

UWT Health & Safety Meeting  
Minutes  
June 12, 2008

**Members in attendance:** Joe Chynoweth, Stephen Costanti, Gabriela Crosby, Karin Dalesky, Kim Davenport, Linda Dawson, Joe Kapler, Tim Kapler, Dave Leonard, Carolyn Maxson, Naarah McDonald, Michael McMillan, Bruce Metzger, Tracey Norris, Donna Plummer, Danette Rogers, Lisa Tice, Carson Wright.

**Members excused:** Jennifer Sundheim, Lia Wetzstein.

**Guests:** Darren Bailey.

J. Chynoweth called the meeting to order at 1:04 p.m.  
Agenda was adopted.  
Minutes from May meeting were approved.

#### Report from UW-wide Safety meeting

S. Costanti and M. McMillan reported from the most recent UW-wide Safety Committee meeting in Seattle. A new electric bike program, “Powered Bike Safety Program”, is being started on the Seattle campus. The program will be open to faculty, staff, and students. An OARS presentation was given, and the PowerPoint will be made available on the EH&S website.

#### Emergency Procedures for Faculty

K. Davenport distributed copies of the original and revised drafts of the document, and J. Chynoweth asked committee members for comments.

S. Costanti asked that the text on page 3 relating to “evacuation for persons with disabilities” be clarified.

L. Dawson asked whether each classroom has an evacuation map, and D. Bailey replied that these maps would be added to rooms within the next few weeks. L. Dawson also suggested that a link to the list of building wardens be added to the document.

K. Dalesky suggested that arrows be added to the evacuation map, showing the direction to assembly points.

J. Chynoweth mentioned that faculty would prefer a shorter document, one page if possible. T. Norris suggested that the length of the document could be reduced if some information were replaced by links to the committee’s website for more details.

L. Tice requested another addition related to faculty communication with disabled students, specifically that faculty should ask their classes at the beginning of each quarter for anyone with disabilities to talk to them.

K. Davenport and N. McDonald volunteered to join the existing subcommittee to continue revisions over the Summer, with the goal of making the document available in time for Autumn Quarter.

### Committee Spending (radios)

D. Bailey reported that 9 radios and backpacks for wardens have been purchased at an approximate cost of \$2,300.

### Round Table

J. Kapler mentioned the new push-button crosswalks on 21<sup>st</sup>, but urged everyone to still be careful at those dangerous intersections.

T. Kapler asked for an update on the situation in MAT. D. Leonard shared that Dana Clark had reported an odor in her office last week. J. Chynoweth stressed that the committee should continue to be vigilant on this topic.

L. Tice asked for an update on the replacement of doors in CP with corrosion problems. J. Chynoweth reported that funding has finally come through, so the work will begin soon. L. Tice also reported on a student who dropped a class which was meeting in WCG 103 after reporting headaches when in the room. D. Leonard responded that he has met with the student and requested that she fill out a questionnaire detailing her experience in the room. No other students have come forward.

B. Metzger asked for an update on the release of the new OARS system. D. Leonard reported that there had been some delays, but that the system should be running by Autumn Quarter.

G. Crosby shared that staff in Social Work reported an odor in WCG 209 to both Facilities and Security. J. Chynoweth will look into the situation, and mentioned that the odor could be coming from the sink in that classroom, something which has happened before.

J. Chynoweth welcomed Danette Rogers as the union representative to the committee. D. Rogers asked how to report a recent situation in Facilities in which someone unqualified was doing electrical work. D. Leonard replied that this type of incident should be reported as a 'near miss'.

T. Norris asked whether any of the committee members had attended the recent SafeZone training. N. McDonald reported that she had attended the training, which was provided by a representative from TCC's SafeZone program. Approximately eight people were in attendance, and will form a committee to design a SafeZone program for UWT.

K. Dalesky and D. Plummer reported extremely hot water in the women's restrooms on the 3<sup>rd</sup> and 4<sup>th</sup> floors of WCG. J. Chynoweth replied that he would report this immediately to Facilities as a Safety issue.

Meeting was adjourned at 1:52 p.m.

Respectfully submitted,  
Kim Davenport