

UWT Health & Safety Meeting
Minutes
May 8, 2008

Members in attendance: Joe Chynoweth, Dana Clark, Joe Contris, Stephen Costanti, Gabriela Crosby, Karin Dalesky, Kim Davenport, Tim Kapler, Carolyn Maxson, Naarah McDonald, Michael McMillan, Tracey Norris, Donna Plummer, Jennifer Sundheim, Lisa Tice, Lia Wetzstein, Carson Wright.

Members excused: Linda Dawson.

Guests: Darren Bailey, Susan Wagshul-Golden.

J. Chynoweth called the meeting to order at 1:03 p.m.

Agenda was adopted.

Minutes from April meeting were approved.

Emergency Procedures for Faculty

K. Davenport distributed copies of the draft document. J. Chynoweth shared background on the preparation of the draft, and explained subsequent revisions after comments from members of Faculty Assembly.

K. Dalesky suggested that the evacuation map be made larger for better readability. She also asked whether there should be a similar document for staff. L. Wetzstein agreed that this could be a future project, but explained that the faculty document was a priority. S. Wagshul-Golden commented that staff responsibilities are largely already covered by warden trainings.

L. Tice volunteered to work on improvements to the document, specifically focusing on language related to disabled students. S. Wagshul-Golden and C. Wright volunteered to assist, and the group agreed to report back at the next meeting. K. Davenport will share the electronic file of the draft document with this group.

Committee Spending

J. Chynoweth asked whether any committee members required reimbursement for expenses related to the recent Safety Summit.

Several committee members inquired as to the status of purchasing radios, backpacks, and related items for wardens. S. Wagshul-Golden and D. Bailey reported that some radios had already been purchased, and also that additional radios could be priced. Protocols would need to be developed for the use of the radios, and wardens would need to be trained, before radios would be distributed.

J. Chynoweth proposed that the radios be distributed by Autumn Quarter, with additional purchases, development of protocol, and training to take place over the summer. S. Wagshul-Golden agreed that this was a reasonable plan.

CERT Training

S. Wagshul-Golden shared that two officers had recently received training to become CERT (Community Emergency Response Team) trainers. The goal of the program is to serve both the campus and the surrounding community. Beta-testing of the new program will take place in August, with full programming to begin in September.

UWT RAD in the news

J. Chynoweth shared the recent UW Daily article which featured UWT's RAD (Rape Aggression Defense) program. S. Wagshul-Golden added that Ron Welk was the officer who went to Seattle, and that Carson Wright and Laura Delval are the other RAD-trained officers at UWT. J. Chynoweth commended S. Wagshul-Golden for her efforts to provide her officers with training.

S. Costanti asked whether RAD training is available to off-campus participants. S. Wagshul-Golden replied that anyone can participate in the trainings, with the understanding that there is a fee for anyone other than UWT students, their fees being subsidized by Student Life.

Round Table

S. Costanti asked whether committee members had any topics for him to bring to next week's UW-wide committee meeting. He also asked whether everyone had been made aware of the required asbestos training. K. Davenport replied that all committee members had been notified, but agreed to also send a message to uwline.

L. Tice mentioned that everyone had been moved out of offices in MAT, but that there had not been any recent updates from either Facilities or the campus administration on the situation. J. Chynoweth suggested that Milt Tremblay or Ysabel Trinidad could be invited to the next meeting to provide the committee with an update.

C. Wright asked D. Leonard about UW policy on Hepatitis-B vaccination for staff working with at-risk populations. D. Leonard is still awaiting a response as to whether the shot sequence can be covered by UW or if it is staff responsibility. J. Chynoweth added that the committee can advocate on this issue if it chooses to.

C. Wright asked the group how to step in if a student is at risk. S. Wagshul-Golden replied that staff should always call 911 if the risk is immediate. If there is no immediate risk, call 692-SAFE.

C. Maxson shared that some members of her department returned from Monday's training with confusion about the evacuation point from the Keystone building. S. Wagshul-Golden replied that there had not been a change, the Cragle lot is still the appropriate evacuation point.

T. Norris asked whether there is a template for unit-specific evacuation plans. N. McDonald replied that Business has such a plan, and would be willing to share it as an example. C. Wright stated that units are welcome to contact Campus Safety for assistance in developing a unit-specific plans. S. Wagshul-Golden also suggested that there is a template available on the EH&S website; she suggested that members review this template, and the group could discuss this topic again at a future meeting.

T. Norris also encouraged participation in the upcoming SafeZone trainings.

Meeting was adjourned at 2:00 p.m.

Respectfully submitted,
Kim Davenport