

UWT Health & Safety Meeting
Minutes
March 13, 2008

Attendees: Darren Bailey, F. Jeri Carter, Joe Chynoweth, Joe Contris, Stephen Costanti, Kim Davenport, Dave Leonard, Naarah McDonald, Carolyn Maxson, Valerie Mediate-Urevig, Tracey Norris, Jennifer Sundheim, Lisa Tice, Carson Wright.

J. Chynoweth called the meeting to order at 1:05 p.m.

Agenda was adopted.

Minutes from January meeting were approved.

Accident/Incident Reports

J. Chynoweth shared that reporting of accident/incident reports to the committee would occur monthly from this point forward. He then shared the first report of the year, covering January 1 through February 20, 2008. All three incidents in the report have been addressed, and the committee had no recommendations for further action.

Report from U-Wide meeting

S. Costanti provided a report from the UW-wide Safety Committee meeting of March 12.

The meeting included a report from UWPD, as well as mention of a recent L&I fine against UW Health Sciences, due to problems with their Safety Committee.

S. Costanti reported to the UW-wide committee about the upcoming UWT Safety Summit. The UW-wide committee chose to hold their April meeting at UWT, allowing them to attend and participate in the Summit.

Report from Faculty Assembly Meeting

J. Chynoweth reported on his presentation to the faculty assembly concerning a draft document outlining faculty responsibilities in emergency situations.

The group was invited to provide feedback, some of which has already been received. Once feedback has been collected, the plan is to present a revised document to academic program directors/administrators for comment and then distribution to faculty.

K. Davenport was asked to distribute the draft document to the committee for comments.

UW Bothell OARS Procedure

D. Leonard shared UW Bothell's OARS procedure, and stated that training on OARS would soon be coming to UWT.

Safety Summit

N. McDonald reported on recent working meeting, progress since that meeting.

S. Costanti shared a draft poster for the UW Alert System.

J. Sundheim suggested a folder on the S: drive to share committee documents. K. Davenport agreed to establish this folder, and post several documents from this meeting there, including the sign-up sheet for Safety Summit volunteers.

Round Table

D. Bailey reported that many trainings were coming up for Campus Safety staff, and that the TFD would be coming to campus for a training. Susan Wagshul-Golden is encouraging her staff to attend various trainings, which they can then share with others in the department.

J. Sundheim reported that the Library is developing a listserv which includes Library and Campus Safety staff for reporting of 'problem patron' issues. The intention is to aid with timely communication and also serve as a log of incidents.

C. Wright reported that two officers would be attending training to become CERT (Community Emergency Response Teams) trainers.

L. Tice shared that the Wellness Committee is putting together a crisis intervention brochure for faculty and staff. Campus Safety is a co-sponsor. L. Tice hopes that the brochure could be ready in time for the Safety Summit. She also reported that Facilities is addressing an issue with odors in an office within Career Services. D. Leonard and J. Chynoweth provided information about what actions have been taken so far in an attempt to address the problem.

D. Leonard stressed that this committee is doing an effective job, which is worth stressing in light of the recent penalties against the Health Sciences committee. He also encouraged committee members to participate in beta-testing of the new asbestos training.

T. Norris asked for advice to handle the issue of students sitting in chairs on the 3rd floor of GWP (outside Chancellor's office) and plugging in laptops across the hallway, thus creating a tripping hazard. J. Chynoweth agreed to meet T. Norris to look at possible solutions.

J. Chynoweth reported on the success of the firefighter memorial event in February. He also thanked the membership for its active participation in committee activities.

Meeting was adjourned at 2:00 p.m.

Respectfully submitted,
Kim Davenport