

UW Tacoma Health & Safety Committee Meeting  
Minutes  
June 10, 2010

**In attendance:** Angela Zurcher, Darcy Janzen, Susan Wagshul-Golden, Oliver Dunagan, Joe Chynoweth, Trish Fiacchi, Dave Leonard, Kim Davenport, Jennifer Sundheim, Stephen Costanti, Linda Spence-Noyer, Milt Tremblay, Nan Geier, Michael Pedee, Michael McMillan, Deidra Miller

J. Chynoweth called the meeting to order at 1:07 p.m.

Agenda was approved with changes.

Minutes from the May meeting were approved with no changes.

Report from UW-wide meeting  
Pending L&I University actions:

Investigating a monkey bite at the primate center

- A \$1500 assessment and citation for failure to provide safe equipment to the researcher
- \$100 assessment and citation for failure to report the hospitalization within the mandated 8 hour time period

Response to golf cart incident

- Citations have been re-issued without assessment
- Two training videos have been purchased
- Draft procedure for training written and under review

Regarding the golf cart use training, J. Chynoweth asked what happens budget-wise when someone is issued a traffic citation while using a UW vehicle. D. Leonard responded that he believed it would be an issue of personal responsibility instead of the University.

New L&I inspection started in May over Public Safety Officer training issues at Harborview Medical Center Emergency Department

S. Costanti wanted to clarify that incident #2010-05-138 was accurate because at one point it was stated that the injured party suffered loss of consciousness but there was no record of hospitalization. If the report is correct, there could be potential issues with L&I and timely reporting. D. Leonard reminded that it is the University wide policy that an OARS report must be filed within 24 hours by the injured party or by the supervisor and any hospitalization resulting from injury must be reported in 8 within 8 hours of the incident. N. McDonald recommended following up with the person and D. Leonard responded he would.

M. Tremblay also recommended a review of the lighting of each area where pipes and sprinklers are to mitigate future injury. He also reminded that while building inspectors do a thorough job of identifying potential hazards, things do get missed and they should be reported right away when discovered to avoid injuries.

N. McDonald & J. Chynoweth stressed the importance of educating faculty and staff about timely reporting policies and procedures and the consequences if not adhered to. L. Spence-Noyer asked for clarification on exactly who is responsible for filing reports. J. Chynoweth answered that the injured party can make the report, but the supervisor must file one as soon as they are made aware of the situation.

J. Chynoweth moved to approve all recommendations. M. McMillan 2<sup>nd</sup>; all approved.

D. Leonard gave presentation on role of EH&S for all University campuses

#### Incident Reports Reported to Security

None

#### Incident Reports

May 2010

J. Chynoweth reported there were no incidents from OARS

#### Round Table

D. Leonard & S. Costanti recommended discussing the survey until next meeting. Recommendation approved.

D. Janzen & N. McDonald reported instances where employees came down with a migraine and had no place appropriate to rest until they were better enough to leave. It was asked if the new health clinic could address this issue.

N. McDonald