be held at the Tacoma Convention Center. He also recommended that some of the funding be used for trainings and visiting speakers.

M. McMillan suggested that \$2,500 is not a large amount of money, so it would be best to go ahead and spend it on immediate safety or training needs.

N. McDonald mentioned that the campus-wide professional development fund for staff might be a source for non-committee members who want to attend safety-related trainings or conferences.

L. Kachinsky suggested that backpacks for safety wardens be purchased by the committee if they are not funded by the grant funds for which S. Wagshul-Golden is applying. J. Chynoweth asked when we would know something about the results of the grant funding. D. Bailey replied that we should know something within the next two months.

T. Kapler asked whether defibrillator training could be provided to departments. D. Bailey replied that this was certainly an option, and that this could happen after campus-wide trainings are offered.

S. Wagshul-Golden asked how the committee had spent its funding in the past. D. Bailey replied that last year was the first time the funding was available, so there is not a history of spending beyond that.

J. Chynoweth moved to table the discussion of committee spending until the next meeting. The motion carried unanimously.

#### Defibrillators/Related Trainings

D. Bailey announced that he is in the process of setting up defibrillator trainings for early September, and will announce those opportunities to the campus community. J. Chynoweth asked whether there would be additional trainings after the start of the school year, so that they might be more available to faculty. D. Bailey replied that participation from faculty typically has not been strong, even when training sessions were scheduled during the academic year.

#### Round Table

S. Wagshul-Golden reported that she is investigating systems for mass calling in the case of an emergency. She is also scheduling TFD and TPD walk-throughs of campus. She reminded the committee of Campus Safety's new phone number (2-4888), as well as their new motto (Service-Integrity-Pride), which now appears on their new vehicle. She is also working to improve communication with retailers in campus buildings.

G. Crosby asked whether the Emergency Action Plan is being updated. S. Wagshul-Golden reported that she is working with Patrick Pow to make the EAP available on an intranet, rather than on the UWT's public website. She also plans to release the EAP in booklet form to the campus.

D. Leonard again mentioned the Governor's Health & Safety conference coming up in September. He will forward more information via e-mail to the committee.

S. Costanti asked whether the old Campus Safety phone numbers are still valid. S. Wagshul-Golden confirmed that they are; the 2-4888 is simply an additional number.

L. Tice mentioned seeing three cars parked off campus with broken windows.

N. McDonald raised concerns about ADA accessibility issues around campus, given her recent experience in a wheelchair. Her concerns included crossing the railroad tracks, retail spaces on Pacific Avenue not being ADA accessible, sometimes finding ADA doors which are stuck, or elevators not leveling properly with the floor for wheelchair entry.

J. Chynoweth responded regarding the railroad tracks, stressing that since they are not UWT property, we are limited in our options for altering them for safety purposes. He also proposed that the committee may want to consider a letter to the Real Estate Office or directly to retailers regarding ADA doors, and recommended that N. McDonald also share her concerns with the UWT Committee on Accessibility.

L. Wetzstein asked whether the campus EOC is set up. S. Wagshul-Golden confirmed that it is still in process, and is part of her grant proposal currently awaiting funding.

Meeting was adjourned at 2:00 p.m.

Respectfully submitted,  
Kim Davenport