

UNIVERSITY OF WASHINGTON, TACOMA
FACULTY ASSEMBLY EXECUTIVE COUNCIL

October 22, 2007

CP 103

12:50-2pm

In Attendance: Greg Benner, Jim Coolsen, Jerry Finn, Sharon Fought, Mike Kalton, Diane Kinder, Bill Kunz, George Mobus, Stern Neill, Julie Nicoletta, Mark Pendras, Pat Spakes, Marcy Stein

Not in Attendance: Donald Chinn, Janice Laakso

Faculty Assembly Assistant: Jamie Kelley

The meeting was called to order at 1:00 p.m.

Meeting Synopsis:

1. Approval of Minutes
2. Approval of Agenda
3. Report from the Chair of Faculty Assembly
 - Old Business
 - a. Standing Committees
 - b. Draft of guidelines for F&A proposal
 - c. 2007-08 Goals for EC
 - New Business
 - a. Academic Policy: PARC process
 - b. Institutional Review Board
4. Report from Committee Chairs
5. Adjournment

1. Approval of Agenda:

The agenda was approved.

2. Approval of Minutes:

Some suggestions were made about corrections to the minutes from October 2nd.

3. Report from the Chair of Faculty Assembly:

The Standing Committees should be taking minutes at their meetings this year. These then need to be forwarded to Jamie to post on the Faculty Assembly website. The Promotion and Tenure Committee still needs to appoint a Chair.

UW Seattle is beginning a marketing campaign for all 3 campuses. Mike Wark requested that a focus group of faculty members be formed to meet with the marketing committee. The November 7th EC meeting will be changed to November 8th for a presentation to representatives from all programs.

Elise Ralph would like a faculty group to advise her on the IRB review process. Greg suggested that the Research Advisory Group take this on, rather than forming a new committee. He also suggested adding Matthew Weinstein to the group. Elise would like to make herself available to the programs, as well as making the public information available to the students.

4. Reports from Standing Committee Chairs:

Academic Policy Report with Mike Kalton:

The first Academic Policy meeting is scheduled for October 23rd. One suggestion was to create an Admissions Subcommittee under Academic Policy. This committee should include a representative from each undergraduate program to be appointed by the program. This could be an Ad-hoc committee with faculty and staff from admissions (ie: Derek Levy). The General Education faculty, for example, have a good idea of freshman strengths and weaknesses. However, since Derek Levy just needs help formulating a new set of admissions standards by December, Mike thought that the Academic Policy Committee could do that work. Mike will contact Derek and Beth Kalikoff. There was also discussion that perhaps an Admissions/Graduation committee needs to be formed as well. This could take place after December 10th of this year, but it will require more discussion.

Faculty Affairs with Jerry Finn:

The Faculty Affairs Committee has formed a sub-committee of three Faculty Affairs members to look at the scheduling matrix. They will be meeting once every two weeks until the end of the term, and using the 2001 report as a starting point. UWT

should be out of classroom space by Fall 2008. They would like to have the ability to make a schedule a year in advance. The wide variety of courses and credits affect the usage and scheduling of classrooms. A 2nd scheduling matrix is being discussed. The results of these discussions will come back to the Faculty Assembly for a vetting and a vote. The Faculty Workload Guidelines document is up on the Faculty Assembly Website. The implementation of the F&A policy was discussed in the last Faculty Assembly meeting and the directors have weighed in. Jerry Finn agreed to work with Faculty Affairs to draft a memo to Beth Rushing and Elise Ralph on faculty recommendations for implementing this policy. Faculty Affairs would like to see an increase in collaboration and interaction among faculty in places other than committee meetings.

Strategic Planning with George Mobus:

A process is needed for faculty involvement in Strategic Planning. How can information be passed through programs in ways other than town meetings? It was suggested that as an intermediate step, the EC members take the Goals Statement draft to the program meetings, and then have it go to catalyst for comments. Rewriting to add specificity will be done within the next month based on the feedback received. George would like to get faculty thinking about how the individual strategic goals of programs fit into the larger goals. This will be discussed in the December 5th Faculty Assembly meeting.

5. Adjournment

The meeting was adjourned at 2:06pm.