

UWT Health & Safety Meeting
Minutes
December 13, 2007

Attendees: Joe Chynoweth, Stephen Costanti, Gabriela Crosby, Kim Davenport, Linda Dawson, Linda Kachinsky, Tim Kapler, D. Leonard, Michael McMillan, Tracey Norris, Lisa Tice, Carla van Rossum

J. Chynoweth called the meeting to order at 1:18 p.m.

Agenda was adopted as submitted.

Minutes from November meeting were approved.

J. Chynoweth reported on the death of EH&S employee Robert Schadel, who had conducted fire extinguisher training for the committee earlier in the year.

NEW BUSINESS

Susan Wagshul-Golden's e-mail about the committee election process was distributed, and there was a brief discussion of the process. S. Costanti and T. Norris asked for clarification as to whether someone could represent more than one department. J. Chynoweth replied that this is not a problem, as long as there is an election.

UWT Safety Summit

K. Davenport reported on the meeting between herself, L. Tice, and L. Wetzstein to begin planning for the UWT Safety Summit. April 9 was chosen as the date for the event. Initial plans include involvement by EH&S and Security, with info tables throughout the day in the GWP Atrium and sessions on specific topics during the 1-2 hour. K. Davenport asked whether there was consensus that the GWP Atrium should be reserved, and the group agreed that this would be an appropriate location for the event.

J. Chynoweth suggested that there could also be involvement by the Tacoma Fire and Police Departments.

T. Kapler suggested that defibrillator training be available during the event.

L. Kachinsky suggested an info table covering workplace safety issues, to include information about personal emergency kits and earthquake safety. T. Kapler offered that Media could prepare a looping DVD of the earthquake video from EH&S.

S. Costanti suggested an incentive for attendance, such as a raffle for a personal safety kit.

L. Tice offered to select some possible videos from the list available from EH&S.

ROUND TABLE

G. Crosby reported lights out behind Keystone and on grand stairwell. K. Davenport stated that she had reported the grand stairwell light issue to Facilities, but even after a response, noticed that the problem was still happening. J. Chynoweth asked K. Davenport to send another Facilities request covering both lighting issues.

S. Costanti asked whether there had been feedback to Security on the recent fire drill. J. Chynoweth suggested that since no staff from Security was present at today's meeting, perhaps discussion could be tabled until the next meeting.

T. Norris added that there were some challenges in understanding wardens' roles in the recent drill. J. Chynoweth proposed that this could be part of the tabled discussion at the next meeting, asked K. Davenport to add the entire issue to the agenda.

D. Leonard informed the group that EH&S would be offering Safety Committee training in January for new members.

Meeting was adjourned at 2:03 p.m.

Respectfully submitted,
Kim Davenport